



**Butte-Glenn Community College District
CLASSIFIED SENATE**

3536 Butte Campus Drive – Oroville, CA 95965

Minutes

Regular Meeting

Wednesday, March 1, 2023

Present: Chris Westbay, Sheryl Dysthe, Alicia Mendizaval-Hernandez, Anna Fairbanks, Amy Duncan, Dayna Collett, Jill Hedman, Susan Roberts, Dave Stephens, Martha Ventura-Plasencia, Quinn Winchell, Magian Smith, Irma Gonzalez Cuadros, Isaac Zink.

Absent: Julius McCall, Caitlin Torres, Kim McCall.

Guests: Nicole Cancilla, Connie Dickens, Mitzi Felix, Raquel Holmstrom, Kristle Hunderman, Meredith Marasco.

1. Call to Order

Call to order at 11:03 a.m.

2. Approval of Consent Agenda

Agenda for March 1, 2023 (approved).

3. Introduction of Visitors

Nicole Cancilla, Connie Dickens, Mitzi Felix, Raquel Holmstrom, Kristle Hunderman, Meredith Marasco.

4. Presentations

C. Westbay presented a check to the winner of the classified scholarship, Raquel Holmstrom. Carrie Monlux presented on Robert's Rules of Order, which is a parliamentary motions guide, and the purpose of which is to respect the rights and needs of the majority but still hear the concerns and needs of the minority. The object is to get business done efficiently. A motion must have a second to proceed, and the chair should always clearly re-state what the motion is so that everyone understands and so that the recorder can record it accurately. Votes should be taken by voice or by hand. If a two-thirds vote is required to pass, do a hand vote as you would not be able to tell if there were enough votes using a voice vote. There are two national parliamentarian certifications available for Robert's Rules.

5. Action Items

None.

6. New Business

1. Classified emeritus update

Classified emeritus status is awarded to eligible classified professionals who are retired or deceased through June 30, 2023 (and also includes the one previous academic year, 2021/22). Bambi Mayfield and Coie Grey-Lavin have been nominated. Valerie Holloway was voted emeritus in 2017 but was never officially recognized.

2. Bunco fundraiser update

The date is set for March 15, and CSEA will be sponsoring lunch. A. Duncan motioned to spend up to \$150 from our Foundation general account for prizes, second by A. Fairbanks (approved).

7. Unfinished Business

50 1. *Transportation task force update*
51 *College Council has put together a task force including all constituency groups. The transportation*
52 *department is currently running a \$1 million deficit per year, and we need a new fleet of buses,*
53 *estimated at \$10 million. The classified members on the task force are Pete Monnot, Carrie Soldate, and*
54 *Chris Schoof. They will begin meeting in April to get proposals to the Board in June. Contact one of the*
55 *classified task force members if you have any feedback.*

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57 **8. Committee Reports**
58 *College Council: They have fourteen classified members for the strategic planning charrette. Please*
59 *consider participating in commencement activities; it means so much to students to have that support.*
60 *Caring Campus: The coaching sessions for classified will be held on March 22 and April 4.*
61 *Classified Professionals' Day Planning: The grand prize will be a smokeless barbeque pit with some wood*
62 *and a s'mores kit to go with it. The theme is "Through the Decades," and there will be a dress-up*
63 *component.*

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65 **9. Representative Reports**
66 1. *Associated Students (I. Zink): They have agreed to use College Connect for another three years at a*
67 *cost of \$18,000 per year, but they are having trouble getting students to use the app. There is a petition*
68 *to get food services to accept CalFresh as there are many students facing food insecurity.*
69 2. *Academic Senate (I. Gonzalez Cuadros): They are working on getting active shooter drills on campus.*
70 *Participation in commencement activities is strongly encouraged. They have adopted the 2023/24*
71 *academic calendar as proposed, and it was suggested to create a task force for future calendars. Their*
72 *emeritus applications are to include a new IDEA lens, but it will take one year to implement. There is a*
73 *task force to find associate faculty appropriate space to hold office hours. They will be addressing the*
74 *issue of staff ID cards with HR and the President's Office.*
75 3. *Classified Professional Development (M. Smith): One application has been received for classified*
76 *professional development funds, so the task force will be meeting soon to review.*
77 4. *MSC (K. McCall): None.*
78 5. *CSEA (A. Fairbanks): They will review changes to the constitution and bylaws at the next meeting.*
79 *They still need help on their elected board. Contact Kim Hong if interested.*
80 6. *Foundation (A. Fairbanks): They are selling opportunity drawing tickets for a trip to Italy. Tickets*
81 *are \$100, and only 100 tickets will be sold. The scholarship application deadline is March 10.*
82 *Scholarship readers are always needed. Contact Tristan Bosch if interested in volunteering.*
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84 **10. Regular Reports**
85 1. *President: C. Westbay encouraged all to participate in commencement. We will apply for classified*
86 *professional development funds to send M. Ventura-Plasencia to CLI along with K. Collett. Glenn Center*
87 *Discovery Day will be April 13.*
88 2. *Vice-President of Elections: An email for nominations will be sent today, and the ballots will be*
89 *coming soon. Make sure you nominate and vote!*
90 3. *Vice-President of Public Relations: Please remember to send your constituents meeting recaps in a*
91 *timely manner. A. Mendizaval-Hernandez highly recommends inviting BCPD for department*
92 *presentations. Don't forget that there is a free Lift webinar series; check email for details. There is also*
93 *a webinar "Keeping the Dream Alive," on March 10 and 11, for a small cost.*
94 4. *Treasurer/Fundraising: We are doing well, no issues.*

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96 **11. Senator/Visitor/Public Comments**
97 *None.*

98 **12. Adjournment: 12:31 p.m.**

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100 *Next meeting: April 5, 2023, 11 a.m., hybrid (in the Board Room and via Zoom).*

101 *Secretary: A. Duncan*

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