



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

August 13, 2025 | 1:00 p.m.

Butte College Glenn County Center, Room 127
1366 Cortina Drive, Orland, CA

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, August 13, 2025, at 1:00 p.m., in room 127 of the Butte College Glenn County Center in Orland, California.

Board Members Present Mr. William McGinnis, President
Mr. John Blacklock, Vice President
Mr. John Nock, Clerk
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. Eugene Massa
Mr. Jared Smith, Student Trustee

Board Members Absent Mr. Rick Krepelka

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Erik Shearer, Assistant Superintendent/Vice President
Ms. Jessica Snelling, Vice President
Ms. Theresa Richmond, Interim Vice President
Ms. Irma Gonzalez Cuadros, Academic Senate President
Mr. Alan Burwell, Classified Senate President
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

Guests None

Pledge of Allegiance

Trustee Dahlmeier led the Pledge of Allegiance.

1. Agenda Approval

It was moved by Trustee Boeger, seconded by Trustee Massa, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Massa, and Smith (advisory vote)

Nos: None

Abstentions: None

Absent: Trustee Krepelka

2. Communications from the Public – Consent Agenda

There were no public comments.

3. Approval of Consent Agenda, Items 3.1-3.9

August 13, 2025, Regular Meeting Minutes

It was moved by Board Clerk Nock, seconded by Trustee Dahlmeier, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Massa, and Smith (advisory vote)

Nos: None

Abstentions: None

Absent: Trustee Krepelka

4. **Reports**

Academic Senate President's Report –Irma Gonzalez Cuadros

Academic Senate President Irma Gonzalez Cuadros indicated that Academic Senate has not met since the last board meeting, so she had no report.

Classified Senate President's Report – Alan Burwell

Classified Senate President Burwell reported that the Classified Senate approved changes to area compositions prompted by the science building opening and approved an ad hoc committee to look into concerns about district policies and procedures. He reported that the Senate's summer retreat included a workshop to prepare the Senate for Brown Act adherence starting this year.

Student Trustee Comments – Jared Smith

Student Trustee Jared Smith introduced himself as an economics major in his 4th semester at Butte College with plans to transfer to UC Davis in fall 2027. Student Trustee Smith noted that he's looking forward to supporting students and equity and inclusion on campus, as well as working with the board.

Vice President's Report – Erik Shearer

Assistant Superintendent/Vice President Shearer introduced Dean of Kinesiology and Athletics Rob Bishop and Interim Associate Dean for Special Programs Theresa Ward. He reported that enrollment is up 2% over last fall, noting that the college has reached the predicted point of slowdown. For 2024-2025, Butte College reported 9,375 FTES. Credit programming has recovered to the 2017-2018 level. Assistant Superintendent/Vice President Shearer reported that new programs coming online in the next few years and will continue to grow enrollment. The college is also exploring noncredit programming opportunities. Assistant Superintendent/Vice President Shearer concluded by recognizing Dr. Bob White for his work in developing a new annual program review process.

Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff started her report by thanking Dean Denise Adams and Facilities Director Kim Jones for the tour of the LVN program and the great work they did to expand the program to the Glenn County Center. She also welcomed Student Trustee Smith to the board.

Superintendent/President Guleff reported that Butte College received funding for two TRIO grants as well as confirmation that two additional proposals are in the funding band with perfect scores.

Superintendent/President Guleff reported on several activities since the last board meeting. In July she attended the Community College League of California's CEO Academy where she led a session on case studies. She also attended a meeting with Senator Megan Dahle's local representative to review current issues, including the minimum wage order.

Superintendent/President Guleff noted that she also attended a Chico Open Board Art project

unveiling of Butte College student art that has been installed in downtown Chico. Finally, she met with representatives from the Digital Center and the Chancellor's Office on technology issues.

Superintendent/President Guleff reported on the successful Guided Pathways Summit held in July. She thanked Director of Equitable Pathways and Achievement Amanda Montgomery for her work in helping the college meet strategic plan objectives as well as Vision 2030 goals.

Superintendent/President Guleff reported that Butte College is revitalizing homecoming, which has been scheduled for September 13. There will be a tailgate party before the game.

Finally, Superintendent/President Guleff provided updates on two significant construction projects. The groundbreaking for the Chico Center expansion will be held at 3:00 p.m. on September 2. The expansion consists of two new buildings – a cosmetology and barbering building and a science lab building. On August 15, Butte College will hold the grand opening of its new science building. Superintendent/President Guleff thanked Facilities Director Kim Jones and Dean Bob White for their leadership in bringing the project to completion as well as the organizing committee for Friday's celebration.

Board Comments

Trustee Massa reported that he presented at a California Chamber conference and heard that Paradise remains the fastest growing city in California and Glenn County is in the top 10. He noted that some of the growth is driven by the increase in remote work, which challenges local infrastructure. Board Vice President Blacklock reported that he recently read this year's book in common and from it look the lesson of not being a frog in a pot of boiling water when it comes to climate change. Trustee Boeger indicated that he's pleased with the investment the college made at the Glenn County Center to expand the LVN program and encouraged the college to increase transfers to the University of California. He also expressed concern about tough budget times ahead. Trustee Dahlmeier reported that he attended the Fish & Wildlife Academy graduation where it was wonderful to see students' accomplishments. He noted that he's glad to hear about Butte College expanding its noncredit programs. Board President McGinnis reported that convocation is coming up. He expressed appreciation for the tour of the LVN program and noted that he also found the book in common very interesting.

5. Communications from the Public

There were no public comments.

6. Contracts

Approval of Contracts, Item 6.1

It was moved by Board Vice President Blacklock, seconded by Trustee Dahlmeier, to approve the contracts listed on the Contracts Approval Report and authorize the superintendent/president or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Massa, and Smith (advisory vote)

Nos: None

Abstentions: None

Absent: Trustee Krepelka

Approval of Contract to Purchase Adobe Products and Services from ComputerLand utilizing Foundation for California Community Colleges Enterprise Term License Agreement Number 01155888, Item 6.2

It was moved by Board Clerk Nock, seconded by Trustee Massa, to approve the contract to purchase Adobe products and services from ComputerLand utilizing Foundation for California Community Colleges Enterprise Term License Agreement Number 01155888 in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Massa, and Smith (advisory vote)

Nos: None

Abstentions: None

Absent: Trustee Krepelka

Approval of Contract Award for Request for Proposals RFP No. CCCTC-24-03 California Community Colleges Canvas Accessibility Remediation Tool, Item 6.3

It was moved by Trustee Boeger, seconded by Board Clerk Nock, to approve the contract award for request for proposals RFP No. CCCTC-24-03 California Community Colleges Canvas Accessibility Remediation Tool in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, and Massa

Nos: None

Abstentions: Trustees Dahlmeier and Smith (advisory vote)

Absent: Trustee Krepelka

Resolution No. 830: Approval of Contract with California Department of Parks and Recreation for State Parks Law Enforcement Academy, Item 6.4

It was moved by Board Vice President Blacklock, seconded by Board Clerk Nock, to approve Resolution 830: Approval of Contract with California Department of Parks and Recreation for State Parks Law Enforcement Academy, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Massa, and Smith (advisory vote)

Nos: None

Abstentions: None

Absent: Trustee Krepelka

7. Human Resources

Recension of Resolution No. 827: Reduction of Classified Employee Services, Item 7.1

It was moved by Board Clerk Nock, seconded by Board Vice President Blacklock, to rescind resolution no. 827 for the reduction of classified employee services.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Massa, and Smith (advisory vote)

Nos: None

Abstentions: None

Absent: Trustee Krepelka

Approval of Equal Employment Opportunity Annual Certification Form, Item 7.2

It was moved by Board Vice President Blacklock, seconded by Trustee Dahlmeier, to approve the Equal Employment Opportunity Annual Certification Form.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Massa, and Smith (advisory vote)

Nos: None

Abstentions: None

Absent: Trustee Krepelka

Adoption of Resolution No. 831 Appointing an Interim Vice President for Human Resources, Training, and Employee Development, Item 7.3

Board President McGinnis provided an oral summary of the contract terms and compensation.

It was moved by Trustee Boeger, seconded by Board Vice President Blacklock, to adopt resolution 831 appointing an interim vice president for human resources, training, and employee development.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Massa, and Smith (advisory vote)

Nos: None

Abstentions: None

Absent: Trustee Krepelka

8. Closed Session

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President McGinnis reported that the Board took no reportable action.

9. Adjournment

Board President McGinnis adjourned the meeting at 3:58 p.m.