



Butte-Glenn Community College District ADMINISTRATIVE PROCEDURE

AP 7160 – Professional Development

Approved by Leadership: October 2014

*References: Accreditation Standard III.A.5;
Education code Sections 87767m 88220 and 88227*

The District shall establish a professional development plan consistent with the Educational Master Plan and District strategic priorities.

Needs assessment surveys will be conducted to identify professional development needs among employees. Professional development activities will be planned and presented based on the results of the needs and assessments and institutional priorities.

Professional development activities will be evaluated and the results will be used to improve programs and activities to ensure District and employee needs are being met.

Professional development activities, guidelines and processes, including information about the Flex program are published on the Butte College website. Professional development activities for faculty follow the most recent guidelines for flexible calendar programs published by the Chancellor's Office.

In addition to the flexible calendar program the college's professional development program will have components for classified staff and managers as well as sessions interspersed throughout the primary terms that are open to all groups.

Professional development activities may include, but are not limited to:

- Improvement of teaching
- Improvement of services to students
- Institutional effectiveness
- Maintenance of current academic and technical knowledge and skills
- Training to meet institutional needs and priorities
- Development of innovations in instructional and administrative techniques and program effectiveness
- Computer and technological proficiency programs
- Instructional technology
- Training that is required by laws, codes and regulations
- Leadership development
- Orientation

Also see AP 7341 titled Sabbaticals.