Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

MINUTES OF SPECIAL MEETING

June 24, 2026 | 9:00 a.m.

District Board Room
Student and Administrative Services Building

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, June 24, 2026, at 9:00 a.m., in the District Board Room at Butte College in Oroville, California.

Board Members Present	Mr. John Blacklock, President Mr. John Nock, Vice President Mr. Mike Boeger Mr. Rick Krepelka Mr. Eugene Massa Mr. William McGinnis
Board Members Absent	Mr. John Dahlmeier, Clerk
Staff Members Present	Ms. Virginia L. Guleff, Superintendent/President Mr. Erik Shearer, Assistant Superintendent/Vice President Mr. Tray Robinson, Interim Vice President Ms. Jessica Snelling, Vice President Dr. Jess Vickery, Interim Executive Director of Institutional Effectiveness & Planning Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees
Guests	None

Pledge of Allegiance
Superintendent/President Guleff led the Pledge of Allegiance.

Board President Blacklock led a moment of silence for the victims of the Chico library shooting.

1. **Agenda Approval**
   It was moved by Board Vice President Nock, seconded by Trustee Krepelka, to approve the agenda as presented.

   Motion carried unanimously.

2. **Communications from the Public**
   There were no public comments.

3. **Discussion Items**

   3.1 2025-2026 Tentative Budget

Superintendent/President Guleff introduced Vice President Snelling and noted that the college's final budget will be presented to the Board for approval in September, after the state budget has been finalized. Vice President Snelling indicated that the state budget has several variables that will impact the college's final budget. The college's budget aligns with the budget criteria established for fiscal year 2027, the Chancellor's Office Vision 2030, and the Butte College Strategic Plan. The budget is based on projected full-time equivalent students (FTES) of 10,282, and 10,141 funded FTES. Vice President Snelling reported that the expected cost-of-living adjustment (COLA) on apportionment revenue is expected to be 4.31% with a statutory COLA of 2.87%. The college will calculate its total computational revenue using the student-centered funding formula option.

The board discussed the growth cap determined by the Chancellor's Office and the advocacy work the Chancellor's Office is doing to re-bench Prop 98 funding to better fund community colleges.

Vice President Snelling reported that more than $29 million in one-time requests were submitted during the unit planning process. College leadership has preliminarily approved $2.94 million in ongoing augmentations and $4.31 million in one-time augmentations. She reported that the Board's 25% reserves target will cover three months of unrestricted expenditures. For the 2027 fiscal year, the college's ending fund balance is $42.65 million. Vice President Snelling explained that she would like the college to move toward reporting of cash balance versus reserves.

The Board discussed the tentative budget's areas of potential shortfalls and where efficiencies might be found.

Board President Blacklock called a 20-minute recess at 9:55 a.m.

3.2 Strategic Enrollment Management Plan Update
Superintendent/President Guleff introduced Assistant Superintendent/Vice President Erik Shearer, thanking him and his team for developing and managing the Strategic Enrollment Management (SEM) Plan. Assistant Superintendent/Vice President Shearer reviewed enrollment since 2018. He reported that for 2024-2025, the college reported 9,304 FTES; for 2025-2026, FTES are projected at 10,282. Since the implementation of the SEM plan, Butte College has seen consistent growth every semester, which reflects an extraordinary effort across the college. Growth of credit FTES has exceeded the SEM plan's goal, but noncredit FTES have not recovered to pre-2018 levels.

Assistant Superintendent/Vice President Shearer reported that 37 of the SEM plan's 65 objectives have been institutionalized. The next plan will cover two years and include 20 objectives, and will be part of the next iteration of the Butte College Strategic Plan. He explained that the focus will be on sustaining enrollment in a fixed budget environment along with being prepared to grow when the state allows it. Assistant Superintendent/Vice President Shearer concluded by reporting that 26 full-time tenure track faculty members have been hired to start in fall 2026.

3.3 Student Performance Indicators
Superintendent/President Guleff introduced Interim Executive Director of Institutional Effectiveness and Planning Jess Vickery to provide a report on Butte College's student outcomes. Dr. Vickery provided an overview of student headcount in total and disaggregated according to groups identified by the Chancellor's Office (economically disadvantaged, foster youth, justice impacted, K-12 dual enrollment, and veteran students). He reported that the principle metric of equity in success is completion. Butte College's completion rate is higher than both the statewide and regional averages. In the entire system, Butte College ranks #8. When completion data is disaggregated by ethnicity, socioeconomic group, age, and gender, most groups show an improvement from 2021-2022 to 2024-2025 (the last year of reporting). Dr. Vickery reported that Butte College is third in the state in terms of students enrolling full-time in their first semester, as well as better than both the regional and statewide averages for math and English completion in the first year. Both metrics

reflect success in implementing Guided Pathways. Dr. Vickery concluded by noting that Butte College's success metrics have continued to increase even with an increase in enrollment, which is notable.

Board President Blacklock called a recess at 12:00 until 12:30 p.m. for lunch.

3.4 Campus Climate Survey Plan
Superintendent/President Guleff reported that after receiving feedback about the campus climate, she formed Butte Together with the union presidents, constituent group leaders, vice presidents, institutional effectiveness, and institutional research. The group started meeting at the end of the fall 2025 semester to investigate and select campus climate surveys. Butte Together considered what the Butte College community means by "campus morale" and reviewed several surveys. The Community College Survey of Student Engagement (CCSSE) will be administered in fall 2026, as will the Viewfinder Survey, which address Equal Employment Opportunity requirements. In spring 2027, the Pace Survey will be administered to employees.

The Board discussed the timing of the three surveys as well as how to assess the results.

3.5 AP 2435 Evaluation of Superintendent/President
Board President Blacklock explained that while there were no issues with the superintendent/president's evaluation this year, the Board had previously considered changing the process. The current evaluation instrument has been used for many years without modification. The Board discussed whether "check the box" or narrative-type questions are more useful to provide feedback, and whether the current instrument asks for information a trustee might not have. The Board also discussed whether the student trustee should be included in the evaluation process when they cannot participate in the closed session discussion of the results.

Superintendent/President Guleff provided an overview of the current evaluation process as defined by AP 2435, the process used by California State University institutions, and the areas of evaluation recommended by the Community College League of California. She noted that she believes the current process is fair and provides new information every time.

The Board discussed how to align the superintendent/president's evaluation and the Board self-evaluation and the timing of them. The Board indicated that they would like to refine the areas of evaluation as well as reviewing the evaluation instrument used by other colleges. Superintendent/President Guleff proposed presenting her goal attainment report in a way that speaks to the evaluation instrument. Board President Blacklock directed the Board Superintendent/President Evaluation Committee to work with Superintendent/President Guleff on revising the evaluation procedure.

4. **Board Annual Goals**
Superintendent/President Guleff reviewed the Board of Trustees' 2025-2026 strategic focus items and led a discussion of the Board's self-evaluation process. She explained that the current self-evaluation is based on previous accreditation language. The new standard does not require a self-evaluation but that the board act through policy to take responsibility for the overall quality and stability of the institution and regularly monitor goals progress and fiscal health. Board Self-Evaluation Committee Chair Krepelka noted that the first portion of the form serves as a self-check for each trustee, while the most useful portion is the goal review. He proposed that when trustees score an item less than a five, they provide an explanation. Superintendent/President Guleff noted that assessment of the achievement of the superintendent/president's goals in the Board self-evaluation seems misplaced because how the board operates and how the college achieves its goals are two separate issues. Board Self-Evaluation Committee Chair Krepelka indicated that the

committee needs to meet and bring recommendations for modifying the self-evaluation process to the Board at a subsequent meeting.

5. **Superintendent/President Annual Goals**
Superintendent/President Guleff reviewed her 2025-2026 goals, which align with the Board's strategic focus. The board discussed whether an operational efficiency plan is needed, concluding that they want to see improvements in operational and institutional efficiency rather than a plan. Superintendent/President Guleff noted concerns about the Board's assessment of progress made toward advancing innovation; it may be that more information or more training is needed. She noted that she has been heavily involved in The Digital Center and Butte College is considered a leader in innovation in the state. She reiterated that the Board should reconsider the timeline for goal reporting with respect to her evaluation and the Board's self-evaluation. Board President Blacklock directed the Board Superintendent/President Evaluation Committee to work with Superintendent/President Guleff on revising the evaluation instrument and procedure.

6. **Adjournment**
Board President Blacklock adjourned the meeting at 2:23 p.m.