



Butte-Glenn Community College District ADMINISTRATIVE PROCEDURE

AP 4222 – Basic Skills (Remedial) Coursework

Approved by Leadership: October 2014

Reference: Title 5 Section 55035

Basic Skills coursework consists of pre-collegiate level courses.

A student's need for remedial coursework shall be determined using appropriate assessment instruments, methods, or procedures.

A student who successfully completes remedial coursework or who demonstrates skill levels which assure success in college-level courses may request reinstatement to proceed with college level coursework.

No student shall receive more than 30 semester units [or 45 quarter units] for remedial coursework. A student who exhausts this unit limitation shall be referred to appropriate adult noncredit education services.

- Students enrolled in one or more courses of English as a Second Language and students identified as having a learning disability are exempt from the limitations of this procedure.
- Students who demonstrate significant, measurable progress toward development of skills appropriate to enrollment in college-level courses may be granted a waiver of the limitations of this procedure.

The District catalog shall include a clear statement of the limited applicability of Basic Skills coursework toward fulfilling degree requirements and any exemptions that may apply to this limitation.