



BP 4300 Field Trips and Excursions

References: Title 5, Section 55220;
 Government Code Section 11139.8

Adopted: April 20, 2011

Last Revised: April 17, 2019

Last Reviewed: April 17, 2019, May 2021

The Superintendent/President shall establish procedures that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity.

The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant, or categorical program funds if the funds are used consistently with the funding source. Any out of state student travel requires approval from the Board of Trustees. The expenses of instructors, chaperons, and other personnel traveling with students may be paid from District funds.

While on field trips and excursions, students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus.

See Administrative Procedure 4300