

Background Information on the Institutional Effectiveness Manual

College Council has approved the distribution of the **DRAFT Institutional Effectiveness Manual** for constituent feedback. The manual is approximately 40 pages, and during our October 5th meeting we approved the revision of the manual by sections to request constituent feedback.

We also agreed that Senators could choose to **share the full document with their constituents to collect feedback**, or they may choose to **break it down in sections** to bring feedback at each of the next four scheduled Academic Senate meetings.

- During the October 21st meeting we collected input on what we identified as the Institutional Effectiveness Manual Section 1 (pages 1-11); Senators may still bring feedback from section 1 if you received feedback after our last meeting.
- During the November 4th meeting we will be focusing on what we identified as section 2 (pages 12-22 (g)).
- During the November 18th Academic Senate meeting we will be collecting feedback on what we identified as section 3 (pages 22-32).

For reference please look at the chart listed below.

Institutional Effectiveness Manual	Bring constituent feedback to the Academic Senate Meeting on:
Pages 1-11	October 21, 2026
Pages 12-22 until section (g)	November 4, 2026
Pages 22 – 32 (end of #1)	November 18, 2026
Page 32 (beginning on #2) – page 40	December 2, 2026

Your Senate Exec representatives attending College Council will summarize all constituent feedback and present it to College Council during the December 8, 2026 meeting.