



**Academic Technology
Committee
Meeting Agenda
Spring 2025**

Wednesday, May 14th, 2025, from 3:30–5:00 p.m.

Location: LRC 125

Voting Members:

TGE Faculty:

- **Dan Barnett**
- **Melody Struthers**
- **Vacant – Academic Senate has been notified**

CTE Faculty;

- **Phillip “Wolf” Manning**
- **Shanna Vela**
- **Kathy Teagarden (Associate Faculty)**

SD Faculty:

- **Corey Gruber**

AL Faculty:

- **Geoffrey Koch (Chair)**
- **Angela Ohland**

TMI Staff:

- **Dave Stephens**
- **Chris Palmarini**

CTO or Representative:

- **Wayne Brandt**

IT Manager or Representative:

- **Maddie Bird**

Student Senate Representative:

- **Vacant – Student Senate has been notified**

Meeting Agenda

- I. **Meeting Called to Order - Chair (Planned for 3:30 PM)**
- II. **Consent Agenda - Chair (3:30 pm, 5 min)**
 - a. **Approval of Current Agenda**



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- i. Changes: (Y/N)
- ii. Approved: (Y/N)

b. Approval of Last Meeting Minutes

- i. Changes: (Y/N)
- ii. Approved: (Y/N)

III. Reports:

a. Chair Report – (10 min, to 3:40 pm)

- i. **Information Only:** I will be making my last report of the semester to the Academic Senate at their next meeting.
 - 1. Please feel free to review it, it is in the chair folder in the ATC OneDrive, I will update it after this meeting.
- ii. **Information Only:** The Classified Senate has decided to form an ad-hoc committee to investigate happenings under VP Snelling, this may extend beyond that office (from AS meeting last week).
- iii. **Information Only:** New Finals Schedule was approved
 - 1. Finals week will be just like every other week in the semester, with faculty having the option to hold one or both sessions during that week.
- iv. **Information Only:** New Syllabus Guidelines – Near approval
 - 1. See AS minutes for the draft and talk to your AS senator if you have suggestions/questions/feedback.
 - 2. Inquiry about digital syllabi
 - a. I was told that the guidelines did not specify format.
 - b. Should we ask for something in the guidelines to accommodate faculty that have switched to a liquid/digital syllabus?
 - 3. Office of the president has micro grants (\leq \$1k) for innovative ideas, applications are open.



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a. I am considering a small pilot for PlayLab and wanted to know if any of you are interested in collaborating?

4. **FYI: Message from the Chair** - Sadly, I still do not know what the status of my employment will be in the fall. But I am proud of all the work we have done, and I think you all are set up to have a very successful year even if I am not here. The alternate chair will step in (Angela), and I will be happy to help get you all going from wherever I am!

b. IT – No Report Provided

c. TMI – No Report Provided

IV. Unfinished Business:

a. Chair - District Technology Council (2 min, to 3:45 pm)

- i. Still has not had bylaws approved by the college council, and this will not occur until the end of May.
- ii. The next meeting tomorrow is largely brainstorming about what the committee should focus on.
 1. Koch will bring comments from our last meeting.

b. Chair- Winter 2026 ATC Symposium (25 min, to 4:10 pm)

- i. Choose Title
- ii. Choose Parameters
- iii. Assign the creation of MS Form?

c. Chair - Technology Basic Skills (15 min, to 4:25 pm)

- i. I received a message from Michelle Kelley inquiring about this as I mentioned it in my report to the Academic Senate.
 1. She mentioned BCIS courses that students can take
 2. She also mentioned willingness to help with short instructional videos.
 3. Can the ATC create a student technology survey?
 - a. Can we bring Counseling & Office of instruction in to discuss this?



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- b. A survey could be used to direct students to classes/resources.
 - i. I remember this being a part of the matriculation process when I attended community college (circa 2013)
 - ii. Could ATC create this maybe in collaboration with other areas?

V. New Business:

a. D. Stephens (TMI) – Fraudulent Enrollments - (5 min, to 4:30 pm)

- i. Research on using AI to find fraudulent enrollments
- ii. Information only: I wanted to share an article I saw on a CCC Chancellor's Office listserv concerning some CCC's contracting with a company providing an AI powered platform called LightLeap to aid in the detection of potentially fraudulent enrollments, etc.
- iii. <https://voiceofsandiego.org/2025/04/30/in-battle-against-ai-powered-fraudsters-colleges-turn-to-new-weapon-ai/>

b. TMI - Survey for Classroom Response Technology (2 min, to 4:35 pm)

- i. Any updates?

VI. Future Business:

- a. Canvas Crossroads – FLEX week coming in fall – August 2025
- b. Winter 2026 Academic Technology Symposium – coming in Winter

VII. Public Comments: Comments will be limited to 2 minutes per speaker and no action will be taken.

- a. Commenter:
- b.

VIII. Adjournment (Planned for 5:00 pm):