



AP 5010 Admissions

References: Education Code Section 76000;
34 Code of Federal Regulations Section 668.16(p) (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);
ACCJC Accreditation Standard II.C.6

Approved: December 10, 2008

Last Revised: July 9, 2018

Last Reviewed:

The Director for Admissions and Records under the Dean for Student Services has the designated authority and responsibility for the admission process. Current admission procedures are published in the most recent version of the college catalog, schedule of classes, and Butte College website.

All prospective students are required to complete a Butte College application for admission either on-line through CCC Apply or by submitting a paper application to Admissions and Records. Students who are returning to Butte College after an absence of two or more semesters must submit a new application.

All information provided by the applicant on the admission application must be true and accurate as required by law. A student who knowingly falsifies any information required on the Butte College application, or other college documents, may be subject to disciplinary action.

Students 18 years of age or older and are high school graduates, or the equivalent, are eligible for admission.

Students 18 years of age or older and are not high school graduates, or the equivalent, capable of benefitting from the instruction offered are eligible for provisional admission.

Students under the age of 18 and are high school graduates, or the equivalent, are eligible for admission.

Students under the age of 18 who are concurrently enrolled in an elementary or secondary public or private institution are eligible for admission as a "special part-time student." See AP 5011 - *Admission and Concurrent Enrollment of High School and Other Young Students*.

Students under the age of 18 without a high school diploma, or the equivalent, who are not concurrently enrolled in an elementary or secondary public or private institution may not be eligible for admission and may appeal to the Superintendent/President or designee.

International students must submit a special application to the Office of International Programs. See AP 5012 – *International Students*.

Students present in the United States under a B-1 or B-2 visa are not eligible for admission.

Admission of each student includes the determination of California State residency. See AP 5015 – *Residency Determination*. Students determined to be California residents are charged the California State Enrollment Fee as set by the California Community College Chancellor’s Office. Students determined to be nonresidents are charged the Nonresident Tuition Fee in addition to the Enrollment Fee.

Admission to impacted specialized programs (e.g., Nursing, Respiratory Care, EMT/Paramedic, Welding, Law Enforcement Academies and Firefighter Academy) require the completion of a program admission application and other admission requirements. Current program admission requirements are published by the respective programs and are available on the Butte College website. The admission criteria, process and application for specialized programs are valid for the current application cycle only.

The Vice President for Instruction, or designee, shall be responsible for evaluating the validity of a student’s high school completion if the college or the United States Department of Education has reason to believe that the high school diploma is not valid or was not obtained from an entity that provides secondary school education.