



BP 7260 Classified Supervisors and Managers

References: Education Code Section 72411
 Government Code Section 3540.1 subdivisions (g) and (m)
 Title 5 Section 53602
Adopted: November 12, 2008
Last Revised: February 14, 2018, May 2022; February 2025
Last Reviewed: February 14, 2018

Classified administrators are the supervisory and managerial positions that are not designated as educational administrators.

Classified supervisors are those classified administrators, regardless of job description, having authority to hire, transfer, suspend, recall, promote, discharge, assign, reward, or discipline other employees, or having the responsibility to assign work to and direct them, adjust their grievances, or effectively recommend such action.

Classified managers are those classified administrators, regardless of job description, that have significant responsibilities for formulating District policies or administering District programs other than the educational programs of the District.

Classified managers are not eligible for inclusion in a bargaining unit represented by an exclusive bargaining agreement.

Classified administrators may be employed by an appointment or contract of two years for the first contract; two or three years thereafter.

The Board may, with the consent of the administrator concerned, terminate, effective on the next succeeding first day of July, the terms of employment and any contract of employment with the administrator, and reemploy the administrator on any terms and conditions as may be mutually agreed upon by the Board and the administrator, for a new term to commence on the effective date of the termination of the existing term of employment.

If the Board determines that the administrator is not to be reemployed when his or her appointment or contract expires, notice to an administrator shall be in accordance with the terms of the existing contract. If the contract is silent, notice shall be in accordance with Education Code Section 72411.

Classified administrators may be employed in the same manner as the other members of the classified service. If a classified administrator is employed as a regular member of the classified service, employment shall be consistent with other provisions of these policies regarding employment of classified employees.

The evaluation of classified administrators and managers must include consideration of the employee's demonstrated, or progress toward, proficiency in diversity, equity, inclusion, and accessibility competencies that enable work with diverse communities.

There are no administrative procedures for this policy.