



**Academic Technology  
Committee  
Meeting Agenda  
Spring 2025**

**Wednesday, February 26th, 2024, from 3:30–5:00 p.m.**

**Location: LRC 125**

**Voting Members:**

TGE Faculty:

- **Dan Barnett**
- Vacant
- Vacant

CTE Faculty;

- **Phillip (Wolf) Manning**
- Vacant
- **Kathy Teagarden**

SD Faculty:

- **Corey Gruber**

AL Faculty:

- **Geoffrey Koch (Chair)**
- Vacant

DE Coordinator:

- **Suzanne Wakim**

Dean of DE:

- **Carrie Monlux**

\*At least one of the faculty members must be an associate faculty member. (ASC Faculty)

**Ex-Officio Members:**

**TMI Staff:**

- **Dave Stephens**
- **Chris Palmarini**

CTO or Representative:

- No Representative Present

IT Manager or Representative:

- No representative Present

Student Senate Representative:

- No Representative Present



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**Meeting Agenda**

- I. **Meeting Called to Order - Chair** (Planned for 3:30 PM)
- II. **Consent Agenda - Chair** (5 minutes)
  - a. Approval of Current Agenda
    - i. Changes: (Y/N)
    - ii. Approved: (Y/N)
  - b. Approval of Last Meeting Minutes
    - i. Changes: (Y/N)
    - ii. Approved: (Y/N)
- III. **Continuing Business:**
  - a. **Announcements (10 min) - Chair**
    - i. Request for student representation via agenda item on next week's student senate meeting – G. Koch
      1. I plan to have a member of the Student Senate present the agenda item on my behalf.
    - ii. Request for filling vacancies has been communicated to Jess Vickery – also to confirm anyone who has already been appointed.
    - iii. I have not been granted website editing access yet
  - b. **ATC Responsibilities** (Group and Individual), **Discussion - G. Koch (15 min)**
    - i. Committee Responsibilities
      1. Brown Act
      2. Decorum & Robert's Rules Discussion
      3. Awareness and Action of important issues
    - ii. Member Constituencies – consider who each of our constituency groups are.
    - iii. Reporting – when should members give reports?
    - iv. Advisory Role – It starts here, it doesn't end here.



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- v. Educational Role – should we be doing more to educate faculty/students about how to harness the technology we are already using?

**IV. New Business:**

**a. Scope of AI Recommendations, Discussion & Potential Action, D. Barnett, (15 min)**

- i. Grammarly Sales Reps Desire to Present to ATC
  - 1. Khanmigo already approved
- ii. Broader Question of how new technologies/products under the purview of this committee should need to be vetted by this committee to be used.
  - 1. Can Departments/Faculty circumvent the ATC entirely?
    - a. Is this, ok?
    - b. Is there an equity/accessibility issue here?
    - c. Do all faculty have access to approved tech?
    - d. Should we consider, who will have access?
    - e. Should there be training for faculty/students so new tech can be more fully utilized by faculty/students?

**V. Old Business:**

- a. None

**VI. Future Business:**

- a. Elect an additional faculty representative to serve on the Technology Council – we will do this once this committee is fully enrolled.

**VII. Public Comments:** Comments will be limited to 2 minutes per speaker and no action will be taken.

**VIII. Meeting Adjourned (Planned for 5:00 pm):**