



Butte-Glenn Community College District  
3536 Butte Campus Drive  
Oroville, CA 95965

BOARD OF TRUSTEES

## MINUTES OF REGULAR MEETING

May 15, 2024 | 1:00 P.M.

District Board Room  
Student and Administrative Services Building

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The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, May 15, 2024, at 1:00 P.M., in the District Board Room at Butte College in Oroville, California.

**Board Members Present** Mr. Eugene Massa, President  
Mr. William McGinnis, Vice President  
Mr. John Blacklock, Clerk  
Mr. Mike Boeger  
Mr. John Dahlmeier  
Mr. Rick Krepelka  
Mr. John Nock  
Ms. Liz Heaton, Student Trustee

**Board Members Absent** None

**Staff Members Present** Ms. Virginia L. Guleff, Superintendent/President  
Mr. Scott Thomason, Interim Vice President  
Mr. Erik Shearer, Vice President  
Mr. Brad Zuniga, Interim Vice President  
Dr. Jess Vickery, Academic Senate President  
Mr. Chris Westbay, Classified Senate President  
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

**Guests** None

### **Pledge of Allegiance**

Trustee Dahlmeier led the Pledge of Allegiance.

### **1. Agenda Approval**

It was moved by Trustee Boeger, seconded by Trustee Dahlmeier, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

### **2. Communications from the Public – Consent Agenda**

There were no public comments.

### 3. **Approval of Consent Agenda, Items 3.1-3.11**

It was moved by Board Clerk Blacklock, seconded by Trustee Dahlmeier, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

### 4. **Reports**

#### Academic Senate President's Report – Jess Vickery

Academic Senate President Vickery reported that the Senate has completed elections for both the Senate and the Curriculum Committee, and appointed members to each of the Senate's standing subcommittees. One member was added to the Syllabus Guidance Task Force, which has begun its work to update recommendations for best practices that will be used to produce syllabus templates. The Senate has also approved the 2025-26 calendar and, in collaboration with the Office of Instruction, appointed a workgroup to investigate options for the 2026-27 academic year. This group will develop models for consideration by the full Senate early in the Fall 2024 semester and will hold a Zoom forum on this topic for the entire campus community on October 30, 2024. Finally, Academic Senate President Vickery reported that Academic Senate selected six discipline experts who have volunteered to sit on a statewide panel to implement AB 1111, colloquially known as Common Course Numbering. This group will generate descriptors for the first six courses to be standardized across the state. Work will occur over the summer and the finalized descriptors will be submitted to the California Community College Chancellor's Office by the August 15, 2024 deadline.

#### Classified Senate President's Report – Chris Westbay

Classified Senate President Westbay reported that Classified Senate will hold their coffee and Scantron giveaway Monday through Wednesday next week at all three Butte College locations in partnership with Proud to be First Gen and the Roadrunner Hub. Classified Professionals Day is scheduled for May 28, offering networking, fun, and professional development. The Senate is integrating their election process into the same day. Classified Senate President Westbay concluded that the Senate will hold a retreat over summer.

#### Student Trustee Comment – Liz Heaton

Student Trustee Heaton thanked the trustees, President Guleff, the vice presidents, the deans, and faculty and staff for helping her navigate the student trustee position. She recognized students and student government for advocating for students. Student Trustee Heaton indicated that she was honored and challenged to represent students on the board and is grateful for the opportunity to expand her leadership skills. She concluded by reporting that Liam Eller is the incoming student trustee.

#### Vice President Report – Erik Shearer

Vice President Shearer reported that AB 1111, common course numbering, will be a big issue in the next few years as every course in the curriculum will come before the board in the next three years. Common course numbering is a big shift for the community college system that will improve our students' experience. He reported that Curriculum Committee has also been working all year on AB 928, the implementation of transfer GE and Title 5 changes to local GE. The implementation of the ethnic studies requirement is significant. Vice President Shearer noted that with four full-time Ethnic Studies faculty members, Butte College is ahead of many other colleges.

Vice President Shearer read from an email sent by the parent of a Butte College baseball player who was very grateful for the student's experience. He noted that in April, Baseball Coach Ferro won his 500<sup>th</sup> career game, highlighting one of many extraordinary coaches and athletic programs.

Vice President Shearer reported that there are more than 190 sections of dual enrollment courses for fall 2024, compared to 114 last year. He pointed to Gridley High School's program as an example of dual enrollment success – 16 students will receive a certificate in allied health when they graduate.

Vice President Shearer reported that 8,500 FTES are projected for the year. Two years ago, Butte College reported 7,400 FTES. Fall enrollment is up approximately 12%. Enrollment at the Glenn Center has already doubled due to a different class scheduling method.

#### Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff recognized and thanked Student Trustee Heaton, particularly for her contribution to the strategy of the Butte College Strategic Plan.

Superintendent/President Guleff reported on several events she attended recently. Butte College's Steinway event was April 19, when the college received recognition from Steinway & Sons. She expressed appreciation for the work of Dean Teresa Doyle and faculty members Ryan Heimlich and Hesam Abedini. On April 23, Superintendent/President Guleff attended Rotary's Educator of the Year Ceremony. Faculty member Beth Dunn was recognized as Butte College's Educator of the Year. Superintendent/President Guleff also attended the Oroville Chamber of Commerce Dinner, the Inspire Gala, and a Paradise Rotary meeting.

Superintendent/President Guleff reported on the Butte College Foundation, where the recruitment for the Executive Director is underway. She is also reviewing donors for a president's circle.

Superintendent/President Guleff noted that she's excited about the Foundation's direction and thanked Interim Executive Director Linda Zorn for all her work with the Foundation.

Superintendent/President Guleff reported that she met with the leadership of Butte College's Phi Theta Kappa Chapter club, which is interested in doing a project connected to the strategic plan next fall. They want to look at technological innovation and hold workshops for students about how to use ChatGPT. She noted that she's looking forward to working with them.

Superintendent/President Guleff reported that she attended Impact Day at Chico State to sign a memorandum of understanding to facilitate student transfer. The agreement cements our mutual commitment to streamlining the transfer process. Seven local community college CEOs participated.

Superintendent/President Guleff reported that the May revise budget was issued last week. The governor proposed a budget year plus one. There are significant deficits, but it appears that the governor is focused on stability for community colleges, although some programs may face cuts. With respect to finances, Superintendent/President Guleff reported that she spoke with Senator Dahle's office about concerns about SB 1388, which would restrict community college reserves to 16.7%. She's working with their office and the far north CEOs on a statement of concern.

Superintendent/President Guleff concluded with information about Butte College celebrations. At the annual Awards Ceremony, there were 140 longevity awards, including two 35-year awards. The Retirement Reception honored 20 retirees. There are approximately 15 graduation celebrations this year, and Commencement will be held Friday, May 24.

#### Board Comments

Trustee Krepelka reported that he recently spoke to a graduating senior from Orland High School who plans to attend Butte College and take three of their four classes at the Glenn Center. The student said

they hear a lot of interest in classes at the Glenn Center. Board Clerk Blacklock thanked Student Trustee Heaton for her service. He reported on several events that he recently attended, including the Automotive Open House and the CCLC Annual Trustee Conference. He noted that he appreciated a session about DEIA in hiring and one on AI that encouraged the involvement of students in developing AI policy. He concluded that with respect to SB 895, he wonders if Butte College can collaborate with Chico State to offer baccalaureate degrees in nursing. Board President Massa reported that he attended the Steinway event and was impressed by the piano performance. He added that he's very impressed to hear about the growth at the Glenn Center. Board Vice President McGinnis indicated that he's proud to be associated with a state and college that appreciate the importance of DEI. Trustee Dahlmeier also noted that the Glenn Center enrollment is great news, adding that he's looking forward to Commencement and the graduation celebrations. Trustee Boeger noted that challenging financial times are coming, but Butte College has good reserves. He reported that he attended the Butte College fashion show, a great example of the kind of things the college does well. Trustee Nock reported that the Butte College Foundation held its quarterly board meeting on May 9, where an update on the strategic plan and recruitment for a new executive director were provided. The slate of officers was approved at the meeting, as well as the 2024-25 annual budget and revised bylaws. Trustee Nock thanked Foundation Interim Executive Director Linda Zorn for all the important work she's done for the Foundation. Trustee Nock reported that he also attended the Steinway event and was excited to see the opportunity to invest in something that brings energy to a creative program. He concluded by thanking Student Trustee Heaton for providing an excellent example for another student filling the student trustee role.

## 5. **Communications from the Public**

There were no public comments.

## 6. **Contracts**

### **Approval of Contracts, Item 6.1**

It was moved by Trustee Dahlmeier, seconded by Trustee Nock, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

### **Approval of Contract to Purchase Information Technology Professional Services from Experis US LLC utilizing California Multiple Award Schedule CMAS Number 3-22-10-1028, Item 6.2**

It was moved by Board Clerk Blacklock, seconded by Student Trustee Heaton, to approve the contract to purchase information technology professional services from Experis US LLC utilizing California Multiple Award Schedule CMAS Number 3-22-10-1028 in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

**Approval of Contract to Purchase Information Technology Services from InterVision Systems, LLC, utilizing California Multiple Award Schedule CMAS Number 3-22-06-1030, Item 6.3**

It was moved by Trustee Boeger, seconded by Student Trustee Heaton to approve the contract to purchase information technology services from InterVision Systems, LLC, utilizing California Multiple Award Schedule CMAS Number 3-22-06-1030 in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

**Approval of Contract to Purchase Information Technology Professional Services from InterVision Systems, LLC, utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281J, Item 6.4**

It was moved by Board Vice President McGinnis, seconded by Board Clerk Blacklock, to approve the contract to purchase information technology professional services from InterVision Systems, LLC, utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281J in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

**Approval of Contract to Purchase Information Technology Professional Services from Pariveda Solutions, Inc., utilizing California Multiple Award Schedule CMAS Number 3-23-01-1035, Item 6.5**

It was moved by Trustee Krepelka, seconded by Trustee Dahlmeier, to approve the contract to purchase information technology professional services from Pariveda Solutions, Inc., utilizing California Multiple Award Schedule CMAS Number 3-23-01-1035 in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

**Approval of Contract to Purchase Equipment from Peterson Cat utilizing Sourcewell Contract with Caterpillar Inc. Contract Number 011723-CAT, Item 6.6**

It was moved by Board Clerk Blacklock, seconded by Board Vice President McGinnis, to approve the contract to purchase equipment from Peterson Cat utilizing Sourcewell Contract with Caterpillar Inc. Contract Number 011723-CAT in accordance with Board Policy 6340.

Trustee Nock questioned the new emission requirements referred to in the board agenda. Dean Don Robinson responded that the emission requirements have existed for several years and require taking certain equipment out of service. The college has other equipment that will need to be replaced, but the majority of the fleet has been brought in line with requirements.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

**Approval of Contract to Purchase Information Technology Professional Services from Ledgent Technology & Engineering, a Roth Staffing Company, utilizing the Trustees of the California State University Master Enabling Agreement Number 150517, Item 6.7**

It was moved by Trustee Krepelka, seconded by Board Clerk Blacklock, to approve the contract to purchase information technology professional services from Ledgent Technology & Engineering, a Roth Staffing Company, utilizing the Trustees of the California State University Master Enabling Agreement Number 150517 in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

**Approval of Contract to Purchase Software Development and Maintenance Services from XAP Corporation as a Sole Source Procurement, Item 6.8**

It was moved by Trustee Krepelka, seconded by Trustee Dahlmeier to approve the contract to purchase software development and maintenance services from XAP Corporation as a Sole Source Procurement in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

## 7. Finance

**Authorization to Submit Five-Year Construction Plan, Item 7.1**

It was moved by Board Clerk Blacklock, seconded by Board Vice President McGinnis to authorize the submission of the Five-Year Construction Plan.

Trustee Boeger questioned the inclusion of the science building. Director of Facilities Planning & Management Kim Jones explained that the science building will remain in the plan for one more year.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

## 8. Human Resources

### **Approval of Employment Contract for Vice President for Administrative Services, Item 8.1**

Board Vice President Massa provided an oral summary of the contract terms and compensation.

It was moved by Trustee Boeger, seconded by Board Vice President McGinnis to approve the employment contract for the Vice President for Administrative Services.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

## 9. Administration

### **Approval of Emeritus Recommendations, 2023-2024, Item 9.1**

It was moved by Board Vice President McGinnis, seconded by Student Trustee Heaton, to approve the emeritus recommendations for 2023-24.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

### **Approval of Student Trustee Privileges, Item 9.2**

It was moved by Board Clerk Blacklock, seconded by Trustee Nock, to approve the student trustee privileges as presented.

Student Trustee Heaton reminded the Board that the Student Senate for California Community Colleges (SSCCC) board passed a resolution on student trustee compensation. She expressed hope that Butte College will increase compensation to the Ed Code limit of \$240 per meeting.

It was moved by Board Vice President McGinnis, seconded by Trustee Boeger, to amend the motion to include the compensation of \$100 per board meeting attended.

Board President Massa called the question on the proposed amendment.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

Board President Massa called the vote to approve the student trustee privileges with compensation of \$100 per board meeting attended.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock  
Nos: None  
Abstentions: None  
Absent: None

Board Vice President McGinnis noted that regular trustees aren't compensated. Superintendent/President Guleff responded that regular trustees receive a healthcare package, which the student trustee does not.

**Adoption of Resolution No. 822: Specifications of the Election Order, Item 9.3**

It was moved by Board Clerk Blacklock, seconded by Trustee Dahlmeier, to adopt Resolution No. 822, Specifications of the Election Order.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock  
Nos: None  
Abstentions: None  
Absent: None

**Adoption of Resolution No. 823: Designation of Representative to the Northern California Community Colleges Self-Insurance Authority (NCCCSIA), Item 9.4**

It was moved by Trustee Krepelka, seconded by Trustee Dahlmeier, to adopt Resolution No. 823, Designation of Representative to the Northern California Community Colleges Self-Insurance Authority (NCCCSIA).

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock  
Nos: None  
Abstentions: None  
Absent: None

**Adoption of Board Policies, Item 9.5**

It was moved by Board Vice President McGinnis, seconded by Board Clerk Blacklock, to adopt Board Policies 7210 (Academic Employees), 7250 (Educational Administrators), 7280 (Telecommuting), and 7400 (Travel) as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock  
Nos: None  
Abstentions: None  
Absent: None

**Adoption of Administrative Procedure 2475, Item 9.6**

It was moved by Trustee Krepelka, seconded by Student Trustee Heaton, to adopt Administrative Procedure 2475 (Board Self-Evaluation).

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None  
Abstentions: None  
Absent: None

#### 10. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President Massa reported that the Board took no reportable action.

#### 11. **Adjournment**

Board President Massa adjourned the meeting at 3:46 PM.