



**Butte-Glenn Community College District
CLASSIFIED SENATE**

3536 Butte Campus Drive – Oroville, CA 95965

Minutes

Regular Meeting

Wednesday, September 21, 2022

Present: Chris Westbay, Sheryl Dysthe, Alicia Mendizaval-Hernandez, Matt Roak, Susan Roberts, Amy Duncan, Anna Fairbanks, Dave Stephens, Caitlin Torres, Magian Smith, Deb McCabe, Kyle Landrum.

Absent: Dan Buzan, Krista Collett, Jill Hedman, Julius McCall, Kim McCall, Elaina Bryan.

Guests: Monica Brown, Nicole Cancilla, Amy Hughes.

1. Call to Order

Call to order at 11:04 a.m.

2. Approval of Consent Agenda

Agenda for September 21, 2022, and Minutes from September 7, 2022 (Approved)

3. Introduction of Visitors

Monica Brown, Nicole Cancilla, Amy Hughes.

4. Presentations

None.

5. Action Items

1. Vote on Student Equity Plan

M. Brown noted that she has received suggestions on grammatical, not content, edits. A. Duncan motioned to approve with edits, second by A. Fairbanks (approved).

6. New Business

1. Senate goals and mission statement

C. Westbay listed our various events to support students and staff throughout the year, such as: coffee/Scantrons giveaway, Classified Professionals' Day, helping with Ask Me booths, supporting Veterans' Day events, Butte Strong events, fundraising, and Friendsgiving. He also noted the President Guleff mentioned that MSC trainings are in the works to orient new managers with our bargaining agreement to help improve our work environment. D. Stephens mentioned that some constituents might be more comfortable providing anonymous feedback; he will work on an online form. A. Mendizaval-Hernandez mentioned the need for regular and accurate lockdown drills. Chief Carlson has stated that any department that wishes to have one can request that from Campus Police. The senate does not have a mission statement, and we need one that also includes Equity, Diversity, and Inclusion (EDI) elements. Task force formed and includes: C. Westbay, S. Dysthe, A. Fairbanks, A. Mendizaval-Hernandez, and D. Stephens. The goal is to have one drafted by the end of 2022.

7. Unfinished Business

1. Committee assignments for senators

Tabled until next meeting.

50 **8. Committee Reports**

51 *College Council: This committee is comprised of members of all areas of participatory governance, and*
52 *President Guleff is considering this her "President's Cabinet." One of her goals is to get the Butte College*
53 *mission statement more in-line with our accreditation standards. They are also working on the*
54 *Institutional Effectiveness manual. They will now be meeting twice a month, and this will be a new*
55 *regular committee report.*

56 *Caring Campus: A. Mendizaval-Hernandez reported that our application was submitted on August 29 to*
57 *the Institute for Evidence-Based Change to join the Spring 2023 cohort. This framework will help codify*
58 *our "students first" mentality for the entire institution. Funding for this project comes from the*
59 *Chancellor's Office.*

60 *Planning & Budget: The 2022/23 budget has been approved and includes the elimination of the \$20*
61 *technology fee. They are also looking for ways to eliminate the transportation fees. The fall budget*
62 *forum will be Tuesday, November 8.*

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64 **9. Representative Reports**

65 *1. Associated Students (K. Landrum): Projects are already in the works. They would like to focus on*
66 *safety and lighting at the satellite sites and also food options.*

67 *2. Academic Senate (D. McCabe): They had their first read of the Student Equity Plan at the last meeting*
68 *and will vote on it today. Deb was voted in as secretary. The impact of A928 will radically change*
69 *curriculum requirements, and the statewide senate is soliciting feedback from faculty and looking at all*
70 *the implications of the change.*

71 *3. CSEA (A. Fairbanks): In August, they will be sending out a survey regarding what classified would like*
72 *from the Union and what is the preferred communication method. They desperately need job stewards.*
73 *Shannon Hamlyn-Burton is currently the chief (and only) job steward as well as our regional*
74 *representative. They are still working on the job classification study.*

75 *4. Foundation (A. Fairbanks): The Glenn County Center opened on August 10, and they have a full*
76 *Biology lab, one full-time Biology instructor, and a space dedicated to Allied Health. Giving Tuesday will*
77 *be November 29, and you can give online at butte.edu/give. The 2023 Spring Gala will be on March 11*
78 *and will be back at the Sierra Nevada Big Room.*

79 *6. Classified Professional Development (M. Smith): August FLEX days were a success. BEEP III was on*
80 *August 12, and BEEP IV will be Friday, January 13, 2023, from 9-10:50, via Zoom. The focus will be*
81 *participating on campus. The next funding deadline will be September 30. The computer lab in the CFE*
82 *is now up and running, and professional development now has a student assistant.*

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84 **10. Regular Reports**

85 *1. President: We were emailed the first draft of the revised accreditation standards, and Erik Shearer is*
86 *requesting feedback. Please be sure to review the standards and provide your input. Staff evaluations*
87 *are not going as quickly as we'd hoped, so an outside contractor will be brought on to help complete*
88 *them for MSC and Classified positions.*

89 *2. Vice-President of Elections: None.*

90 *3. Vice-President of Public Relations: Halloween is the theme for this year's Friendsgiving cookbook,*
91 *entitled "Friendsgiving." There will be an in-person potluck on October 31 in the CFE from*
92 *11 a.m. to 1 p.m. All food needs to have a list of the ingredients for allergy purposes. The BC Proud to be*
93 *First group is inviting people to join. Contact Tray Robinson if interested.*

94 *4. Treasurer/Fundraising: There is \$5,244.53 available in our District budget, \$914.21 in our*
95 *Foundation general account, and \$791.75 in our scholarship account. Fundraising committee will be*
96 *meeting soon.*

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98 **11. Senator/Visitor/Public Comments**

99 *None.*

100 **12. Adjournment: 12:34 p.m.**

101 *Next meeting: October 5, 2022, 11 a.m., hybrid (in the Boardroom and via Zoom).*

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Secretary: A. Duncan