



**Butte-Glenn Community College District
CLASSIFIED SENATE**

3536 Butte Campus Drive – Oroville, CA 95965

Minutes

Regular Meeting

Wednesday, October 19, 2022

Present: Chris Westbay, Sheryl Dysthe, Alicia Mendizaval-Hernandez, Susan Roberts, Amy Duncan, Dan Buzan, Dayna Collett, Anna Fairbanks, Jill Hedman, Magian Smith, Deb McCabe, Kyle Landrum.

Absent: Krista Collett, Julius McCall, Matt Roak, Dave Stephens, Caitlin Torres, Kim McCall.

Guests: Lisa Delaby, Connie Dickens, Claudia Godinez, Desiree Gonzalez, Sarah Williams.

1. Call to Order

Call to order at 11:03 a.m.

2. Approval of Consent Agenda

Agenda for October 19, 2022, and Minutes from October 5, 2022 (Approved)

3. Introduction of Visitors

Lisa Delaby, Connie Dickens, Claudia Godinez, Desiree Gonzalez, Sarah Williams.

4. Presentations

Lisa Delaby and Desiree Gonzalez presented on the Foundation's Giving Tuesday campaign. The date is November 29, and it will mostly be online. There are six programs highlighted (Athletics, Campus Community Fund, Faculty/Staff Pro Dev Grants, Promise Scholarship, Roadrunner Hub, Student Emergency Grants) but many other options as well. The Foundation will match funds for each of the highlighted programs up to \$5,000 each, as well as up to \$3,000 for the one non-highlighted program that raises the most. This campaign raised \$237,000 in 2020, \$110,000 in 2021, and this year's goal is \$125,000. There will be a Giving Tuesday event on November 29 from 10-2, where you can donate in person, enjoy some food, and spin the prize wheel.

5. Action Items

None.

6. New Business

None.

7. Unfinished Business

1. Friendsgiving

A total of 32 recipes were received for this year's cookbook, and they will be available for purchase at the Halloween potluck on 10/31. Don't forget to sign up with what you'd like to bring. Any help decorating will be appreciated; contact A. Mendizaval-Hernandez if you can help.

2. Butte Strong remembrance event

The event will begin at 11 a.m. on November 8 to remember, reflect, and re-connect. Everyone will meet at the Butte Strong tree, there will be 85 seconds of silence for the lives lost on 11/08/2018, a few words from a faculty member and from President Guleff. There will be an opportunity drawing fundraiser for a Ponderosa Pine and a few other items as well as chance to start a payroll deduction.

50 3. *Veterans' Day Tribute: We will have permanent banners for main campus, Chico Center, and Glenn*
51 *Center, as well as paper banners where people can write messages of appreciation and support for our*
52 *veterans. D. Buzan will take care of Chico Center, and Connie Dickens will handle Glenn Center. There*
53 *will also be two paper banners for Skyway Center and two for Cosmo.*

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55 **8. Committee Reports**

56 *College Council: The mission statement committee is working on a draft to contain an HSI element for*
57 *constituent groups to review and approve. If you're involved with unit planning, please refer to the*
58 *prioritization list.*

59 *Caring Campus: There will be a meeting on October 26 in-person and via Zoom, from 3:30-4:30 in the*
60 *CFE, and it's open to faculty, staff, student assistants, and anyone who supports students.*

61 *Planning & Budget: Erik Shearer has created a simplified Excel file for unit planning. The Chancellor's*
62 *Office is requesting that our reserves be increased to 15% (from 5%), which is approximately two months*
63 *of expenditures. The goal is to increase the requirement to 25% in the future. The next budget forum will*
64 *be November 8.*

65 *Mission Statement task force: K. Collett is working with the task force to ensure that our mission*
66 *statement is in alignment with the campus mission statement and better describe who we are and what*
67 *we do.*

68 *Student Equity and Achievement Program Advisory Committee (SEAPAC): None.*

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70 **9. Representative Reports**

71 1. *Associated Students (K. Landrum): They approved a white water rafting trip for the Adventure Club*
72 *as well as a trip for the sculpture club. They are planning a Students of Color retreat and a 4.0*
73 *Guaranteed workshop. They are discussing the upcoming change in location for Safe Place due to the*
74 *Student Services reorganization.*

75 2. *Academic Senate (D. McCabe): They are meeting today and will finalize the Senate Agenda Request*
76 *form. Jess Vickery will discuss statewide senate resolutions. All of the e-board will attend plenary. There*
77 *is a group to discuss dual enrollment, and the Distance Ed committee will have a report.*

78 3. *CSEA (A. Fairbanks): Their next meeting will be tomorrow, October 20.*

79 4. *Foundation (A. Fairbanks): Reminder: Giving Tuesday will be November 29, and you can give online*
80 *at butte.edu/give.*

81 5. *MSC (K. McCall): None.*

82 6. *Classified Professional Development (M. Smith): The next deadline for pro dev funding applications is*
83 *November 25. Beep IV will be Friday, January 13, from 9-11 a.m., via Zoom. Classified Professionals*
84 *Week will be the week of spring break and will focus on activities for classified professionals. They are*
85 *looking for ideas of what classified would like to see presented. There is a Workshop Planning form*
86 *available online.*

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88 **10. Regular Reports**

89 1. *President: C. Westbay wished D. Collett a happy birthday.*

90 2. *Vice-President of Elections: None.*

91 3. *Vice-President of Public Relations: Campus police is willing to do lock-down drills for departments*
92 *upon request. Please make sure to send meeting recaps to your constituents.*

93 4. *Treasurer/Fundraising: M. Roak was very appreciative of the gifts we sent for his twin babies.*

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95 **11. Senator/Visitor/Public Comments**

96 *None.*

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98 **12. Adjournment: 12:18 p.m.**

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100 *Next meeting: November 2, 2022, 11 a.m., hybrid (in the Boardroom and via Zoom).*

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Secretary: A. Duncan