



**Academic Technology
Committee
Meeting Agenda
Spring 2025**

Wednesday, March 26th, 2025, from 3:30–5:00 p.m.

Location: LRC 125

Voting Members:

TGE Faculty:

- **Dan Barnett**
- **Melody Struthers**
- **Vacant**

CTE Faculty;

- **Phillip “Wolf” Manning**
- **Shanna Vela**
- **Kathy Teagarden (Associate Faculty)**

SD Faculty:

- **Corey Gruber**

AL Faculty:

- **Geoffrey Koch (Chair)**
- **Angela Ohland**

DE Coordinator:

- **Suzanne Wakim**

Dean of DE:

- **Carrie Monlux**

*At least one of the faculty members must be an associate faculty member. (ASC Faculty)

Ex-Officio Members:

TMI Staff:

- **Dave Stephens**
- **Chris Palmarini**

CTO or Representative:

- **Wayne Brandt**

IT Manager or Representative:

- **Maddie Bird**

Student Senate Representative:

- **Emily Solorio**



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Meeting Agenda

- I. **Meeting Called to Order - Chair (Planned for 3:30 PM)**
- II. **Consent Agenda - Chair (3:30 pm, 5 min)**
 - a. **Approval of Current Agenda**
 - i. Changes: (Y/N)
 - ii. Approved: (Y/N)
 - b. **Approval of Last Meeting Minutes**
 - i. Changes: (Y/N)
 - ii. Approved: (Y/N)
- III. **Continuing Business: Note: These items were added from the last agenda due to the power outage that interrupted the meeting.**
 - a. **Corey Gruber - (3:40 pm, 10 min each)**
 - i. CAS Workshops for Academic Technology
 1. Microsoft Products
 2. Canvas
 3. CAS has the infrastructure in place to create and offer these workshops already, access to students, and genuine interest in providing intrinsically valuable topics for students to create new workshops on.
 - ii. Website guidance for proposing new technologies
 1. ATC Could create a flowchart for campus communities and departments to show the order of operations for how new tech is approved
 - a. This may be a role that the ATC can play even if the approval process itself is outside our purview.
- IV. **New Business:**
 - a. **Chair- (4:00 pm, 10 min each)**
 - i. **Nominate/Elect Supporting Roles**
 1. **Secretary**



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2. Alternate/Assistant Chair

V. Old Business:

a. Chair - (4:30 pm, 10 min)

i. IT involvement in ATC

1. Should this committee require that IT attend every meeting?
2. If not, we should change the bylaws.
3. How should It be involved? (How often and who should attend/report?)

VI. Future Business:

VII. Public Comments: Comments will be limited to 2 minutes per speaker and no action will be taken.

a. Members of the Public Present

i. Name:

VIII. Meeting Adjourned (Planned for 5:00 pm):