



***Butte College Classified Senate
Meeting Minutes***

Date: October 21st, 2026

Time: 11:00 a.m. – 12:30 p.m.

Location: SAS Boardroom

Present

Alan Burwell, Taylor Weidner, Renan Young, Malcom Dixon, Andrea Walters, Jessica Jackson, Jess Vickery, Mariela Rivera, Jocelyn Thorp, Cody Schumacher, Magian Smith

Absent

Amanda Matz, Kimani Davis, Chris Westbay, Erica Piper, Tasha Spirk, Maria Barriga

1. Call to Order

Meeting called to order at 11:00 by President Alan Burwell.

2. Introduction of Visitors

Dayna Collett introduced themselves.

3. Caring Campus Moment

Taylor Weidner shared a caring campus moment about how all teams came together for financial aid disbursement. The disbursement printed over 4,000 checks in light of the Bank Mobile security incident.

4. Approval of Agenda

Alan Burwell requested an item under New Business to add the Academic Senate Software Approval Taskforce and a motion to update the agenda to reflect the correct date for next Classified Senate meeting.

5. Public Comment

Jess Vickery commented on how impressed he is with the Student Senate and the work being done on Campus.

6. Consent Agenda

1. Minutes: Approved with unanimous consent.

7. Unfinished Business

1. Strategic Initiative – Alan Burwell presented the Strategic Initiative drafts that Senators sent out to their

constituents. Alan Burwell solicited feedback from Senators, no feedback was given. Alan mentioned DEI language is dead. The language in the strategic initiatives is to continue the district's support of students no matter their background. Kimani Davis mentioned if DEI language is "dead," it would be helpful to understand what language can and cannot be used when drafting the language for the strategic initiatives. Malcolm Dixon had feedback that our suggestions to change the language are not heard. Jess Vickery mentioned that feedback and comments can be submitted to Alan Burwell to be presented anonymously to College Council. Jess Vickery also mentioned that the language isn't about what can or cannot be used, but rather the framing is about protecting the work of the Strategic Initiatives. The language specifically comes from California Education Code. Renan Young mentioned these conversations would be great for the Data Governance Committee and how this practice is being used to protect different student demographics. Alan Burwell reiterated that we could help shape the language in the Strategic Initiatives and that Leadership is receptive to our feedback. Alan Burwell mentioned he drafted the language for Strategic Initiative #5.

2. 2027 IE Manual – Alan Burwell hopes to have feedback presented to College Council before the end of the semester. This will remain on unfinished business until feedback has been presented to college council on 11/24/2026.
3. Butte College Harvest Festival – Andrea Walters thanked everyone who donated baked good. Classified Senate generated \$845 and sold out of all baked goods. Alan Burwell thanked Andrea for her work to setup, run and breakdown the booth for the event. Andrea made comment she was moving hay bales for 2 hours. Kimani Davis asked Andrea Walters is she tried any of the baked goods in which Andrea replied, "Oh yeah!"
4. Governance Work – Alan Burwell provided an update on the ongoing Governance work. Last years formed Ad-Hoc committee requested reviews of several AP's. Multiple AP's have been reviewed and are currently under review. AP's have also been sent to College Council with a few being approved already and are awaiting publication. Jess Vickery noted the Classified Senate has done a significant amount of work identifying problematic AP's and is grateful for the work being done.

8. New Business

1. Treasurer Role – Alan Burwell has sadly accepted the resignation of Amanda Matz. Amanda is moving on to bigger and better things and is leaving the district effective 10/31. The treasurer's role will be vacant. Kimani Davis II nominated himself. The Senate unanimously voted to approve Kimani Davis II.
2. CLI Recruitment Committee – Classified Leaders Institute is put on by 4CS. Andrea Walters mentioned this year is the 35th year. It's from June 23rd-27th, 2027 in Sonoma County. The district has provided enough money for 6 to 7 members to attend the CLI conference. This committee would be responsible for reviewing submissions and selecting classified members to go to the conference. Andrea Walters put forward a motion to create the committee. Taylor Weidner seconded the motion. Alan Burwell made an amendment to have Andrea Walters chair the committee. The senate unanimously approved.
3. Software Approval Task Force – Jessica Jackson stated the creation of the committee is to address the software approval process and how the process can be improved. Cody Schumacher mentioned they didn't know the software approval task force was voting on a classified member today. Jessica states a progress report would be provided from the task force before semester end. Cody Schumacher put a motion forward to postpone the vote until November 4th, 2026. Motion was approved unanimously.

9. Representative Reports

1. Academic Senate – Changes have been made to the STEM plan. It has also been discussing the IE 2027 manual and has broken the manual into 4 chunks. They have also forward AP's to College Council and IESC.
2. MSC – Robust discussion at last meeting for Strategic Initiative 6. Julie Aguiar has been posted as Treasurer. Committee approved and formed for the VPSS hiring panel.
3. Classified Professional Development – Bylaws approved and are headed to college council. Magian Smith listed multiple professional development opportunities in the coming months. Magian Smith now has access to the ProDev section on the intranet and will be updating the page with the upcoming events.

4. 4CS – No updates

10.Regular Reports

1. President – No updates.
2. Vice-President of Elections & Appointments – No updates.
3. Vice-President of Engagement & ProDev – No updates.
4. Treasurer/Fundraising – No updates
5. Engagement Committee – Meeting this Thursday. Goat Calendar, Friendsgiving and Butte Strong events are upcoming.
6. Data Governance Committee – Reviewing Colleague access. Reviewing documents and bylaws.

11.Senator Comments

Cody asked where the Spirit Stick was at? Erica Piper was chosen to have the spirit stick next.

12.Next Regular Meeting

November 4th, 2026

11:00 a.m. – 12:30 p.m.

Location: SAS Boardroom

13.Adjournment

Meeting ended at 12:30pm