Butte College
Academic Senate Minutes
October 21, 2026
SAS 360

Members Present:	
Irma Gonzalez Cuadros – President	Melissa Melendrez
Kim Kirkwood - VP	Steven Niedbala
Deb McCabe – Treasurer	Iris Ramirez
Jessica Jackson – Secretary	Kathy Teagarden
Dillon Carroll	Diane Wagster Penne
Tia Germar	Andrea White
Gary Harris	Eduardo Diaz (Student Senate, TGE)
Laurel Hartley	Damian Martinez (Student Senate, CTE)
Craig Kielb	Andrea Walters (Classified Senate)
Members Absent:	**Visitors:**
Tommy Cox	Alan Burwell
Stephen Solano	Phillip Manning
	Patrick McDougall
	Erik Shearer
	Tiffany Trull
	Kathy Turner
	Jess Vickery
	Bob White

I. Call to Order: President Irma Gonzalez Cuadros called the meeting to order at 3:00pm.

II. Approval of Agenda

A motion by Laurel Hartley, seconded by Tia Germar, to approve the agenda.

Motion Passed
Opposed: 0
Abstentions: Dillon Carroll

III. Approval of Minutes
A. Academic Senate Meeting Minutes, October 7th, 2026

A motion was made by Laurel Hartley, seconded by Gary Harris, to approve the minutes.

Motion Passed
Opposed: 0
Abstentions: Dillon Carroll, Iris Ramirez, Andrea White

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IV. Public Comments
   A. Deb McCabe announced that today is Irma Gonzalez Cuadros' birthday.

V. Consent Agenda
   A. Committee Appointments
      1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
      2. Irma Gonzalez Cuadros described the need to amend the consent agenda.

A motion was made by Deb McCabe, seconded by Laurel Hartley, to approve the consent agenda as amended.

A friendly amendment was made by Craig Kielb, which was accepted, to correct the last name of a faculty member listed on the consent agenda.

The amended consent agenda was approved by unanimous consent.

VI. Updates
   A. Current Committee Vacancies
      1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
      2. Irma Gonzalez Cuadros described current committee vacancies.
      3. Bob white provided additional information regarding the Census Date Change workgroup.

   B. Accessibility Resolution
      1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
      2. Irma Gonzalez Cuadros provided background information.
      3. Irma Gonzalez Cuadros described the accessibility resolution.

VII. New Business
   A. ASCCC Resolutions Packet
      1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
      2. Irma Gonzalez Cuadros provided background information.
      3. Irma Gonzalez Cuadros asked if there were any resolutions the senate would like to discuss.

Some senators provided comments about specific resolutions.

      4. Irma Gonzalez Cuadros asked the senate to provide her with any

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feedback about any resolutions by the morning of November 7.

B. Curriculum Committee Bylaws
    1. Patrick McDougall referenced screen to assist with review and discussion.
    2. Patrick McDougall provided background information.
    3. Patrick McDougall described the proposed updated Curriculum Committee bylaws.

Some senators asked questions and provided comments.

A motion was made by Laurel Hartley, seconded by Kathy Teagarden, to table this item until a process is put into place.

Motion Failed
In favor: Laurel Hartley, Kathy Teagarden,
Abstention: Jessica Jackson

Some senators and guests asked questions and provided comments.

A motion was made by Craig Kielb, seconded by Diane Wagster Penne, to approve the Curriculum Committee bylaws.

Motion Passed
Opposed: Dillon Carroll, Laurel Hartley, Jessica Jackson
Abstentions: 0

C. Academic Technology Committee Charter and Bylaws
    1. Phillip Manning referenced the screen to assist with review and discussion.
    2. Phillip Manning provided background information.
    3. Phillip Manning described the Academic Technology Committee (ATC) charter.
    4. Phillip Manning described the ATC bylaws.

Some senators asked questions and provided comments.

A motion was made by Dillon Carroll, seconded by Andrea White, to send the ATC charter and bylaws back to ATC with recommendations.

Motion Failed
In favor: Dillon Carroll, Tia Germar, Laurel Hartley, Andrea White
Abstentions: Kim Kirkwood

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A motion was made by Craig Kielb, seconded by Diane Wagster Penne, to approve the bylaws and charter as amended and move them forward.

Motion Passed
Opposed: Kathy Teagarden
Abstentions: Dillon Carroll

VIII. Unfinished Business

A. Institutional Effectiveness Manual

1. Background document
    a. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
    b. Irma Gonzalez Cuadros provided background information.
    c. Irma Gonzalez Cuadros described the background document.

2. Institutional Effectiveness Manual
    a. Jess Vickery referenced the screen to assist with review and discussion.
    b. Jess Vickery provided background information.
    c. Jess Vickery described the Institutional Effectiveness manual.
    d. Irma Gonzalez Cuadros asked the senate to request feedback about the next section for discussion at the next meeting.

B. Strategic Initiatives

1. Strategic Initiatives
    a. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
    b. Irma Gonzalez Cuadros provided background information.
    c. Irma Gonzalez Cuadros described strategic initiative 5.
    d. Irma Gonzalez Cuadros requested that the senate email her any feedback they have by tomorrow morning.

2. Strategic Initiative 6
    a. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
    b. Irma Gonzalez Cuadros provided background information.
    c. Irma Gonzalez Cuadros described strategic initiative 6.
    e. Irma Gonzalez Cuadros requested that the senate email her any feedback they have by October 26.

C. AP 4030 Academic Freedom

1. Irma Gonzalez Cuadros referenced the screen to assist with review and discussion.
2. Irma Gonzalez Cuadros provided background information.

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3. Irma Gonzalez Cuadros asked the senate to provide any feedback received.

Some senators provided feedback.

A motion was made by Gary Harris, seconded by Laurel Hartley, to extend the meeting by ten minutes.

Motion Passed
Opposed: 0
Abstentions: 0

Some senators and guests asked questions and provided comments.

A motion was made by Diane Wagster Penne, seconded by Gary Harris, to move AP 4030 with the current track changes on to the next step.

Motion Passed
Opposed: Dillon Carroll, Melissa Melendrez, Iris Ramirez
Abstentions: 0

IX. Reports

A. WeCare@Butte
1. Diane Wagster Penne has nothing to report

B. Classified Senate
1. Andrea Walters provided Classified Senate updates regarding;
   a. Classified Senate nominations.
   b. Harvest Festival bake sale.
   c. Software approval task force.

C. Student Senate
1. Damian Martinez provided Student Senate CTE updates regarding:
   a. Delegate appointments.
   b. Potential meditation room on campus.

2. Eduardo Diaz provided Student Senate TGE updates regarding:
   a. Accepted proposals.
   b. Approved funding.

D. Equity, Diversity and Inclusion
1. Gary Harris provided a DEI I Diversity Report.
2. Iris Ramirez has nothing to report.

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A motion was made by Deb McCabe, seconded by Laurel Hartley, to extend the meeting by five minutes.

Motion Passed
Opposed: 0
Abstentions: 0

E. CTE Liaison
   1. Kim Kirkwood provided CTE Liaison updates regarding:
      a. ASCCC Board of Directors approvals.
      b. Butte College location a consideration for regional meeting.
      c. Hot topics for discussion.
      d. Revision of work-based learning article.

F. Vice President – Kim Kirkwood
   1. Nothing to report.

G. President – Irma Gonzalez Cuadros
   1. Academic Senate President's Report

X. Future Business
   A. SPA Committee Charter and Bylaws
   B. Equivalency Committee Charter and Bylaws
   C. ATC Charter and Bylaws
   D. Safety Committee
   E. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies
   F. Financial Aid Presentation
   G. NAPGRA

XI. Next Meeting
   A. November 4, 2026, from 3:00 – 4:45 pm in SAS 360

The meeting was adjourned by unanimous consent.

XII. Adjournment: The meeting adjourned at 5:00pm.

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