

**Academic Technology Committee
Meeting Agenda**

9/14/2022 3:30 – 5:00 p.m.
in room LRC 102

- I. Approval of Agenda
- II. Approval of Minutes:

[ATC 5-11-2022 Minutes.docx](#)

- III. Public Comments
- IV. Old Business – none?
- V. New Business
 - a. Chair duties this semester (next 5 meetings): appoint new chair? Rotate duty?
 - b. Debrief Fall Symposium
 - c. Kathy: Self Service – do we need more training?
 - d. Notes from the whiteboard from Symposium:

“Minus”

USS Website
Self Service Search:
When you type filler goes away (all semesters)
Old semesters – why?
Canvas Studio?
Lock down video.butte.edu

“Check Plus ”

Creative cloud – Adobe Suite
Camtasia / Snagit
M365, Office, OneDrive
CANVAS apps

- VI. Standing Reports
- Tech council ?
- IT – Liz Connors
- Learning Council -Carrie or Suzanne
- TMI – Chris / Dave
- Adjournment

I. Corrected Meeting Dates:

I. 022/23 Meeting Schedule

Meeting Date	Note Taker (please contact and confirm a sub if you can't make the meeting and cc the chair)
9/14/2022	Daniel Thompson
9/28/2022	Luke Sathrum
10/12/2022	Danielle Gray
10/26/2022	Michelle Kelley
11/8/2022	Sarah McArthur
12/14/2022	Colin Ferguson

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