



**Butte-Glenn Community College District  
CLASSIFIED SENATE**

**3536 Butte Campus Drive – Oroville, CA 95965**

**Minutes**

**Regular Meeting**

**Wednesday, January 11, 2023**

*Present: Chris Westbay, Sheryl Dysthe, Alicia Mendizaval-Hernandez, Amy Duncan, Dayna Collett, Krista Collett, Anna Fairbanks, Jill Hedman, Julius McCall, Dave Stephens, Caitlin Torres, Magian Smith, Kim McCall.*

*Absent: Dan Buzan, Matt Roak, Susan Roberts, Deb McCabe, Kyle Landrum.*

*Guests: Connie Dickens, Janet Guill, Meredith Marasco, Rae Morrison, Quinn Winchell.*

**1. Call to Order**

*Call to order at 11:02 a.m.*

**2. Approval of Consent Agenda**

*Agenda for January 11, 2023 (approved). Minutes from November 16, 2022 (approved) and December 7, 2022 (approved).*

**3. Introduction of Visitors**

*Connie Dickens, Janet Guill, Meredith Marasco, Rae Morrison, Quinn Winchell.*

**4. Presentations**

*None.*

**5. Action Items**

*1. Vote on Butte College Classified Senate mission statement*

*Discussion on draft of new mission statement, revision suggestions made. A. Duncan motioned to approve with suggested edits, second by A. Fairbanks (approved).*

**6. New Business**

*None.*

**7. Unfinished Business**

*1. Spring Gala donation*

*Discussion regarding what types of items the senate would like to contribute to the Spring Gala. One suggestion was artwork or photo piece by a classified professional or local artist. Janet Guill will send C. Westbay contact info for a photographer she knows.*

*2. Classified Leadership Institute*

*The early bird deadline for CLI is February 15, so we need to decide who will be attending. We will likely be able to send two attendees with our District budget, and if there is more interest, we can apply for classified professional development funds again. Reach out to C. Westbay by February 1 if you are interested in attending. Attendees will be finalized at our next meeting.*

*3. Classified scholarship deadline*

*The classified scholarship is available to classified professionals taking at least three units either here at Butte or any other school. The application deadline is February 6. The committee will review the*

50 applications starting on February 7, will meet on February 15, and the recipient's name will be  
51 submitted to the Foundation on February 16.

52 4. Memorial for Bambi Mayfield  
53 The DSPS office will hold a memorial for Bambi Mayfield on Friday, January 27, from 10-12 in the DSPS  
54 office (SAS 237). Come enjoy some light refreshments and share your fond memories of Bambi.  
55

56 **8. Committee Reports**  
57 College Council: The mission statement has been submitted to the Board of Trustees. There were some  
58 concerns that some areas weren't included, but after meeting with President Guleff, it is expected that it  
59 will be approved. They are also working on strategic planning, and there will be a strategic planning  
60 charrette (intense period of design or planning activity) in March.  
61 Caring Campus: Training for leadership will kick off on February 8, with training for classified coming  
62 later. Our coach will be Jean Petty, from the Institute for Evidence-Based Change. There is a FLEX  
63 workshop about Caring Campus on Thursday, January 12.  
64 Student Equity and Achievement Program Advisory Committee (SEAPAC): They are looking for a new  
65 classified representative as K. Collett will need to step down from her position. They meet one Friday per  
66 month from 9 a.m. to 12 p.m. Contact Monica Brown or S. Dysthe if interested in becoming the new  
67 classified rep.  
68 Classified Professionals' Day Planning: The theme has been set, and the proposed date for the event is  
69 May 31, 2023, so that 10-month employees will be able to participate. A. Mendizaval-Hernandez has  
70 volunteered to head up donations and prizes.  
71 Classified Emeritus: The committee will meet soon.  
72

73 **9. Representative Reports**  
74 1. Associated Students (K. Landrum): None.  
75 2. Academic Senate (D. McCabe): None.  
76 3. Classified Professional Development (M. Smith): January FLEX begins Thursday, January 12, and the  
77 calendar is posted online. Encourage your constituents to participate. Institute Day will be Wednesday,  
78 January 18, with the President's Address will be from 1:30-3 p.m. Please RSVP for lunch. Three  
79 applications for pro dev funding have been reviewed, and one was approved for funding.  
80 4. MSC (K. McCall): None.  
81 5. CSEA (A. Fairbanks): Make sure to let constituents know that CSEA has two \$500 scholarships  
82 available for members: A dependent scholarship if your child is attending school, plus one for student  
83 loan debt relief if you owe over \$10,000. The next meeting will be January 19, 11:30 a.m..  
84 6. Foundation (A. Fairbanks): None.  
85

86 **10. Regular Reports**  
87 1. President: None.  
88 2. Vice-President of Elections: The elections committee will meet in February, and there will be  
89 vacancies. The nomination form will be emailed, and the election will be in March.  
90 3. Vice-President of Public Relations: A poll has been sent out regarding preferred method of  
91 communication; please make sure you complete it and encourage constituents to do so also. Campus  
92 police is willing to provide trainings for individual departments. Reach out to them directly for info.  
93 Make sure to send out meeting recaps to constituents in a timely manner.  
94 4. Treasurer/Fundraising: None.  
95

96 **11. Senator/Visitor/Public Comments**  
97 None.  
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99 **12. Adjournment: 12:26 p.m.**  
100  
101 Next meeting: February 1, 2023, 11 a.m., hybrid (in the Board Room and via Zoom).  
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103

Secretary: A. Duncan