



***Butte College Classified Senate
Meeting Minutes***

Date: September 16th, 2026

Time: 11:00 a.m. – 12:30 p.m.

Location: SAS Boardroom

Present

Alan Burwell, Taylor Weidner, Renan Young, Kimani Davis, Malcom Davis, Erica Piper, Janet Guill, Andrea Walters, Jessica Jackson, Jess Vickery, Chris Westbay, Christian Guiterrez, Tasha Spirk, Amanda Matz, Maria Barriga

Absent

Jocelyn Thorp, Taylor Weidner

1. Call to Order

2. Introduction of Visitors

Zia and Kylie attended. Both are Student Senator representatives.

3. Caring Campus Moment

Chris Westbay was on a hiring committee last week; he was on lunch break. A family of 5 outside of EOPS that also appeared to be lost. Chris used his cell phone to translate what they needed and directed them to the right department. Alan Burwell ran into a mother in the staff parking lot who was trying to find parking and had mobility issues. Alan had her park at a meter in the staff parking lot and paid the meter. Alan then navigated the mother to the department to find her daughter.

4. Approval of Agenda

Next classified meeting was updated from September 30th to October 7th.

5. Public Comment

No comment.

6. Consent Agenda

1. Minutes: Approved at 11:11 am

2. Committee Appointments

- Facilities Planning Committee: Connie Dickens

7. Unfinished Business

1. Update for CPD Donation Reimbursement – Amanda Matz provided updates. CSEA are requesting a refund. BCEA and Academic Senate allowing us to keep the funds. Lucas with Schools allowing us to keep the funds. MSC had agreed to let us keep the funds, but it has not been finalized.
2. Strategic Initiatives Feedback – Malcolm had feedback regarding the strategic initiative number 6. “Ensure success for all students” is felt generic and not specific. 2 more meetings to talk about it. Have the 30th and 14th meetings to submit feedback. Deadline is 10/27.

8. New Business

1. EEO Plan First Read/Introduction – Due to recent language changes, Butte needed to make updates to the EEO Plan. The group spent significant time reviewing the plan and had productive discussions about how the organization benchmarks itself. Historical hiring practices were also reviewed to identify areas within the hiring process where systemic issues may have had an impact.
The updated plan is a much more robust document. Alan expressed pride in the work completed and thanked the group for its efforts. Members were encouraged to provide any additional feedback before the next meeting.
No questions were raised regarding the current document. Members were asked to submit feedback by the next meeting. The EEO Plan can be found in the **Documents** section under **Meeting Notes** on the shared drive. Andrea asked whether the plan must follow the Administrative Procedures (APs) and align with them. Jess explained that the new plan aligns with the charter and bylaws. The APs are completed first, followed by updates to the EEO Plan to ensure alignment.
2. Bylaws Review on Voting Standards – Renan presented a document he created titled “**Types of Voting.**” He explained that, with appointments now being made in one-year and two-year terms, he would like to streamline the voting process.

The presentation outlined four voting methods:

- First-Past-the-Post (FPTP)
- Ranked-Choice Voting (RCV)
- Two-Round/Runoff Voting
- Approval Voting

Renan concluded the presentation with a discussion of “How We Vote,” outlining how voting could be conducted under each of the models presented.

3. AP7310 First Read/Introduction – Nepotism AP. Feedback can be provided up until it goes to the College Council. Feedback needs to be provided sooner rather than later. Andrea and Renan are part of this committee. Andrea mentioned some things that were discussed including, what is the definition of a “relationship.” Is it a mandatory thing. When do you have to inform HR (Human Resources). Small questions still pending. Apply to special times like hiring committees, promotions, employee evaluations, narrow down to specific instances. Add to next meeting if doesn’t it make it onto College Council agenda. **Feedback can be submitted to Alan or Janet before next meeting. Due by ?? before College Councils next meeting.**

9. Representative Reports

1. Academic Senate – Meeting on September 10th. Went through Strategic Incentives. Feedback on EEO plan. Review and feedback on AP 7310. Also, on VP of Student Services job specs. Continuing discussion on forming an MSC Senate and having representation with leadership and finding an Executive Board for those roles in the

MC.

2. MSC – Meeting on September 10th. Went through Strategic Incentives. Feedback on EEO plan. Review and feedback on AP 7310. Also, on VP of Student Services job specs. Continuing discussion on forming an MSC Senate and having representation with leadership and finding an Executive Board for those roles in the MC.
3. Classified Professional Development – Steering Committee meeting yesterday and welcomed new members. Welcome to Connie Dickens. Forwarded to College Council. Begin working on bylaws. Discussed pro dev budgets. District Announcements went out today. Apply through HR SharePoint sites. Asking for applicants who maybe have funds left in their department. The purpose is for one person to go, not a department. One Classified application received so far. November flex days are organized by Butte UDL (Universal Design for Learning) team. Next meeting is October 20th.
4. 4CS – Had a meeting last week where the focus is gathering the Senates. The north group. will be on Friday November 6th from 8-3:30pm at DeAnza College. \$59 fee per day. Networking and workshops.

Press Release out to 4CS Cares more in a supportive role for workshops, starting Caring Campuses, Chris also on committee. Workshop this Friday, September 18th from 10-11am. Can be done through Zoom. Plans and questions. Most robust Caring Campus in California and want to help promote that.

10. Committee Reports

1. Engagement Committee – Spirit Week next week. Bake Sale for Harvest Festival. Jolly Dolly Morsel was out in Tasha's area this morning. Presenting the Spirit Stick. Mariella is the first to display the Spirit Stick in the Financial Aid office.
2. Other Campus Committees – If you want to participate in the Bountiful Butte Harvest Festival Committee. Meetings are on Thursday afternoons.

11. Regular Reports

1. President – Doreen Nguku and Christian Gutierrez were introduced and shared information about upcoming Homecoming events.
 - Tuesday: Black and Gold Day — wear your black and gold!
 - Wednesday: Belonging at Butte
 - Thursday: Spirit Day
 - Friday: Hall of Fame
 - Saturday, September 25: Homecoming Game

The Homecoming game will kick off at 1:00 p.m., with a BBQ beginning at 11:00 a.m.

Buses will be available to transport students to the game, with pickups at:

- Chico Center: 10:00 a.m.
- The Social: 10:45 a.m.

2. Vice-President of Elections & Appointments – No updates.
3. Vice-President of Engagement & ProDev – No updates
4. Treasurer/Fundraising – No updates

12. Senator Comments

Renan mentioned project with Cody regarding the distribution list. It is still pending but he is waiting to hear back about next

steps. Several without a room or building.

13. Next Regular Meeting

October 7thth, 2026

11:00 a.m. – 12:30 p.m.

Location: SAS Boardroom

14. Adjournment

Meeting ended at 12:35pm