



**Butte-Glenn Community College District
CLASSIFIED SENATE**

3536 Butte Campus Drive – Oroville, CA 95965

Minutes

Regular Meeting

Wednesday, December 6, 2023

Present: Chris Westbay, Alan Burwell, Andrea Walters, Anna Fairbanks, Susan Roberts, Amy Duncan, Arlinda Black, Jill Hedman, Meredith Marasco, C.R. Schafer.

Absent: Dayna Collett, Krista Collett, Connie Dickens, Claudia Godinez, Magian Smith, Tasha Spirk, Kim McCall, Deb McCabe, Monica Nunez.

Guests: Malcom Dixon, Sarah Woolsey, Claire Yang.

1. Call to Order

Call to order at 11:01 a.m.

2. Introduction of Visitors

Malcom Dixon, Sarah Woolsey, Claire Yang.

3. Caring Campus Moment

M. Marasco witnessed a faculty member walk a student (not one of their students) across campus to get them to Admissions and Records.

4. Approval of Consent Agenda

Agenda for December 6 and minutes from November 15 (approved).

5. Presentations

None.

6. Action Items

1. Swear in new senator for Area G

C. Westbay swore in Malcom Dixon as senator for Area G.

7. New Business

1. Coffee/Scantrons giveaway

M. Marasco reported that planning is underway for next week's event. Proud to be First Generation is once again supporting the event with breakfast sandwiches and a person to help staff the table, and the Roadrunner Hub is providing snacks for students. Make sure to sign up for your favorite time to help staff the table. C. Westbay mentioned that a survey was given to students asking what they would most like on campus, and the results show that many students would like Red Bull on campus. Under our Pepsi contract, we offer Rockstar at dining services rather than Red Bull. C. Westbay suggested we consider including this item with our coffee/Scantrons giveaway events. M. Marasco motioned to not fund the purchase of Red Bull for students, second by A. Duncan (approved).

- 50 **8. Unfinished Business**
51 1. AP4021—Program research and review
52 Share with your constituents and gather feedback for College Council by December 12.
53 2. Friendsgiving recap
54 A. Burwell shared that the event went well, good turnout and lots of food. There are still a lot of
55 cookbooks available for sale. Contact A. Burwell if interested in purchasing.
56 3. Gift card challenge results
57 A. Burwell shared that classified professionals raised \$425 for the Roadrunner Hub, and the
58 combined efforts raised a total of \$825. Great job, everyone!
59
- 60 **9. Representative Reports**
61 1. *Associated Students*: None.
62 2. *Academic Senate (D. McCabe)*: None.
63 3. *Classified Professional Development (M. Smith)*: None.
64 4. *MSC (K. McCall)*: None.
65 5. *CSEA (A. Fairbanks)*: None.
66 6. *Foundation (A. Fairbanks)*: None.
67 7. *4CS (K. Collett)*: None.
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- 69 **10. Committee Reports**
70 None.
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- 72 **11. Regular Reports**
73 1. *President*: None.
74 2. *Vice-President of Elections*: None.
75 3. *Vice-President of Public Relations*: None.
76 4. *Treasurer/Fundraising*: None.
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- 78 **12. Senator/Visitor/Public Comments**
79 A. Fairbanks mentioned that the classified employee scholarship application period is now open, and
80 the deadline to apply is February 6, 2024.
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- 82 **13. Adjournment:** 11:31 a.m.
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- 84 Next meeting: January 10, 2024, 11 a.m., hybrid (in the Boardroom and via Zoom).
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Secretary: A. Duncan