



**Butte-Glenn Community College District
CLASSIFIED SENATE**

3536 Butte Campus Drive – Oroville, CA 95965

Minutes

Regular Meeting

Wednesday, May 3, 2023

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Present: Chris Westbay, Sheryl Dysthe, Alicia Mendizaval-Hernandez, Anna Fairbanks, Susan Roberts, Amy Duncan, Martha Ventura-Plasencia, Quinn Winchell, Magian Smith, Deb McCabe, Isaac Zink.

Absent: Dayna Collett, Jill Hedman, Julius McCall, Dave Stephens, Caitlin Torres, Kim McCall.

Guests: Alan Burwell, Nicole Cancilla, Connie Dickens, Corey Cozlowski, Alan Raetz, Sarah Williams.

1. Call to Order

Call to order at 11:01 a.m.

2. Introduction of Visitors

Alan Burwell, Nicole Cancilla, Connie Dickens, Corey Cozlowski, Alan Raetz, Sarah Williams.

3. Caring Campus Moment

S. Dysthe mentioned that she was introduced to two new employees and made the effort to give them a tour of her department as well as other campus offices to help them get acquainted with other departments.

4. Approval of Consent Agenda

Agenda for May 3 and minutes from April 19, 2023 (approved).

5. Presentations

None.

6. Action Items

None.

7. New Business

None.

8. Unfinished Business

1. Coffee/Scantrons giveaway update

S. Dysthe reported that J. McCall will be sending out a sign-up for tabling shortly. Proud to be First Generation will be co-sponsoring the event with breakfast sandwiches for students. The Roadrunner Hub has agreed to supply snacks once again. Coffee for Chico and Glenn Centers will be purchased from Beatniks.

9. Representative Reports

1. Associated Students (I. Zink): There is a land acknowledgement that has been approved by all five local indigenous tribes that will be read at each A.S. event. The projected budget is now out of the red with a projected \$8 surplus, and reserves are available if needed.

- 50 2. *Academic Senate (D. McCabe): They are reviewing resolutions from the statewide plenary. They will*
51 *announce the results of the recent senate elections. There are divergent opinions among faculty*
52 *regarding the proposed changes to the course add authorization procedures. They are also discussing*
53 *artificial intelligence (AI) in terms of academic honesty and reviewing faculty hiring guidelines.*
54 3. *Classified Professional Development (M. Smith): C. Westbay reported that there is already a full fall*
55 *FLEX calendar in the works.*
56 4. *MSC (K. McCall): None.*
57 5. *CSEA (A. Fairbanks): A reminder that classified professionals should not be directed to re-apply for*
58 *their currently held position after a re-class. They are reviewing their voting process and looking at*
59 *different options—in-person, online, hybrid, etc. They also discussing the catastrophic leave bank and*
60 *the possibility of asking employees for another day's donation since the bank is running low.*
61 6. *Foundation (A. Fairbanks): Scholarship reading is complete, and the awards ceremony will be in*
62 *August.*

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64 **10. Committee Reports**

65 *College Council: They will have a draft of the Strategic Plan sometime in May, which will be presented to*
66 *constituency groups for approval in November. Our funding is based 70 percent on FTEs (full-time*
67 *enrollments), but also 20 percent through supports (Pell grant and other student needs) and 10 percent*
68 *on success rates (completion and transfers). The hope is to raise up the other two categories in addition*
69 *to FTEs. They are still working on the Institutional Effectiveness Manual as well.*

70 *Caring Campus: The website is up and running and updated regularly. The joint session with MSC went*
71 *well. The presenters did a fabulous job, but there was low attendance from MSC. A. Mendizaval-*
72 *Hernandez and C. Westbay will reach out to MSC to get the word out.*

73 *Planning & Budget: No news from the governor's office, but we know his priority is funding the 8.13%*
74 *COLA. The next budget forum will be Thursday, May 25, at 3 p.m. via Zoom.*

75 *Classified Professionals' Day Planning: Q. Winchell and C. Westbay put together an amazing promo video*
76 *for the event. Check it out! There is an editable letter that can be submitted to dental offices requesting*
77 *donations of toothbrushes/toothpaste for the Roadrunner Hub. Contact S. Dysthe if you would like her to*
78 *send it to you.*

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80 **11. Regular Reports**

81 1. *President: None.*

82 2. *Vice-President of Elections: At our next meeting on May 17, new senators will be sworn in and the e-*
83 *board will be elected. S. Dysthe also announced she will not be running for VP of Elections this time in*
84 *order to give others a chance to participate.*

85 3. *Vice-President of Public Relations: Please remember to send your constituents meeting recaps in a*
86 *timely manner. Campus police is willing to do presentations to campus departments upon request.*

87 *There is currently a drill planned for Thursday, May 4. Check our Facebook page for ongoing events.*

88 4. *Treasurer/Fundraising: We are on-track with our budget and spending.*

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90 **12. Senator/Visitor/Public Comments**

91 *None.*

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93 **13. Adjournment: 11:49 a.m.**

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95 *Next meeting: May 17, 2023, 11 a.m., hybrid (in the CFE and via Zoom).*

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Secretary: A. Duncan