



**Butte-Glenn Community College District  
CLASSIFIED SENATE**

**3536 Butte Campus Drive – Oroville, CA 95965**

**Minutes**

**Regular Meeting**

**Wednesday, September 7, 2022**

**Via Zoom**

*Present: Chris Westbay, Sheryl Dysthe, Alicia Mendizaval-Hernandez, Matt Roak, Susan Roberts, Amy Duncan, Dan Buzan, Dayna Collett, Anna Fairbanks, Jill Hedman, Julius McCall, Dave Stephens, Caitlin Torres, Magian Smith, Deb McCabe, Elaina Bryan, Kyle Landrum.*

*Absent: Kim McCall.*

*Guests: Julie Aguiar, Monica Brown, Nicole Cancilla, Hilda Chavez, Krista Collett, Meredith Marasco, Savannah Wagner.*

**1. Call to Order**

*Call to order at 11:03 a.m.*

**2. Approval of Consent Agenda**

*Agenda for September 7, 2022, and Minutes from August 3, 2022 (Approved)*

**3. Introduction of Visitors**

*Julie Aguiar, Monica Brown, Nicole Cancilla, Hilda Chavez, Krista Collett, Meredith Marasco, Savannah Wagner.*

**4. Presentations**

*Monica Brown, Director of Student Equity and Achievement, presented the Student Equity Plan, which is a three-year plan, and funding is contingent upon our plan to reduce equity gaps. The purpose is to develop a plan of action that will create more equitable experiences and more equitable outcomes for our under-served students, particularly our students of color. There are 15 populations in the focus. Monica will come back in two weeks for our vote. Senators should share the plan with constituents and if they have questions, the senator can email questions to Monica or C. Westbay.*

**5. Action Items**

*None.*

**6. New Business**

**1. Friendsgiving**

*C. Westbay has suggested having a Halloween theme for this year's cookbook (Friendsgiving) and also possibly making it a fundraiser by increasing the cost by a dollar or so over production costs.*

*C. Westbay will investigate whether we can hold an in-person event as we have in past years. The task force so far is composed of C. Westbay, D. Collett, S. Dysthe, and A. Mendizaval-Hernandez.*

**2. Butte Strong Anniversary**

*C. Westbay suggested having another opportunity drawing for Butte Strong tree. There will be an event to include a moment of silence for the 85 lives lost in the Camp wildfire on November 8, 2018.*

- 50 3. *Senate skills training ideas*  
51 *We would like to promote more professional development, training, guest speakers, and presentations.*  
52 *Brainstorming included: technology topics (Outlook, OneDrive, Teams, SharePoint), chair yoga (possibly*  
53 *with Amy Antongiovanni or D. Buzan's wife, Melinda Buzan), presentations with crisis counselors (as*  
54 *there are many students currently in crisis situations), classified presentations regarding changes in*  
55 *campus programs, departments, and services, and the CARES referral process. Task force is C. Westbay,*  
56 *A. Mendizaval-Hernandez, and S. Roberts.*  
57
- 58 **7. Unfinished Business**  
59 1. *Senate retreat recap*  
60 *The senate retreat went well. There was a review of how to use the campus dfs, create contact groups,*  
61 *OneDrive, and Zoom etiquette. The ice breaker was well-received.*  
62 2. *Internal committees*  
63 *Please email S. Dysthe with which internal committees you would like to join. K. Collett has agreed to*  
64 *join the senate as the vacant at-large position. D. McCabe mentioned that the Academic Senate has an*  
65 *LTPA (Leave, Tenure, and Professional Advancement) committee, and their meetings are held from*  
66 *9-10:30 a.m. on the last Friday of the month via Zoom.*  
67 3. *Senate goals*  
68 *Tabled until next meeting.*  
69 4. *Senate mission statement*  
70 *Tabled until next meeting.*  
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- 72 **8. Committee Reports**  
73 *Planning & Budget: A. Duncan will join this committee. We are down 30 percent in FTEs since the fire.*  
74 *Our current budget includes a lot of one-time funding for infrastructure.*  
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- 76 **9. Representative Reports**  
77 1. *Associated Students (E. Bryan): Elaina is happy to join us on the senate.*  
78 2. *Academic Senate (D. McCabe): Their first meeting is today (September 7), and they have a new*  
79 *executive board in place. They will be voting for a secretary, approving various committee*  
80 *appointments, and having a first read of the Student Equity Plan. The meetings are no longer held via*  
81 *Zoom, but there is a call-in option.*  
82 3. *CSEA (A. Fairbanks): None.*  
83 4. *Foundation (A. Fairbanks): None.*  
84 6. *Classified Professional Development (M. Smith): None.*  
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- 86 **10. Regular Reports**  
87 1. *President: None.*  
88 2. *Vice-President of Elections: None.*  
89 3. *Vice-President of Public Relations: None*  
90 4. *Treasurer/Fundraising: None.*  
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- 92 **11. Senator Comments**  
93 *K. Collett would like to propose an agenda item addressing workplace safety. D. Buzan mentioned that if*  
94 *anyone is experiencing a toxic work environment, they should talk to their CSEA representative and*  
95 *reach out to colleagues.*  
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- 97 **12. Visitor/Public Comments**  
98 *None.*  
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- 100 **13. Adjournment: 12:35 p.m.**  
101 *Next meeting: September 21, 2022, 11 a.m., hybrid (in the CFE and via Zoom).*  
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*Secretary: A. Duncan*