



# Butte-Glenn Community College District

## BOARD POLICY

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### BP 6740 – Citizens' Oversight Committee

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*Reference: Education Code Sections: 15278, 15280, 15282;  
California Constitution Article XIII A Section 1(b), Article XVI Section 18(b)*

If a bond measure has been authorized pursuant to the conditions of Proposition 39 as defined in the California Constitution, the Superintendent/President or designee shall establish a Citizens' Oversight Committee in accordance with the applicable law and necessary regulations.

See Administrative Procedure 6740

Last Board Review/Adoption: November 12, 2008



# Butte-Glenn Community College District

## ADMINISTRATIVE PROCEDURE

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### AP 6740 – Citizens’ Oversight Committee

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*Reference: Education Code Sections: 15278, 15280, 15282;  
California Constitution Article XIII A Section 1(b), Article XVI Section 18(b)*

#### **Purposes**

A Citizen’s Oversight Committee is established when a bond is passed by the voters under Proposition 39 and to inform the public about the expenditure of bond revenues; to review and report on the proper expenditure of taxpayers’ money for school construction; and to advise the public as to the Butte-Glenn Community College District’s compliance with the Proposition 39 requirements as contained in the California Constitution.

#### **Activities**

- Receive and review copies of the annual, independent performance audit;
- Receive and review copies of the annual, independent financial audit;
- Inspect school facilities and grounds to ensure that bond revenues are expended properly;
- Receive and review copies of any deferred maintenance proposals or plans developed by Butte-Glenn Community College District; and
- Review efforts by the Butte-Glenn Community College District to maximize bond revenues by implementing cost-saving measures.

#### **Members**

The committee shall consist of at least seven (7) members to serve for a term of two (2) years and for no more than two (2) consecutive terms. Members shall serve without compensation.

The committee shall be comprised of at least:

- One member active in a business organization representing the business community located within the district;
- One member active in a senior citizen’s organization;
- One member active in a bona fide taxpayer’s organization;
- One member a student who is both currently enrolled in Butte-Glenn Community College District and active in a campus group. The student may serve up to six (6) months after his or her graduation;
- One member active in the support and organization of a district

No employee, official, vendor, contractor, or consultant of Butte-Glenn Community College District shall be appointed to the committee.

#### **Assistance**

The Butte-Glenn Community College District shall provide the committee with any necessary technical or administrative assistance, as well as other resources, to publicize its conclusions.

#### **Public Meetings**

Meetings shall be open to the public and notice provided in accordance with the provisions of open meetings laws.

**Reports**

At least once a year the committee shall issue a report on the result of its activities. Minutes from its proceedings, all documents received, and reports issued are a matter of public record and shall be made available on an internet website maintained by the District.

**Disbandment**

Once all funds from the bond measure are expended and the Committee makes their final report to the public and the Board of Trustees the Citizens' Oversight Committee will be disbanded.

Approved: 10/13