Butte College
Academic Senate Minutes
September 16, 2026
SAS 360

Members Present:	
Irma Gonzalez Cuadros – President	Laurel Hartley
Kim Kirkwood - VP	Craig Kielb
Deb McCabe – Treasurer	Melissa Melendrez
Jessica Jackson – Secretary	Iris Ramirez
Dillon Carroll	Kathy Teagarden
Tommy Cox	Diane Wagster Penne
Tia Germar	Eduardo Diaz (Student Senate, TGE)
Gary Harris	Andrea Walters (Classified Senate)
Members Absent:	**Visitors:**
Daniel Burke	Alan Burwell
Casey Fay	Julio Delgado
Stephen Solano	Kelsey Harrington
Damian Martinez (Student Senate, CTE)	Phillip Manning
	Shyanne Scott
	Imani Singleton
	Jess Vickery

I. Call to Order: President Irma Gonzalez Cuadros called the meeting to order at 3:00pm.

II. Approval of Agenda

A motion was made by Laurel Hartley, seconded by Tia Germar, to approve the agenda as amended.

Motion Passed
Opposed: 0
Abstentions: 0

III. Approval of Minutes
A. Academic Senate Meeting Minutes, September 2nd, 2026

A motion was made by Laurel Hartley, seconded by Tommy Cox, to approve the minutes as amended.

Motion Passed
Opposed: 0
Abstentions: Kathy Teagarden

IV. Public Comments
   A. Tia Germar introduced new librarian and OER liaison, Imani Singleton.
   B. Craig Kielb announced the upcoming Butte Harvest Festival event occurring on October 10.
   C. Kelsey Harrington announced that registration for the Winter and Spring terms begin next week.
   D. Laurel Hartley announced that textbook adoptions begin next week.
   E. Craig Kielb commented about emailing Follett with issues regarding textbook adoptions.

V. Consent Agenda
   A. Committee Appointments
      1. Irma Gonzalez Cuadros described the consent agenda.

A motion was made by Laurel Hartley, seconded by Tommy Cox, to approve the consent agenda.

Motion Passed
Opposed: 0
Abstentions: 0

VI. Updates
   A. Current Committee Vacancies
      1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
      2. Irma Gonzalez Cuadros provided background information.
      3. Irma Gonzalez described current committee vacancies.

   B. Accessibility Resolution
      1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
      2. Irma Gonzalez Cuadros provided background information.
      3. Irma Gonzalez Cuadros described the accessibility resolution.
      4. Irma Gonzalez Cuadros submitted the resolution to ASCCC.

VII. New Business
   A. Student Enrollment Management – Postponed until Oct 7

   B. Equal Employment Opportunity Plan, 2027- 2030
      1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
      2. Irma Gonzalez Cuadros provided background information.
      3. Jess Vickery described the Equal Employment Opportunity (EEO) plan.

4. Alan Burwell provided additional information about the EEO plan.
5. Irma Gonzalez Cuadros asked for the will of the senate.

A motion was made by Dillon Carroll, seconded by Gary Harris, to send the EEO plan out for constituent feedback.

Motion Passed
Opposed: 0
Abstentions: 0

C. AP 4051 Evaluation of External Coursework and Course Substitutions
   1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
   2. Kelsey Harrington provided background information.
   3. Kelsey Harrington described AP 4051.
   4. Jessica Jackson provided additional information.

Some senators asked questions and provided comments.

A motion was made by Dillon Carroll, seconded by Laurel Hartley, to send AP 4051 out for constituent feedback.

Motion Passed
Opposed: 0
Abstentions: 0

D. AP 7310 – Nepotism
   1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
   2. Irma Gonzalez Cuadros provided background information.
   3. Irma Gonzalez Cuadros asked the senate for any feedback received.

A motion was made by Laurel Hartley, seconded by Dillon Carroll, to send AP 7310 out for constituent feedback.

Some senators, representatives, and guests asked questions and provided comments.

Motion Passed
Opposed: 0
Abstentions: 0

VIII. Unfinished Business
   A. Software Approval Taskforce

1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
2. Irma Gonzalez Cuadros provided background information.
3. Irma Gonzalez Cuadros described the software approval taskforce membership for consideration of approval.

Some senators asked questions and provided comments.

A motion was made by Tia Germar, seconded by Tommy Cox, to approve the membership, scope of the work, and the timeline as amended.

Motion Passed
Opposed: 0
Abstentions: 0

B. AP 4030 Academic Freedom
1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
2. Irma Gonzalez Cuadros provided background information.
3. Irma Gonzalez Cuadros described AP 4030.
4. Deb McCabe provided additional information.
5. Irma Gonzalez Cuadros asked the senate for any feedback received.

Some senators and guests asked questions, provided comments, and shared constituent feedback.

A motion was made by Gary Harris, seconded by Tommy Cox, to table this item until the Oct. 7 meeting.

Motion Passed
Opposed: 0
Abstentions: 0

C. Strategic Initiatives
1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
2. Irma Gonzalez Cuadros provided background information.
3. Irma Gonzalez Cuadros asked the senate for any feedback received.

Some senators and guests asked questions and provided comments.

IX. Reports
A. WeCare@Butte - NA

B. Classified Senate
   1. Andrea Walters provided Classified Senate updates regarding:
      a. Strategic initiatives.
      b. EEO plan.
      c. Presentation by Renan Young.
      d. Spirit swap event.

C. Student Senate
   1. Eduardo Diaz provided Student Senate TGE updates regarding:
      a. A student enrollment position vacancy.
      b. A proposal by Damian Martinez.

D. Equity, Diversity, and Inclusion
   1. Garry Harris provided DEI I Diversity updates regarding:
      a. Announced the upcoming HSI Conference.
      b. HSI conference flyer information.

   2. Iris Ramirez provided DEI II GSET updates regarding:
      a. All gender locker room facilities.
      b. Equitable access.
      c. Student success.

E. CTE Liaison
   1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
   2. Kim Kirkwood provided background information.
   3. Kim Kirkwood provided updates about the CTE Liaison position.

F. Vice President – Kim Kirkwood
   1. Nothing to report.

G. President – Irma Gonzalez Cuadros
   1. Irma Gonzalez Cuadros reported that she will email her report to the senate.

A motion was made by Tommy Cox, seconded by Gary Harris, to extend the meeting by five minutes.

Motion Passed
Opposed: 0
Abstentions: 0

X. Future Business
   A. SPA Committee Charter and Bylaws

B. Equivalency Committee Charter and Bylaws
C. Safety Committee
D. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies
E. NAPGRA

XI. Next Meeting
A. September 30, Academic Senate Forum - Zoom
B. October 7, 2026, from 3:00 – 4:45 pm in SAS 360

A motion was made by Laurel Hartley, seconded by Gary Harris, to adjourn the meeting.

Motion Passed
Opposed: 0
Abstentions: 0

XII. Adjournment: The meeting adjourned at 4:54pm.