



**Butte-Glenn Community College District  
CLASSIFIED SENATE**

**3536 Butte Campus Drive – Oroville, CA 95965**

**Minutes**

**Regular Meeting**

**Wednesday, April 3, 2024**

*Present: Chris Westbay, Alan Burwell, Andrea Walters, Anna Fairbanks, Susan Roberts, Amy Duncan, Arlinda Black, Dayna Collett, Connie Dickens, Malcom Dixon, Jill Hedman, Jordan Rodrigues, Tasha Spirk, Magian Smith.*

*Absent: Claudia Godinez, Meredith Marasco, Krista Collett, Sarah Woolsey, Deb McCabe, Monica Nunez.*

*Guests: Nicole Cancilla, Ceahana Dodd, Alicia Hernandez-Mendizaval, Sarah Langlely, Edith Vargas, Claire Yang.*

**1. Call to Order**

Call to order at 11:01 a.m.

**2. Introduction of Visitors**

Nicole Cancilla, Ceahana Dodd, Alicia Hernandez-Mendizaval, Sarah Langlely, Edith Vargas, Claire Yang.

**3. Caring Campus Moment**

M. Dixon collaborated with Transfer Counseling in a presentation to the BLAC center. C. Dickens helped three first-time students get in touch with various resources on campus.

**4. Approval of Consent Agenda**

Agenda for April 3: A. Burwell motioned to add Unfinished Business item 2: Steinway soiree donation update, second by A. Fairbanks (approved as amended). Minutes from March 6 (approved).

**5. Presentations**

A. Burwell presented about the upcoming survey Institutional Research and Associated Students are putting out about student feelings in regard to use of Artificial Intelligence (AI). The survey follows best practices and encompasses many themes that are AI-related and includes student engagement. Please share the survey with your constituents and ask that feedback be submitted to A. Burwell by Friday, April 12. The initial results of the survey should be available by mid-May.

**6. Action Items**

None.

**7. New Business**

None.

**8. Unfinished Business**

1. CLI update

A. Burwell reported that the task force received eleven applications and that six had been selected to attend CLI (which originally did not include K. Collett) with one alternate position, in case someone

50 was not able to attend. Much discussion ensued, and C. Dickens motioned to include K. Collett as one  
51 of the six selected to attend and to bump two people into alternate positions, second by A. Fairbanks  
52 (approved).

53 2. Steinway soiree donation update

54 A. Burwell presented the photo of a dragonfly on a leaf that will be printed on canvas with a gallery  
55 frame to be presented to the music department as a silent auction item for their fundraiser.  
56

## 57 9. Representative Reports

58 1. *Associated Students*: None.

59 2. *Academic Senate (D. McCabe)*: None.

60 3. *Classified Professional Development (M. Smith)*: M. Smith thanked everyone who presented at and  
61 attended Classified Professionals' Week activities, which included 26 workshops.

62 4. *MSC (S. Woolsey)*: None.

63 5. *CSEA (A. Fairbanks)*: The next meeting will be April 18 at 11 a.m. at BE-105C. C. Westbay  
64 mentioned that they are working on the sunshine list for contract negotiations. If you have  
65 something you'd like included, contact Kim Hong or Shannon Burton-Hamlyn. A. Fairbanks will be  
66 stepping down as the CSEA representative at the end of the academic year (June 30). Let her know if  
67 you're interested in taking her place.

68 6. *Foundation (A. Fairbanks)*: Scholarship application review is happening now, and the awards  
69 ceremony will be held August 22, location to be determined.

70 7. *4CS (K. Collett)*: None.  
71

## 72 10. Committee Reports

73 1. *College Council*

74 They are working on strategic planning accountability, which will include annual reporting. There is a  
75 project management FLEX training in the works. C. Westbay reminded everyone that these meetings  
76 are open to the public and occur the second and fourth Tuesdays of the month.

77 2. *Community Engagement*

78 The spring resource drive did not gain momentum, so it has been tabled for now. For purposes other  
79 than the Jolly Dolly Morsel Mobile activities, this task force will disband.

80 3. *CPD Planning*

81 They are meeting every Thursday. The purpose is Connect the Dots with a beach theme. They are  
82 working on gathering donations for prizes.

83 4. *Emeritus*

84 There were no emeritus applications this year.

85 5. *Elections*

86 A. Burwell mentioned that he participated in the Big Time event this year and recommends it as a  
87 must-do event at Butte College. Get involved!  
88

## 89 11. Regular Reports

90 1. *President*: C. Westbay thanked everyone for participating in Decolonize events this week and  
91 mentioned that, due to expected weather, the event has been moved to the Nest for tomorrow.

92 2. *Vice-President of Elections*: None.

93 3. *Vice-President of Public Relations*: None. C. Westbay thanked A. Walters for sending out all the  
94 awesome email communications.

95 4. *Treasurer/Fundraising*: This year's fundraising efforts have netted \$829.75. A. Fairbanks  
96 recommended not doing a cookbook next year due to the amount of work required plus low sales and  
97 declining interest. There is currently \$4,728 left in our District budget, of which \$3,700 has been  
98 allocated to CPD, leaving around \$1,000 for Jolly Dolly, coffee/Scantrons giveaway, and miscellaneous  
99 year-end expenses.  
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## 101 12. Senator/Visitor/Public Comments

102 None.  
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104 **13. Adjournment:** 12:30 p.m.

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106 Next meeting: April 17, 2024, 11 a.m., hybrid (in the CFE and via Zoom).

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Secretary: A. Duncan