

Background Information on the Institutional Effectiveness Manual

College Council has approved the distribution of the **DRAFT Institutional Effectiveness Manual** for constituent feedback. The manual is approximately 40 pages, and we anticipate dedicating several Academic Senate meetings to reviewing its content and gathering constituent input.

Senators may choose to **share the full document with their constituents to collect feedback**, or they may choose to **break it down in sections** to bring feedback at each of the next four scheduled Academic Senate meetings.

Academic Senators are encouraged to present a **motion regarding their preferred approach for collecting constituent feedback** during the upcoming weeks.

If choosing to collect constituent feedback in sections, the Executive Team suggests dividing the content as follows:

Institutional Effectiveness Manual	Bring constituent feedback to the Academic Senate Meeting on:
Pages 1-11	October 21, 2026
Pages 12-22(g)	November 4, 2026
Pages 22 – 32 (end of #1)	November 18, 2026
Page 32 (beginning on #2) – page 40	December 2, 2026

Senate Exec representatives attending College Council will summarize all constituent feedback and present it to College Council during the December 8, 2026 meeting.