



# Butte-Glenn Community College District

## ADMINISTRATIVE PROCEDURE

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### AP 7212 - TEMPORARY FACULTY

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**Approved by Leadership: August 2013**

*References:*

*Education Code Sections 87481, 87482, 87482.5, and 87482.8*

The District may employ any qualified individual as a temporary faculty member for a complete school year, but not less than one semester during a school year unless the date of rendering first paid service begins during the second semester and prior to March 15th. The employment of these persons shall be based upon the need for additional faculty during a particular semester or year because a 1. faculty member has been granted leave for a semester or year, or 2. is experiencing long-term illness, and shall be limited, in number of persons so employed, to that need.

The District may employ any qualified individual as a temporary faculty member for a complete school year but not less than a complete semester during a school year. The employment of those persons shall be based upon the need for additional faculty during a particular semester because of the 1. higher enrollment of students during that semester as compared to the other semester or in the academic year, or 2. because a faculty member has been granted leave for a semester or year, or 3. is experiencing long-term illness, and shall be limited, in number of persons so employed, to that need. Such employment may be pursuant to contract fixing a salary for the entire semester. No person, other than a person serving as clinical nursing faculty, shall be so employed for more than two semesters within any period of three consecutive years.

A person serving as temporary clinical nursing faculty may be employed for up to four semesters within any period of three consecutive years between July 1, 2007 and June 30, 2014, as long as the hiring of that person does not result in an increase in the ratio of part-time to full-time nursing faculty in the District.

Any person who is employed to teach classes for not more than 67 percent of the hours per week that are considered a full-time assignment for regular employees having comparable duties shall be classified as a temporary employee, and shall not become a contract employee. Service as a substitute on a day-to-day basis shall not be used for purposes of calculating eligibility for contract or regular status.