



**BP 2410 Board Policy and Administrative Procedure**

References: Education Code Section 70902;  
Accreditation Standard 4.4  
Adopted: December 10, 2008  
Last Revised: October 10, 2018; May 2023; December 2025  
Last Reviewed: October 10, 2018

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Education Code §70902 establishes the policy-making authority of the Board. The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to, or amended by majority vote at any regular board meeting. Proposed changes or additions will be introduced not less than one meeting prior to the meeting at which action is recommended. In unusual circumstances, the Board may change, amend, or add to board policies at the same meeting at which they are introduced.

The Board will regularly assess its policies for effectiveness in fulfilling the District's Mission.

Administrative procedures are to be issued by the Superintendent/President as statements of method to be used in implementing board policy. Such administrative procedures will be consistent with the intent of board policy and may be revised as deemed necessary by the Superintendent/President.

The Superintendent/President will annually provide each member of the Board access to copies of the administrative procedures or any revisions since the last time they were provided. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

All policies and procedures will be readily available on the District's website in such a format that allows for reading and/or printing by District employees and the public.

See Administrative Procedure 2410.