



**Butte-Glenn Community College District
CLASSIFIED SENATE**

3536 Butte Campus Drive – Oroville, CA 95965

Minutes

Regular Meeting

Wednesday, April 5, 2023

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8 *Present: Chris Westbay, Sheryl Dysthe, Alicia Mendizaval-Hernandez, Anna Fairbanks, Amy Duncan,*
9 *Dayna Collett, Jill Hedman, Magian Smith, Deb McCabe, Isaac Zink.*

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11 *Absent: Julius McCall, Susan Roberts, Dave Stephens, Caitlin Torres, Martha Ventura-Plasencia,*
12 *Quinn Winchell, Kim McCall.*

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14 *Guests: Alan Burwell, Nicole Cancilla, Angelica Magana, Alan Raetz, Sarah Williams.*

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16 **1. Call to Order**

17 *Call to order at 11:01 a.m.*

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19 **2. Approval of Consent Agenda**

20 *Agenda for April 5 and minutes from February 15 and March 1, 2023 (approved).*

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22 **3. Introduction of Visitors**

23 *Alan Burwell, Nicole Cancilla, Angelica Magana, Alan Raetz, Sarah Williams.*

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25 **4. Presentations**

26 *None.*

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28 **5. Action Items**

29 *None.*

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31 **6. New Business**

32 *1. First look at emeritus nominations*

33 *Classified emeritus status is awarded to eligible classified professionals who have provided at least ten*
34 *years of exemplary service to the Butte College community. This year's nominations are Peter Dahl and*
35 *Bambi Mayfield (posthumous). We will vote at the April 19th meeting.*

36 *2. Coffee/Scantrons giveaway planning*

37 *J. McCall did a fabulous job coordinating the event last year. C. Westbay will reach out to him to see if*
38 *he'd be willing to head that up again this year.*

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40 **7. Unfinished Business**

41 *1. Strategic planning charrette update*

42 *The charrette included two days of planning, looking at what is working well and what can be improved.*
43 *All of the information was gathered and will be sent to the facilitators to prioritize and set a timeline for*
44 *completion.*

45 *2. CLI update*

46 *Our funding request was approved from the Classified Pro Dev Funding Task Force to send*
47 *M. Ventura-Plasencia to attend CLI along with Krista Collett.*

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- 50 **8. Committee Reports**
51 *College Council: They are focused on information gathered at the Strategic Planning charrette.*
52 *Caring Campus: Leadership and classified training sessions have started, and the next one will be a joint*
53 *session on April 25. They are hoping to extend the program to faculty in the future. The kickoff will be in*
54 *fall. Check out the Caring Campus resource page online.*
55 *Planning & Budget: With the deadline extended to October to file state taxes, we won't have final revenue*
56 *numbers at the May Revise like we usually do, and there is still a prediction that revenues will be down.*
57 *There is a 50% rule that requires at least 50% of expenditures be on instruction salary and benefits, and*
58 *with the predicted COLA across the board, we will be cutting it close.*
59 *Classified Professionals' Day Planning: The date is set for May 31 at Durham Park. The theme is*
60 *"Through the Decades," and there will be a dress-up component.*
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- 62 **9. Representative Reports**
63 *1. Associated Students (I. Zink): I. Zink recently attended the General Assembly in Long Beach, where 73*
64 *campuses were represented. He also let us know he will be running for Vice President, and elections will*
65 *be April 18-19.*
66 *2. Academic Senate (D. McCabe): They are revising the academic hiring guidelines. Senate elections will*
67 *be today, and they need to replace a senator. Erik Shearer will talk to them regarding the new class add*
68 *procedure and get feedback for the new policy. There will be an update on campus safety concerns. The*
69 *contact person for WeCare is Daniel Thompson.*
70 *3. Classified Professional Development (M. Smith): The Pro Dev Funding Task Force approved one*
71 *application for funding. There is \$20,000 in new pro dev funding available to faculty and classified that*
72 *is not tied to the Vision for Success. The funds will be awarded through the Travel & Conference*
73 *Committee (Michael Lodewyk).*
74 *4. MSC (K. McCall): None.*
75 *5. CSEA (A. Fairbanks): They still desperately need help on their e-board. Nobody will have to reapply*
76 *for their positions in the event of a re-class. No job specs should be posted before they have been ratified*
77 *by the Union. Security cameras cannot be used for anything other than safety, i.e., work time policing.*
78 *They are hoping to start meeting in person soon.*
79 *6. Foundation (A. Fairbanks): The gala raised over \$160,000. Scholarship reading has begun, and*
80 *readers are still needed. Reach out to Tristan Bosch if interested in being a reader.*
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- 82 **10. Regular Reports**
83 *1. President: C. Westbay was approached by Tray Robinson to help with the new employee onboarding*
84 *program. Ideas include a campus tour, small gift, and a mentoring program. The senate was asked to*
85 *facilitate that portion for new classified staff. Student Life would like our help staffing a dunk tank for*
86 *their end-of-year celebration. C. Westbay will send out a sign-up sheet.*
87 *2. Vice-President of Elections: Elections end Friday, April 7, at noon. The results will be revealed at the*
88 *May 17 meeting, and the e-board will be elected at that time.*
89 *3. Vice-President of Public Relations: Please remember to send your constituents meeting recaps in a*
90 *timely manner. Contact Campus Police for lockdown drills for your department.*
91 *4. Treasurer/Fundraising: Our Foundation general fund has \$1,586, and our scholarship fund has*
92 *\$1,400. There's about \$3,500 available in District funds, most of which is already accounted for.*
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- 94 **11. Senator/Visitor/Public Comments**
95 *A. Fairbanks mentioned that we have a new classified employee, Jason Pien, our new Library Tech, Sr.*
96 *Make sure to say "hi" if you see him.*
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- 98 **12. Adjournment: 12:31 p.m.**
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- 100 *Next meeting: April 19, 2023, 11 a.m., hybrid (in the Board Room and via Zoom).*
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Secretary: A. Duncan