



***Butte College Classified Senate
Meeting Minutes***

Date: September 2nd, 2026

Time: 11:00 a.m. – 12:30 p.m.

Location: SAS Boardroom

Present

Alan Burwell, Taylor Weidner, Renan Young, Kimani Davis, Malcom Davis, Erica Piper, Janet Guill, Andrea Walters, Jessica Jackson, Jess Vickery, Chris Westbay, Christian Guterrez, Jocelyn Thorp

Absent

Tasha Spirk, Maria Barriga, Amanda Matz

1. Call to Order

2. Introduction of Visitors

Solano introduced themselves. This is Malcom's student assistant who wants to learn more about the Classified Senate.

3. Caring Campus Moment

Alan started the Caring Campus with the five principles for Caring Campus. Malcolm stated they had their Welcome event in the BLACC Center. Malcolm was happy how many staff members came to welcome the new students.

4. Approval of Agenda

Alan Burwell passed an amendment to update the Innovation Committee to the President's Council. It has not been formally renamed.

5. Public Comment

No comment.

6. Consent Agenda

1. Minutes: Approved at 11:07 am

2. Committee Appointments

- Data Governance:
- President's Council:
- ProDev Steering Committee:
- EEO Advisory Committee
- Facilities Planning Committee:

7. Unfinished Business

1. Elections Update – Continue to recruit classified staff
2. Feedback on AP 3725 – Erica questioned what is classified under the purview of Butte College and how that does or does not apply to student clubs. Janet Guill and Jess Vickery helped clarify that student clubs are owned by the students and are not regulated by Butte College. Student Clubs represent the students and not student clubs. Classified Senate agreed that this language needs to be applied to AP 3725. Alan Burwell mentioned this would be a separate AP that would clarify this language specifically for Student Clubs. Andrea Walters tracked down Christian Guterrez to help answer questions. Renan had a dream about emergency notifications and what the template consists of. Taylor Weidner had questions about if a Classified employee did manage a social media account if this needed to be added to their class specifications. Alan Burwell directed Taylor to speak with the Union for more information.
3. Governance Committee Nominations – Voting will take place using ballots. Each voter will nominate two individuals. President and VP of Elections will discuss who will take the 1 and 2-year appointments and will bring their results at the next Classified Senate meeting.
 - IESC – Andrea Walters and Renan Young
 - Land Use Committee – Andrea Walters and Zack Canadas
 - Guided Pathways Steering Committee – Maria Barriga and Kelly Osborne
 - Technology Planning Committee – Cody Schumacher and Sarah Langley
4. Job Description Feedback – Andrea Walters concerned as to why the experience changed from 4 years to 1 years. Dean's positions require a Master's degree and less experience. The VP position would have less experience than those they supervisor. Other VP's have less required experience. Cody Schumacher addressed concerns from Area E as to why the reduction in experience. Malcolm Dixon expressed concern as to why all student centers are not listed. Alan Burwell addressed concerns as to why language was removed from the qualifications area that supports knowledge and abilities that are still listed in the job description. This feedback will be relayed to the HR Director.
5. Update on CPD Donation Reimbursement – CSEA is allowing our funds to roll over for CPD 2027. Still waiting to hear back from MSC, Schools, Academic Senate and BCEA.

8. New Business

1. Strategic Initiatives – Revisions have been made for Butte College Guided Strategic Initiatives and Plan. Alan Burwell encouraged Senators to reach out to their constituents. This will be a semester long review that will eventually be brought to the College Council. Chris Westbay mentioned these initiatives are directly tied to unit planning and budgets.

9. Representative Reports

1. Academic Senate – No update. Meeting 9/2/26 at 3pm.
2. MSC – First meeting 9/10/26
3. Classified Professional Development – Magian not present
4. 4CS – First meeting this month. Meetings changed from quarterly to monthly. Andrea went to Sonoma for an onsite meeting to plan the CLI conference. CLI theme is the 35th Anniversary Legacy Concert Tour.

10. Committee Reports

1. Engagement Committee – Sending out a Campus announcement to join the Engagement Committee. The first event will be the Spirit Swag Swap during Homecoming weekend. First meeting will be 9/10/26 from 2-3pm in the Career Center conference room.
2. Other Campus Committees –

11. Regular Reports

1. President –
2. Vice-President of Elections & Appointments –
3. Vice-President of Engagement & ProDev –
4. Treasurer/Fundraising –

12. Senator Comments

13. Next Regular Meeting

September 16th, 2026
11:00 a.m. – 12:30 p.m.
Location: SAS Boardroom

14. Adjournment