



MINUTES OF SPECIAL MEETING

January 28, 2026 | 9:00 A.M.

District Board Room
Student and Administrative Services Building

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, January 28, 2026, at 9:00 a.m., in the District Board Room at Butte College in Oroville, California.

Board Members Present Mr. John Blacklock, President
Mr. John Nock, Vice President
Mr. John Dahlmeier, Clerk
Mr. Mike Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis
Mr. Jared Smith, Student Trustee

Board Members Absent None

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Erik Shearer, Assistant Superintendent/Vice President
Ms. Jessica Snelling, Vice President
Ms. Denise Adams, Interim Vice President
Mr. Travon Robinson, Acting Vice President
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

Guests None

Pledge of Allegiance

Board Vice President Nock led the Pledge of Allegiance.

Board President Blacklock called for a moment of silence in honor of distinguished alum Representative Doug LaMalfa.

1. Agenda Approval

It was moved by Trustee Boeger, seconded by Board Clerk Dahlmeier, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis,

Nos: None

Abstentions: None

Absent: None

2. **Communications from the Public**

There were no public comments.

3. **Presentation from the Butte College Foundation**

Butte College Foundation Executive Director Suzanne Watroba provided an overview of the Board of Trustees endowment, noting that their scholarship has increased to \$750 thanks for the trustees' generosity. She reported that the Foundation manages 130 endowments, the majority of which support scholarships. Executive Director Watroba provided an overview of Foundation assets and fundraising activities, including the Spring Gala, which is scheduled for April 25 this year. She noted that the Foundation also provides support for Butte College events such as the Big Time and the Harvest Festival. In 2024-2025, the Foundation awarded 264 internal scholarships totaling more than \$180,000. Executive Director Watroba concluded by reporting that this academic year, the Foundation initiated in-house gift processing, a significant change in process that improves donor relations.

4. **Student Success Metrics**

Interim Executive Director of Institutional Effectiveness Jess Vickery provided an overview of Butte College's balanced scorecard for 2023-2024, which is the current year for that data. He reviewed student headcount trends over the last nine years, which have shown consistent growth since 2020-2021. The data also shows improvement in math and English course success over the last few years, as well as a similar trend for degree attainment. Butte College's transfer rate decreased in the last reporting year, but remains above state and regional averages. Butte College's IPEDS data shows an above average graduation rate and, on the whole, the college's performance metrics are impressive compared to the rest of the system. Interim Executive Director Vickery reported that he also conducted a system-wide comparison of Butte College student success metrics. In the eight-year cohort, Butte College has the third highest graduation rate in the California Community College System and the 31st highest transfer rate. Butte College ranks fifth in the state in CTE awards. Butte College ranks seventh in the state with respect to the total success metric (certificates, degrees, and transfers). Interim Executive Director Vickery concluded that the overall takeaway is that Butte College is doing exceptionally well and college CTE programs are a driver of student success.

5. **Strategic Enrollment Management Plan Update**

Assistant Superintendent/Vice President Shearer reported that for 2024-2025, Butte College reported 9,304 FTES, noting that the college continues to see term-over-term growth without the previously anticipated slowdown. As of this morning, spring 2026 enrollment is up approximately 8% over last spring and for 2025-2026, Butte College reported a projected 10,300 FTES on the P-1 report. Assistant Superintendent/Vice President Shearer indicated that credit FTES have reached the benchmark year in aggregate, but not across all programs, while noncredit FTES remain lower than the benchmark year. As part of the SEM Plan, the college is rebuilding noncredit programming with an emphasis on short-term vocational, parenting, and noncredit for older adults. Assistant Superintendent/Vice President Shearer also provided highlights from the SEM Plan's eight main goals as well as demonstrating the college's new enrollment report dashboard tool.

6. **Strategic Plan Update**

Superintendent/President Guleff reviewed the 2024-2027 Butte College Strategic Plans' six strategic initiatives, noting that items in five of six of them have been addressed. She provided a review of strategic plan action items that have been accomplished to date, noting that many more action items are in progress. Superintendent/President Guleff reported that work on the plan has demonstrated the importance of participation and input, as well as the need for a taxonomy in the planning stage. She indicated that the next iteration of the strategic plan will be a fine-tuning of the current plan. She provided an overview of the timeline for the next strategic planning cycle, culminating in the publication of the new plan in fall 2027, which coincides with the college's 60th

anniversary. The Board of Trustees will set the college's strategy at the June Board of Trustees' retreat.

7. Budget Update

Vice President Snelling provided the Board of Trustees with a budget update, including information about the state budget, the college's solar panel project, and nonresident fee planning considerations. She reported that the governor's January budget reflects an 8.7% increase over the current year, with a 4.9% budget increase for the California Community College system. COLA is estimated to be 2.41%. She explained the annual unit planning and operating budget development timeline, which culminates in the presentation of the final budget to the board of trustees in September. Vice President Snelling reported that many of the college's solar panels are reaching the end of their useful life; the five-year replacement cost projection is \$5.5 million with a return on investment of six years. She also provided an overview of student fees and recommended adopting the allowable amount of \$28 for the student health fee, an increase of \$1. She reported that analysis of the transportation fee is ongoing.

Board President Blacklock called a recess at 12:06 p.m. until 12:37 p.m. for lunch.

8. Review Board Ethics/Responsibilities Policy (BP 2715)

Board President Blacklock reported that BP 2715 Board Code of Ethics is on the regular meeting agenda after the Board Policy Committee proposed revisions at their last meeting. The Board discussed proposed revisions to BP 2715 as well as the possibility of adding a statement to the corresponding administrative process that speaks to ethics training. Superintendent/President Guleff noted that she is working with Interim Vice President Adams to create a slate of trustee-focused training in our Keenan training platform.

9. Update on Board and Superintendent/President Goals

Superintendent/President Guleff reviewed the Board's eight areas of strategic focus and the progress the college has made on each. She reported that she has convened a work group with the participatory governance structure and union leadership to select and conduct campus climate surveys in the 2026-2027 academic year. The work group will also consider the results of the survey.

10. Superintendent/President Evaluation Timeline and Communication

Superintendent/President Guleff provided an overview of the timeline for her evaluation, which follows the procedure prescribed in AP 2435 Evaluation of Superintendent/President. The Board discussed the usefulness of the current evaluation instrument as well as a potential role for human resources in the Superintendent/President evaluation process. Trustees expressed support for revising the evaluation tool and frequency to make the process more useful to the Superintendent/President, although Board President Blacklock cautioned that it likely will not be updated for this year's evaluation. Superintendent/President Guleff expressed an interest in an evaluation process that addresses the concerns of academia as well as chief executive officer elements. Board President Blacklock indicated that the Board Superintendent/President Evaluation Committee will meet with Superintendent/President Guleff to discuss revising the evaluation tool.

11. Adjournment

Board President Blacklock adjourned the meeting at 1:54 p.m.