



**Butte-Glenn Community College District
CLASSIFIED SENATE**

3536 Butte Campus Drive – Oroville, CA 95965

Minutes

Regular Meeting

Wednesday, July 19, 2023

Present: Chris Westbay, Alicia Mendizaval-Hernandez, Alan Burwell, Anna Fairbanks, Susan Roberts, Arlinda Black, Dayna Collett, Connie Dickens, Sheryl Dysthe, Jill Hedman, Meredith Marasco, C.R. Schafer, Tasha Spirk, Magian Smith, Isaac Zink.

Absent: Amy Duncan, Julius McCall, Martha Ventura-Plasencia, Kim McCall, Deb McCabe.

Guests: Janine Gomez, Kelly Kenney, Corey Kozlowski, Sarah Langley, Jordan Rodrigues.

1. Call to Order

Call to order at 11:02 a.m.

2. Introduction of Visitors

Janine Gomez, Kelly Kenney, Corey Kozlowski, Sarah Langley, Jordan Rodrigues.

3. Caring Campus Moment

A. Fairbanks mentioned that she saw a student who was looking for the Career Center, so she walked the student over and introduced them to other campus people/resources. A. Mendizaval-Hernandez shared that she met a student who had driven seven hours to get here and was looking for Orientation. Alicia escorted the student to the LRC and spent additional time with her and also showed her the horticulture center.

4. Approval of Consent Agenda

Agenda for July 19 and minutes from June 7, 2023 (approved).

5. Presentations

A. Mendizaval-Hernandez presented on how to write Classified Senate recaps and reminded the Senate that recaps keep classified professionals informed and involved in participatory governance. It is all senators' responsibility to send recap reports in a timely manner. Topics covered included: training: how to find your senator/constituents in OneDrive, the importance of senate recaps and how to make them easy to read, and meaningful and fun tips (i.e. clean up the subject line, remove previous senator names from minutes, separate topics, include info about next meeting, personalize for your area and include gifs and links).

6. Action Items

None.

7. New Business

1. Connect with Community

President Guleff's goal for Fall 23 is to connect with our community both on and off campus, which coincides with our college mission statement. Classified Senate should be thinking of ways to be more involved with our campus and community. Some suggestions: buy locally, purchase from

50 campus resources, use internally designed graphics (from Create Space) or local businesses.
51 Example: "Think Pink" fundraiser included community outreach, educating public, participation in 5k
52 run. Going forward, we can include culture & community center, QRC, and other campus programs.
53 The goal is for our community to develop a new perspective about Butte College (positive marketing
54 for the college while giving back to the community). Ideas/suggestions include wearing BC gear in
55 the community and for community events (be an ambassador of the college) and partnering with
56 local business such as Treasures from Paradise, which sells antiques, handmade crafts, and jewelry.
57 D. Collet suggested partnering with Treasures from Paradise to sell Butte swag.
58

59 **8. Unfinished Business**

60 1. Senate retreat

61 The senate retreat will be on Thursday, August 3, from 10 to 12 in the Media Center, and from 12:30
62 to 5 at S. Dysthe's home in Chico.
63

64 **9. Representative Reports**

65 1. *Associated Students (I. Zink)*: None.

66 2. *Academic Senate (D. McCabe)*: None.

67 3. *Classified Professional Development (M. Smith)*: August FLEX week will be August 10-11 and
68 August 15-18, and the schedule is available online.

69 4. *MSC (K. McCall)*: None.

70 5. *CSEA (A. Fairbanks)*: None.

71 6. *Foundation (A. Fairbanks)*: The scholarship awards ceremony will be Thursday, August 17, from
72 4:30 to 7 in the Campus Center. They are looking for Classified Senate scholarship presenters. Reach
73 out to A. Fairbanks in interested in helping.
74

75 **10. Committee Reports**

76 College Council: None.

77 Caring Campus: Kick-off week will be September 5-8 and will include tabling, presentations, prizes,
78 swag, and refreshments, with the goal being to introduce Caring Campus to the whole campus. The
79 committee is looking for input and campus voice to pass on to leadership.

80 Planning & Budget: The proposed COLA of 8.22% has been approved.
81

82 **11. Regular Reports**

83 1. *President*: Quinn Winchell has resigned from the senate and left Butte College in pursuit of a new
84 job opportunity for his wife. He will be well-missed.

85 2. *Vice-President of Elections*: None.

86 3. *Vice-President of Public Relations*: None.

87 4. *Treasurer/Fundraising*: A. Fairbanks mentioned that the senate District budget had a remaining
88 balance of \$24 at the end of 22/23. She is awaiting the 23/24 budget and the final amount spent on
89 Classified Professionals' Day.
90

91 **12. Senator/Visitor/Public Comments**

92 None.
93

94 **13. Adjournment:** 12:30 p.m.
95

96 Next meeting: August 23, 2023, 11 a.m., hybrid (in the CFE and via Zoom).
97

98 Secretary: A. Duncan
99