



**Butte-Glenn Community College District
CLASSIFIED SENATE**

3536 Butte Campus Drive – Oroville, CA 95965

Minutes

Regular Meeting

Wednesday, February 21, 2024

Present: Chris Westbay, Alan Burwell, Andrea Walters, Anna Fairbanks, Susan Roberts, Amy Duncan, Arlinda Black, Dayna Collett, Malcom Dixon, Jill Hedman, Tasha Spirk, Krista Collett, Magian Smith, Sarah Woolsey, Deb McCabe.

Absent: Connie Dickens, Claudia Godinez, Meredith Marasco, Jordan Rodrigues, Monica Nunez.

Guests: Jana Ahern-McQueen, Alicia Hernandez-Mendizaval, Ashley LaCroix, Berenice Olmos, Claire Yang.

1. Call to Order

Call to order at 11:01 a.m.

2. Introduction of Visitors

Jana Ahern-McQueen, Alicia Hernandez-Mendizaval, Ashley LaCroix, Berenice Olmos, Claire Yang.

3. Caring Campus Moment

M. Dixon met at student at his office who wanted to change their major, so he walked the student over to the Welding department.

4. Approval of Consent Agenda

Agenda for February 21 and minutes from February 7 (approved).

5. Presentations

K. Collett presented about 4CS (California Community Colleges Classified Senate), as she is our 4CS representative. There is an updated website that has great resources for classified professionals. The organization has a partnership with University of La Verne and National University so that classified employees and their partners can receive a 25% discount on enrolling in degree programs (offer not extended to children of employees). Classified Leadership Institute will be June 5-7 in Riverside, and the early bird registration cost is \$750 (through March 12). She presented a plaque to the senate commemorating our team winning the spirit award at CLI in 2017.

6. Action Items

None.

7. New Business

1. Classified scholarship recipient

A. Fairbanks announced that Jordan Rodrigues is the recipient of this year's classified scholarship. Congratulations, Jordan!

- 50 2. Technology Council nominations
51 A. Burwell announced that Chris Palmarini and Alan Raetz have submitted their names to be
52 appointed to the council, and A. Burwell recommends both nominees. A. Burwell motioned to
53 appoint both nominees, second by A. Duncan (approved).
54 3. Resource drive
55 Our spring resource drive is potentially set for the month of April to benefit the Roadrunner Hub,
56 QRC, DSPS, and international students. A common theme among the four groups is food and
57 household items. The drive will be for cash and cash equivalents (i.e., gift cards) for grocery stores,
58 BC dining services, Amazon, etc., and will hopefully involve all representative groups: Classified
59 Senate, Academic Senate, MSC, Associated Students, and leadership. A. Burwell motioned to approve
60 the spring resource drive, second by A. Black (approved).
61 4. Call for updated senator photos
62 C. Westbay asked that senators and e-board contact him if they'd like to update their photo.
63
- 64 **8. Unfinished Business**
65 1. Fundraiser updates
66 A. Fairbanks reported that \$330 was raised from the Valentine's bake sale. Associated Students have
67 indicated that they would like to be included in future bake sales. The Chipotle fundraiser is tonight,
68 February 21, from 5-9 p.m. at the East 20th location (Chico Marketplace). Make sure to mention the
69 fundraiser when ordering so that we get credit. The final fundraiser of the academic year will be
70 bunco on Tuesday, March 19, in the CFE from 11:30 a.m. to 1 p.m. RSVP to A. Duncan.
71 2. CLI update
72 A. Burwell has submitted a funding request to classified pro dev for six participants (to be
73 determined) to attend CLI. A. Black expressed interest in attending. Reach out to A. Burwell or
74 C. Westbay if interested.
75 3. Spring Gala donation
76 Butte College student, Mai Xiong, has donated a photo taken at the BC wildlife refuge that will be
77 printed on canvas to be donated to the Spring Gala on our behalf. Mai is also doing a gallery show in
78 the near future and creating a book of her photography for Butte College.
79
- 80 **9. Representative Reports**
81 1. *Associated Students*: None.
82 2. *Academic Senate (D. McCabe)*: They are appointing members for committees. There will be an
83 update on the President's Council on Innovation in regard to artificial intelligence and its impact on
84 our lives and sustainability. There will be further discussion on academic hiring guidelines as well as
85 the Academic Council appeal process.
86 3. *Classified Professional Development (M. Smith)*: Classified Professionals' Week is the week of spring
87 break, March 18-22. M. Smith would love help with the calendar; reach out to him if interested.
88 There will be workshops on Know Your Contract and possibly Resume Tips & Tricks. D. McCabe
89 offered to do a workshop on PowerPoint presentation skills. Tray Robinson has a series focused on
90 management and DEI training, which could branch out to classified. Pro Dev has a new student
91 assistant—Felicia Miranda.
92 4. *MSC (S. Woolsey)*: The \$300 donation for CPD has been submitted, but they were not able to vote
93 on it due to low attendance.
94 5. *CSEA (A. Fairbanks)*: They are working on the sunshine list for contract negotiations. Reach out to
95 Kim Hong or Shannon Hamlyn-Burton if there are items you would like to be included.
96 6. *Foundation (A. Fairbanks)*: The Spring Gala is sold out. The scholarship application period is open
97 and will close on March 10. Reach out to Tristan Bosch if you'd like to volunteer to read applications.
98 7. *4CS (K. Collett)*: None.
99
- 100 **10. Committee Reports**
101 1. *Community Engagement*
102 None
103

104 2. *CPD Planning*
105 The event date has been set for Tuesday, May 28, at Durham Park. There will be a meeting for all
106 interested in helping with planning during Classified Professionals' Week.

107 2. *Emeritus*
108 C. Westbay has the list of retirees for this year and last, and he will send out the request for
109 nominations in the near future.

110 3. *Elections*
111 The list of eligible classified professionals has gone out, and nominations will close on March 29.

112
113 **11. Regular Reports**

114 1. *President*: None.

115 2. *Vice-President of Elections*: None.

116 3. *Vice-President of Public Relations*: A. Walters reminded senators to send out meeting recaps to
117 constituents and cc: her.

118 4. *Treasurer/Fundraising*: None.

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120 **12. Senator/Visitor/Public Comments**

121 None.

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123 **13. Adjournment:** 12:30 p.m.

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125 Next meeting: March 6, 2024, 11 a.m., hybrid (in the Boardroom and via Zoom).

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127 Secretary: A. Duncan
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