



Butte-Glenn Community College District ADMINISTRATIVE PROCEDURE

AP 3840– Children on Campus

Approved by Leadership: August 2014

Reference: Penal Code Section 270 and 273a

Parents and guardians are responsible for the safety of the children in their care. No liability will be accepted by the District, or any of its agents or staff, for the consequences of children being on campus. It is not appropriate to request that staff or other students supervise the children of students or the children of co-workers except when their job assignment relates to a formal class or program.

Unaccompanied Children

Under no circumstances may unattended or unsupervised children be on District property, including playing, roaming, and occupying grounds or buildings. Leaving a child unattended may violate penal codes regarding child abandonment and child endangerment. Any District employee who finds an unaccompanied child on District property shall immediately inform College Police.

Restricted Areas

Children are not allowed in areas where their presence is disruptive or where health and safety risks are identified, including, but not limited to:

- Testing centers
- Laboratories and laboratory preparation areas
- Scientific, technical and maintenance work spaces
- Fine or performing arts work spaces or studios
- Areas that contain hazardous chemicals, machinery or equipment
- Commercial kitchens and other food preparation areas
- Wildlife grounds
- Solar fields
- Maintenance/construction areas
- Library
- Offices
- Classrooms (unless participating in the class at the request of the instructor)

Transportation Services

Children are not permitted as passengers in any form of District transportation, including but not limited to golf carts, vans, maintenance trucks, and buses except unless registered in, and as part of a class or program. Children involved in field trips through Child Development Center enrollment are required to meet all federal and state child restraint regulations when riding in District vans.

Classroom Settings

Children are not allowed to participate in activity classes, laboratory sessions, or studio work, except as follows:

- Children enrolled in the Child Development Center or other instructional programs in the District
- Children participating in classes (at the request of the instructor)

Settings outside the Classroom

- Children may occasionally accompany a student or employee to a District facility for a brief visit. They must remain under the continuous supervision of the adult responsible for them and their presence should in no way obstruct or disrupt services or work duties in the area.
- An employee may request that children or visitors leave the area should it be deemed necessary or appropriate.
- Visitors to all District facilities and events are subject to all relevant District policies and regulations.