Wednesday, September 9th, 2026, from 3:30–5:00 p.m.
Meeting Minutes
Location: LRC 125

***Committee Members*:**
Dan Barnett, Phillip "Wolf" Manning (Chair), Jubal Raymond, Kathey Teagarden, Melody Schmid, Matt Cervantes

Ex-Officio Members
Dave Stephens, Chris Palmarini

Meeting Agenda

I. **Meeting Called to Order –** 3:30 PM
II. **Consent Agenda –** 3:35 pm, 5 min
    a. Approval of Current Agenda (D. Barnett / M. Schmid)
        i. Changes: P. Manning requested moving item V(b) to next meeting
        ii. Approved: Unanimously
    b. Approval of Last Meeting Minutes (D. Barnett / M Schmid)
        i. Approved: Unanimously
III. **Reports/Guest:**
    a. Reports from Chair [15 min]
        i. New Member / Introductions
            1. Jubal Raymond was introduced to committee
            2. M. Schmid suggested potentially being moved to fulfill TGE role on committee in order to open up "at large" role, which may be easier to fill
        ii. Charter and Bylaws – College Council
            1. The updated ATC Charter/Bylaws are still waiting to be approved
        iii. Flex Week AI Conference Recap
            1. P. Manning reported that the conference was well attended with lots of good information presented and seemed to be well received by participants
IV. **Unfinished Business:**
    a. Google Gemini and Notebook LM (Report to Academic Senate)
        i. IT representatives not present for meeting
        ii. Long conversation surrounding the process the college is using to move forward with the implementation of Google Gemini. General consensus on the committee is that more clarity is needed about the status of the implementation.

iii. Motion: M. Cervantes moved that ITS provide an implementation status of Gemini/Notebook to the ATC, including timeline and access. Additionally, Request Academic Senate should provide further guidance on how the ATC should continue to evaluate the product, if at all
    1. Seconded by K. Teagarden
    2. Moved: Unanimously

b. Alternate Browser Approval
    i. Removed from agenda

c. Software Approval Process – What's next
    i. P. Manning reported that that academic senate has requested a task force to look into the software approval process and that he will request more information about the status of that task force and report back to the ATC at a future meeting.

IV. **New Business:**

a. ATC led Flex opportunities or ATC Symposium – Plan/execute
    i. Committee discussed pros and cons of individual flex opportunities versus planning/hosting larger symposium during flex week. Consensus from committee was that promoting individual flex opportunities was a better approach going forward
    ii. Motion: M. Schmid moved that ATC promote training events created by ATS
        1. Seconded by M. Cervantes
        2. Moved: Unanimously
    iii. Motion: K. Teagarden moved that during next meeting the committee discuss the idea of offering a monthly "ATC roundtable" flex meeting to share topics discussed during ATC greater college community.
        1. Seconded by J. Raymond
        2. Moved: Unanimously

V. **Future Business:**

a. **N/A**

VI. **Public Comments:**

a. **N/A**

VII. **Adjournment**