



AP 3520 Local Law Enforcement

References: *Education Code Sections 67381 and 67381.1;*
 34 Code of Federal Regulations Part 668.46

Approved: July 2013

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There are written memorandums of understanding between the Butte College Police Department and the Butte County Sherriff's Department, the City of Chico Police Department and the City of Orland Police Department. The written agreements are public records and are made available for inspection by members of the public upon request to the Butte College Police Department.

The Butte College Police Department maintains close working relationships with the Butte County Sherriff's Department, the City of Chico Police Department, and the City of Orland Police Department. The Butte College Police occasionally works with other law enforcement agencies, including the CA Highway Patrol, the Town of Paradise Police Department, Butte County Probation, CA State Parole, CA Department of Fish and Wildlife, the City of Oroville Police Department, the CA State University Chico Police Department, Glenn County Sherriff's Department, CA State Parks, and the FBI. Meetings may be held between the leaders of these agencies on both a formal and informal basis. The Butte College Police and representatives from the agencies listed above communicate regularly on the scene of incidents that occur in and around the campus area. When incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, the Butte College Police will work closely with the appropriate agencies listed above.

In response to a call, the Butte College Police will take the required action, dispatching an officer or asking the victim to file an incident report. When appropriate, reports received by the Butte College Police are forwarded to the Vice President of Student Services for review and potential action. The Butte College Police will investigate a report when it is deemed appropriate.

Crimes should be reported to the Butte College Police to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Butte College Police in a timely manner. To report a crime or an emergency call the Butte College Police at 530-895-2351 or 911. To report a non-emergency security or public safety related matter, call the Butte College Police at 530-895-2351 or "COPS" from any District phone.

The Butte College Police have complete police authority to apprehend and arrest anyone involved in illegal acts on District property and areas immediately adjacent to District property. If minor offenses involving District rules and regulations are committed by a student, the College Police may also refer the individual to the Chief Student Services Officer. Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the local law enforcement and the Butte College Police and local law enforcement work together to solve these serious felony crimes. Butte College Police personnel work closely with local, state, and federal police agencies. The Butte College Police Department is also a part of the local 911 Emergency System. Through coordination with local law enforcement agencies, any criminal activity engaged in by students at off-campus sites is monitored and recorded. This information is provided to the Chief Student Services Officer for any action or follow-up that may be required.

Campus "Professional Counselors", when acting as such, are not considered to be a campus security officers and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

Professional Counselor is an employee of a District whose official responsibilities include providing psychological counseling to members of the District's community and who is functioning within the scope of their license or certification.