



Butte-Glenn Community College District  
3536 Butte Campus Drive  
Oroville, CA 95965

BOARD OF TRUSTEES

## MINUTES OF REGULAR MEETING

December 11, 2024 | 1:00 P.M.

District Board Room  
Student and Administrative Services Building

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The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, December 11, 2024, at 1:00 P.M., in the District Board Room at Butte College in Oroville, California.

**Board Members Present** Mr. Eugene Massa, President  
Mr. William McGinnis, Vice President  
Mr. John Blacklock, Clerk  
Mr. Mike Boeger  
Mr. John Dahlmeier  
Mr. Rick Krepelka  
Mr. John Nock  
Mr. Liam Eller, Student Trustee (left meeting at 1:35 p.m.)

**Board Members Absent** None

**Staff Members Present** Ms. Virginia L. Guleff, Superintendent/President  
Mr. Erik Shearer, Vice President  
Ms. Imelda Simos-Valdez, Vice President  
Ms. Jessica Snelling, Vice President  
Dr. Jess Vickery, Academic Senate President  
Mr. Chris Westbay, Classified Senate President  
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

**Guests** None

### Pledge of Allegiance

Trustee Dahlmeier led the Pledge of Allegiance and a moment of silence for the victims of the Feather River Adventist School shooting.

### 1. Agenda Approval

It was moved by Board Clerk Blacklock, seconded by Trustee Boeger, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

2. **Sabbatical Leave Report to the Board of Trustees – Simone Senat**

Superintendent/President Guleff introduced Professor Simone Senat to provide a report on her spring 2024 sabbatical. Ms. Senat indicated that when Butte College became a Hispanic-Serving Institution, she decided to learn about Latin American communities to better serve students. During her sabbatical she traveled to Mexico to visit art galleries, museums, and schools. She met with artists and art students and learned various local and traditional art techniques, including making organic pigments. Ms. Senat reported that she’s incorporating those techniques in her Butte College classes and is working on developing a new mixed media painting class based on what she learned.

3. **Appointment and Oath of Office of Nominees in Lieu of Election, November 5, 2024, Election**

Superintendent/President Guleff administered the oath of office to John Dahlmeier, Trustee Area 1; William McGinnis, Trustee Area 2; Rick Krepelka, Trustee Area 3; and Eugene Massa, Trustee Area 7, who were appointed in lieu of election to governing board terms of office effective at noon on December 6, 2024.

4. **Annual Reorganization of Governing Board**

**Election of President, Item 4.1**

It was moved by Trustee Boeger, seconded by Trustee Krepelka, to nominate Board Vice President McGinnis to serve as Board President.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), Blacklock, Boeger, Dahlmeier, Krepelka, Massa, McGinnis, and Nock

Nos: None

Abstentions: None

Absent: None

**Election of Vice President, Item 4.2**

It was moved by Trustee Boeger, seconded by Trustee Krepelka, to nominate Board Clerk Blacklock to serve as Board Vice President.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), Blacklock, Boeger, Dahlmeier, Krepelka, Massa, McGinnis, and Nock

Nos: None

Abstentions: None

Absent: None

**Election of Clerk, Item 4.3**

It was moved by Trustee Boeger, seconded by Trustee Massa, to nominate Trustee Nock to serve as Board Clerk.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), Blacklock, Boeger, Dahlmeier, Krepelka, Massa, McGinnis, and Nock

Nos: None

Abstentions: None

Absent: None

**Appointment of Trustee to Foundation Board, Item 4.4**

Board President McGinnis appointed Board Clerk Nock and Trustee Krepelka to serve on the Foundation Board.

## 5. **Board Committee Appointments**

### **Board Self-Evaluation Committee, Item 5.1**

Board President McGinnis appointed Trustee Krepelka chair of the Board Self-Evaluation Committee, and Trustee Dahlmeier and Board Clerk Nock to the committee.

### **Evaluation of the Superintendent/President Committee, Item 5.2**

Board President McGinnis appointed himself chair of the Evaluation of the Superintendent/President Committee, and Board Vice President Blacklock and Trustee Massa to the committee.

### **Board Policy Review Committee, Item 5.3**

Board President McGinnis appointed Board Vice President Blacklock chair of the Board Policy Review Committee, and Trustees Dahlmeier and Massa to the committee.

### **Finance Committee, Item 5.4**

Board President McGinnis appointed Board Clerk Nock chair of the Finance Committee, and Trustees Boeger and Krepelka to the committee.

## 6. **Communications from the Public – Consent Agenda**

There were no public comments.

## 7. **Approval of Consent Agenda, Items 7.1-7.7**

It was moved by Trustee Massa, seconded by Trustee Eller, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), Blacklock, Boeger, Dahlmeier, Krepelka, Massa, McGinnis, and Nock

Nos: None

Abstentions: None

Absent: None

## 8. **Reports**

### Student Trustee Comments – Liam Eller

Student Trustee Eller reported that he conducted a survey on Butte College's bus service and distributed his report (attached) to the Board. Key findings include frustration with the lack of service after 4 p.m., long wait times during the day, and students having their ability to take classes limited by the bus schedule. Student Trustee Eller reported that he surveyed 105 students who currently use Butte College's bus service.

### Academic Senate President's Report – Jess Vickery

Academic Senate President Vickery reported that the Academic Senate authored and approved AP 7120.4, which outlines new procedures for the recruitment and selection of tenure-track faculty. The AP will be brought to College Council for consideration early next semester. Additionally, Academic Senate has approved several other APs in chapters four and five. Academic Senate President Vickery concluded that Senate has taken an active role in proposing revisions to the bylaws for the Curriculum Committee. Changes that were approved included the addition of the Distance Education coordinator as a voting member of the committee and a streamlining of the

rules by which the committee operates to improve its capacity to deal with the deluge of business coming as a result of recent statewide mandates, such as common course numbering.

#### Classified Senate President's Report – Chris Westbay

Classified Senate President Westbay reported that the Classified Senate has been providing feedback on various APs as well as working on updating their charter and bylaws and engaging in unit planning. He reported that during finals week, Senate will host coffee and scantron giveaways, partnering with Proud to be First Gen to provide students with breakfast and snacks for four days of finals week. Classified Senate President Westbay concluded that the Senate is preparing a funding request to send employees to Classified Leadership Institute and is looking ahead to spring Ask Me Booths and Classified Professionals Day.

#### Vice President's Report – Jessica Snelling

Vice President Snelling reported that yesterday's Planning and Budget forum went very well and it's clear that a lot of good work is going on across the college. She expressed appreciation for the work of the Planning and Budget Committee. Vice President Snelling also noted that the district audit has been completed with no deficiencies noted. She thanked Shann Pustejovsky and the others whose work goes into the audit.

Vice President Snelling provided an overview of recent activities in the administrative services area. The Business Office is exploring optimization opportunities in Colleague to improve efficiency. Dining Services signed a new merchant contract to reduce fees by approximately 50% as well as expanding payment options for customers. She noted that Butte College's contracts manager provides a great resource not only for the district but also for the broader community college system. Facilities is managing several multi-million-dollar projects. The Tech Center has been working on a reimagined CCC Apply. IT is working on a number of security measures as well as the web site redesign and implementation of budget software. Finally, there are new initiatives in grants, including work on grants tracking.

#### Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff started her comments by thanking Trustee Massa for his term as board president and presenting him with a gift in appreciation for his work. She also thanked Student Trustee Eller for the bus survey, adding that she's looking forward to working with Student Senate using the survey results as a case study.

Superintendent/President Guleff reported on several events she attended since the last board meeting. Along with a team of Butte College employees she attended the North Far North Regional Convening and Chancellor's Office Collaboration event. The team prioritized nine items from the Butte College Strategic Plan that align with the Vision 2030 for the 2025-2026 academic year. The work aligns with the Board's first strategic focus. Superintendent/President Guleff also attended the CCLC Annual Convention with Board President McGinnis and Trustee Dahlmeier. She, along with a Butte College team, presented on the college's Guided Pathways efforts. Finally, with Board Vice President Blacklock she attended the Paradise Chamber of Commerce Annual Awards Dinner.

Superintendent/President Guleff concluded her report by noting several recent student accomplishments. The Butte College Football team won the Gridiron Classic bowl game. The Butte College Men's Soccer Team made it to the state finals, their first ever appearance at the finals. Finally, music student John Paul Bowers was a co-winner of this year's Music Association of California Community Colleges Composition Competition.

#### Board Comments

Board President McGinnis encouraged the Board to consider things they learned or read about in the previous month that may impact Butte College for their board comments. Board Vice President Blacklock reported that he was struck by the energy people bring to the community at the Paradise Chamber of Commerce Annual Awards Dinner. He also attended the law enforcement and fire academy graduation celebrations. He concluded by noting that Doug Bentz, longtime Butte College ag instructor and dean, passed away recently, adding that it was truly a privilege to have known him. Trustee Massa reported that he also attended the law academy graduation celebration, which was particularly moving this year. Trustee Dahlmeier reported that he heard a lot of information about artificial intelligence at the CCLC Annual Convention. He commended the Butte College team for their presentation and noted that Board President McGinnis also made a great presentation. Trustee Boeger commented that Doug Bentz was a valuable addition to Butte College and to the community. He reported that he remains concerned about the state budget and although prospects seem to have improved, he urged the college to consider how to serve communities impacted by cuts. Board Clerk Nock reported that Doug Bentz had a passion for Butte College, students, and learning. He added that today's events at Bidwell Mansion prompted him to think about security and how institutions ensure the safety of their spaces and people. Board President McGinnis reported that he recently read that the federal accreditation commission is considering dropping DEI from their standards, adding that regardless of potential accreditation changes, the college needs to retain language in support of DEI in its policies and procedures.

## 9. Communications from the Public

There were no public comments.

## 10. Contracts

### **Approval of Contracts, Item 10.1**

It was moved by Board Clerk Nock, seconded by Trustee Massa, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Boeger, Dahlmeier, Krepelka, Massa, McGinnis, and Nock

Nos: None

Abstentions: None

Absent: Trustee Eller (advisory vote)

### **Approval of Contract to Purchase Content Management System and Services from SHI International Corporation utilizing Foundation for California Community Colleges Administrative Services Agreement No. 00006779, Item 10.2**

It was moved by Trustee Krepelka, seconded by Board Vice President Blacklock, to the contract to purchase content management system and services from SHI International Corporation utilizing Foundation for California Community Colleges Administrative Services Agreement No. 00006779, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Boeger, Dahlmeier, Krepelka, Massa, McGinnis, and Nock

Nos: None

Abstentions: None  
Absent: Trustee Eller (advisory vote)

## 11. Finance

### **Approval to Donate Surplus Electronic Equipment, Item 11.1**

It was moved by Board Vice President Blacklock, seconded by Trustee Dahlmeier, to approve the donation of surplus electronic equipment in accordance with Board Policy 6550.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Boeger, Dahlmeier, Krepelka, Massa, McGinnis, and Nock

Nos: None

Abstentions: None

Absent: Trustee Eller (advisory vote)

### **Acceptance of 2023-2024 Independent Audit Report and Measure J Financial and Performance Audit Reports, Item 11.2**

It was moved by Trustee Krepelka, seconded by Trustee Boeger, to accept the 2023-2024 independent audit report and Measure J financial and performance audit reports.

Trustee Krepelka reported that the Board Finance Committee met to review all three audit reports, noting that the committee appreciates the changes in approach to college finances with more structured practices and accounting.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Boeger, Dahlmeier, Krepelka, Massa, McGinnis, and Nock

Nos: None

Abstentions: None

Absent: Trustee Eller (advisory vote)

### **Adoption of Board Budget Criteria, Item 11.3**

It was moved by Board Vice President Blacklock, seconded by Trustee Krepelka, to adopt the board budget criteria.

Trustee Krepelka reported that the Board Finance Committee met with college administration on December 2, and had a robust discussion. At the meeting, the committee requested an annual actuarial study. Trustee Krepelka thanked Board President McGinnis for his white paper (attached) explaining the historical logic behind the limit on personnel expenses. Trustee Krepelka concluded that the budget criteria were written in a way to support strategic objectives and address areas that may have been of concern in the past.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Boeger, Dahlmeier, Krepelka, Massa, McGinnis, and Nock

Nos: None

Abstentions: None

Absent: Trustee Eller (advisory vote)

## 12. Administration

### **Approval of Board Meeting Schedule for 2025-2026, Item 12.1**

Board President McGinnis indicated that the schedule was modified from the one presented at the November meeting to include one meeting in Glenn County per year. It was moved by Board Vice

President Blacklock, seconded by Trustee Krepelka, to approve the board meeting schedule for 2025-2026.

Trustee Nock indicated that he won't vote for approval of this schedule due to concerns about holding meetings in Glenn County; he believes board meetings should be held in a consistent location in the board room on main campus. Trustee Massa advocated for holding meetings in Glenn County. Board President McGinnis explained that the college has historically held two board meetings per year in Glenn County.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Boeger, Dahlmeier, Krepelka, Massa, and McGinnis

Nos: Trustee Nock

Abstentions: None

Absent: Trustee Eller (advisory vote)

### 13. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President McGinnis reported that the Board took no reportable action.

### 14. **Adjournment**

Board President McGinnis adjourned the meeting in memory of Doug Bentz at 3:10 P.M.

## **Student Trustee Report**

*Presented by Student Trustee Eller*

*Butte Community College Board of Trustees Meeting – [12/13/24]*

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### **Subject: Transportation Challenges and Student Survey Findings**

#### **Introduction**

As a Student Trustee at Butte Community College, I have been actively engaging with students to understand their transportation challenges. Recognizing the critical role of the bus system in students' academic and personal success, I conducted a comprehensive survey to assess the effectiveness of the current transportation schedule/routes. This report outlines key findings and recommendations based on the survey, which received 105 responses.

#### **Survey Overview**

The survey was distributed across campus to gather diverse student perspectives. The key focus areas included:

1. Availability of bus routes after 4:00 p.m.
2. Frequency of buses during peak hours (12:00–3:00 p.m.).
3. Impact of transportation on students' ability to enroll in classes.
4. Lack of bus services on Fridays.

#### **Key Findings**

1. **Need for Routes After 4:00 p.m.**
  - A significant portion of respondents indicated that the lack of bus routes after 4:00 p.m. limits their ability to attend evening classes, access campus resources, and participate in extracurricular activities.
  - Students who rely on public transportation often face challenges in completing late afternoon or evening schedules, which affects their academic opportunities.
2. **Increased Frequency Between 12:00 and 3:00 p.m.**
  - Many students reported long waiting times during midday hours.
  - A higher frequency of buses during this time would accommodate more students and reduce delays.
3. **Impact on Class Enrollment**
  - Survey respondents emphasized how the existing bus schedule hinders their ability to enroll in desired classes, especially those held in the evenings or on Fridays.
  - This barrier disproportionately affects students who depend on public transportation, potentially impacting retention and graduation rates.
4. **No Bus Service on Fridays**
  - Students overwhelmingly expressed frustration about the absence of bus services on Fridays.

- This limitation prevents students from attending Friday classes, accessing campus services, and participating in academic programs.

### **Possible Recommendations**

- 1. Expand Evening Bus Routes**
  - Implement routes that run until at least 8:00 p.m. to support students who attend evening classes or activities.
- 2. Increase Midday Bus Frequency**
  - Add more buses between 12:00 and 3:00 p.m. to accommodate peak demand and improve the student experience.
- 3. Introduce Friday Bus Service**
  - Establish a limited service on Fridays to ensure students can access the campus for classes, resources, and programs.
- 4. Collaborate with Transportation Partners**
  - Work closely with local transit authorities to address these gaps and explore funding opportunities for expanded services.

### **Conclusion**

Transportation is a critical factor in student success at Butte College. By addressing these challenges, we can create a more equitable and supportive environment that empowers all students to achieve their academic goals. I look forward to working with the Board and our partners to implement these improvements.

Thank you for your attention, and I welcome any questions or feedback.

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*Respectfully submitted,*  
[Liam Eller]  
Student Trustee  
Butte Community College

### Responses Overview Active

Responses

**105**

Average Time

**09:13**

Duration

**73** Days

#### 1. Student ID

**96**  
Responses

Latest Responses

"3493996"

"3539016"

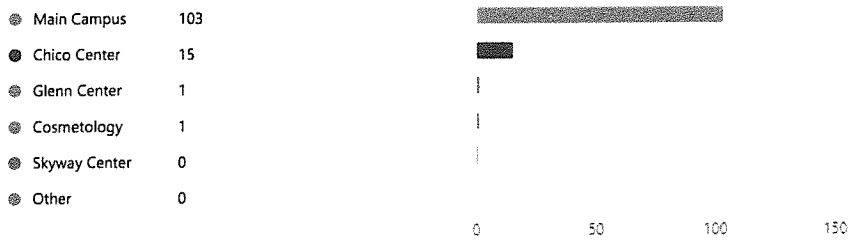
"3515829"

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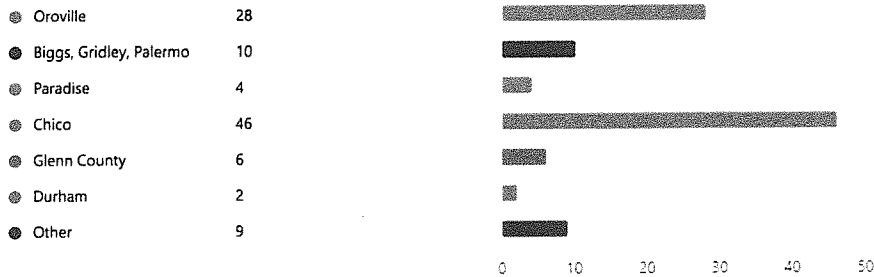
2 respondents (2%) answered 3514776 for this question.

		3520622	3511630	3492656	3521754	3523092
3539686	<b>3507423</b>	3242314	<b>3514776</b>	3214449	<b>3499239</b>	3523356
3536651	3504056	3465888	3503948	3513032	3502154	3533410
	<b>3515552</b>					

#### 2. Where do you primarily take your classes this semester? please select all that apply

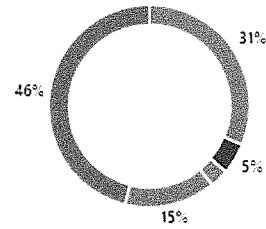


#### 3. Where are you traveling from?



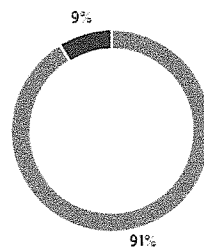
4. What is your Major (Field of Study)

● STEM	32
● CTE- Nursing, EMT, Firefighter, Police, RT	5
● Construction Management	3
● Undeclared	15
● Other	47



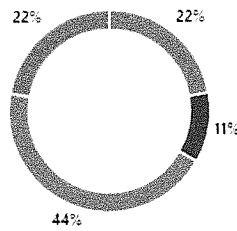
5. Do you use the Butte College Transportation System?

● Yes	96
● No	9



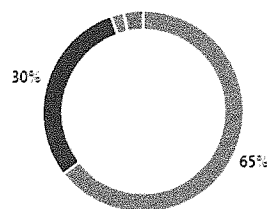
6. What are the reasons to why you don't use the Butte Colleges transportation system

● Inconvenient Bus <b>Schedule</b>	2
● Limited Bus <b>Routes</b> or Stops	1
● Preference for Personal Transportation	4
● Other	2



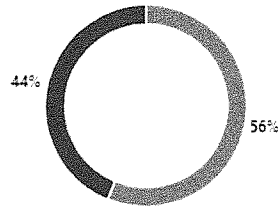
7. How often do you use the bus to travel to or from the college?

● Daily	62
● 2-3 times per week	29
● Once a week	2
● Occasionally	3



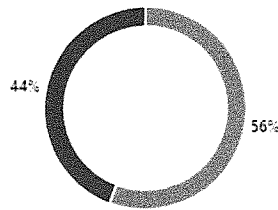
8. Did you have to change your class schedule to align with the bus **schedule**?

- Yes 54
- No 42



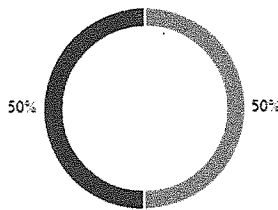
9. Has Butte College bus **schedule** affected your opportunities for enrolling in classes?

- Yes 53
- No 42



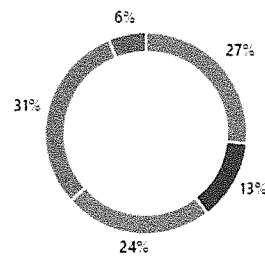
10. Has the bus **schedule** ever prevented you from participating in extracurricular activities, sports, or events?

- Yes 48
- No 48



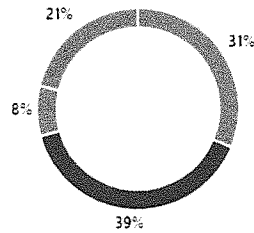
11. What specific extracurricular activities, sports, or events have you missed or been unable to participate in because of the bus **schedule**?

- Club Meetings 27
- Sports practices or games 13
- Study groups or tutoring sessions 24
- Campus events (e.g., workshops, guest speakers, social events) 31
- Other 6



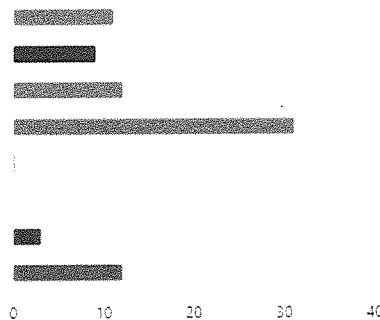
12. Do you think changes to the Butte College transportation schedule or routes are needed

- Yes, changes to both the **schedule** and **routes** are needed 31
- Yes, changes to the **schedule** are needed 39
- Yes, changes to the **routes** are needed 8
- No, the current schedule and routes work well 21



13. What specific changes to the Butte College transportation **schedule** or **routes** would you like to see?

- More frequent buses during peak **times** 11
- Expanded bus **routes** to additional locations 9
- More frequent buses & Expanded bus **routes** 12
- Extended hours of operation 31
- Reduced number of **routes** 0
- Fewer bus **times** 0
- Improved coordination with class **schedules** 3
- Other 12

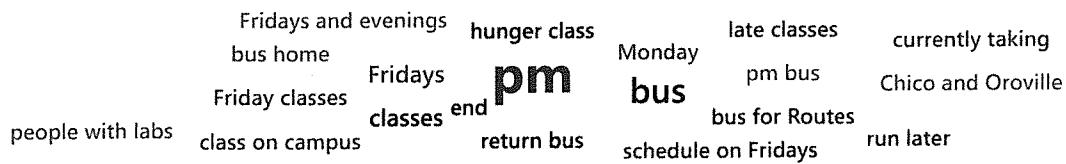


14. When would you add the extended hours of operation

32  
Responses

Latest Responses  
"if the last class on campus ends at 5:00pm then the bus should leave at 5:15"  
...

13 respondents (41%) answered pm for this question.



15. How would you reduced the number of **routes**

0 responses submitted

0  
Responses

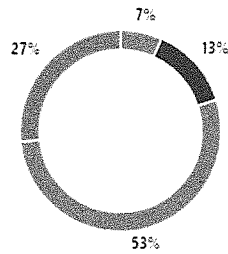
16. How would you reduce bus **schedule**?

0 responses submitted

0  
Responses

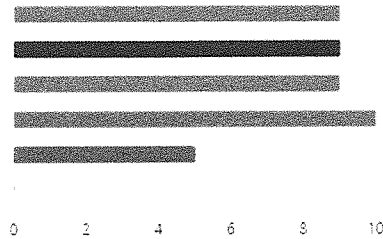
17. If you would like more frequent buses during peak times, which times of day do you consider peak times?

- Between 6-9 AM 1
- Between 9AM-12PM 2
- Between 12PM-3PM 8
- Between 3PM-6PM 4
- Other 0



18. On which days of the week would you like to see additional bus **schedule times**?

- Monday 9
- Tuesday 9
- Wednesday 9
- Thursday 10
- Friday 5
- Other 0



19. If additional **times** were added to the bus **schedule**, which routes or locations would you like these new **times** to serve?

10  
Responses

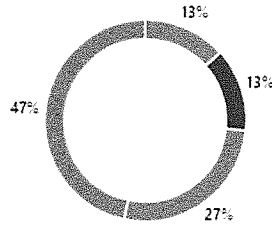
Latest Responses  
...

3 respondents (30%) answered Route for this question.



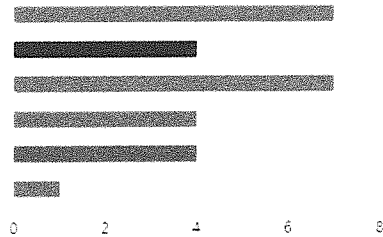
20. 1. What times would you suggest expanding the current **routes**?

● Between 6-9 AM	2
● Between 9AM-12PM	2
● Between 12PM-3PM	4
● Between 3PM-6PM	7
● Other	0



21. What days would you like to expand the bus **routes**?

● Monday	7
● Tuesday	4
● Wednesday	7
● Thursday	4
● Friday	4
● Other	1

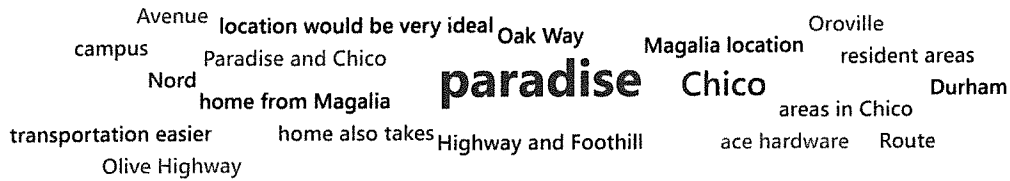


22. Which specific **routes** or locations would you like to see added to the bus schedule

9 Responses

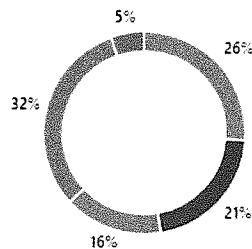
Latest Responses  
 "Paradise, just by ace hardware would be enough to make transportation easier"  
 ...

3 respondents (33%) answered paradise for this question.



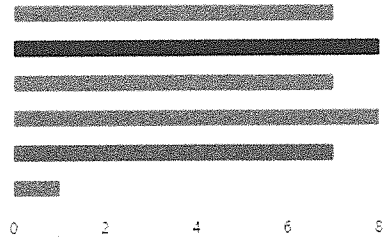
23. If you would like more frequent buses during peak times, which times of day do you consider peak times?

● Between 6-9 AM	5
● Between 9AM-12PM	4
● Between 12PM-3PM	3
● Between 3PM-6PM	6
● Other	1



24. On which days of the week would you like to see additional bus **schedule times**?

- Monday 7
- Tuesday 8
- Wednesday 7
- Thursday 8
- Friday 7
- Other 1



25. If additional **times** were added to the bus **schedule**, which routes or locations would you like these new **times** to serve?

7  
Responses

Latest Responses  
...

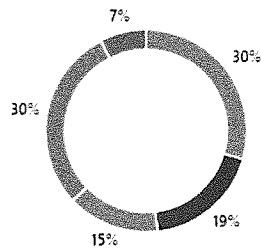
1 respondents (14%) answered 2 for this question.

sure Nord Ave  
 Biggs Main Campus2 Esplanade and Eaton  
 gridley Palermo Road Orlandpm Chico

26.

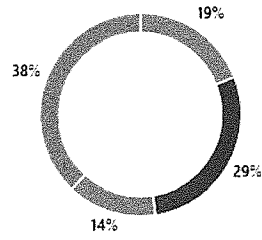
1. What times would you suggest expanding the current **routes**?

- Between 6-9 AM 8
- Between 9AM-12PM 5
- Between 12PM-3PM 4
- Between 3PM-6PM 8
- Other 2



27. 1. What times would you suggest expanding the current **routes**?

● Between 6-9 AM	4
● Between 9AM-12PM	6
● Between 12PM-3PM	3
● Between 3PM-6PM	8
● Other	0

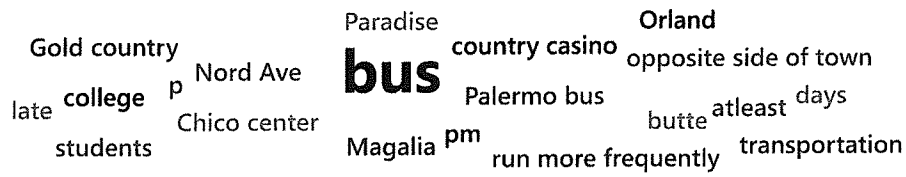


28. Which specific **routes** or locations would you like to see added to the bus schedule

8 Responses

Latest Responses ...

3 respondents (38%) answered bus for this question.



14.

When would you add the extended hours of operation?

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On Fridays and evenings

after four maybe till 6!

7:45-6 for late labs and early lectures

Both morning and evening routes

7:00am to 5pm

5pm

I'd like a limited schedule on Fridays so that folks without cars can come out to campus and get back. Also bring back the 5:10 and 5:40 times please. There are classes later than 4 that will benefit along with student who need/want to take them.

5

I want a 5:30pm or 5pm bus

Routes that leave at 5, so people with labs that end at 4:50 can still get home

Fridays

5pm Monday-Thursday

We need busses on friday. it's extremely difficult to depend on others for rides both to and from school, along with that, a lot of people are unable to get licenses or even rides to school which is why they have to take the bus, and them not running on friday makes it very inaccessible for many students.

5 PM

At the end of the current schedule, I can't take the bus because I have classes until five most days

I would probably change the last bus to Oroville at 5pm. I'm currently taking a world hunger class that is from 3pm-4:15 and every Monday and Wednesday I'm having to leave at 3:55pm to catch the 4:00pm bus home.

I think 5 pm would be a reasonable time

I would add a 5:00 bus for Routes To Chico and Oroville

5pm

I think it should be extended to be between 4-6:30pm.

Fridays

Till 6 pm or later

Buses should run later till 7

3 5

5:00 pm

It would be great to see a return bus to Chico at 5:20 PM again.

up until 6 pm

Hours past 5 to accommodate for late classes

Extend to 5:30-6:00 pm everyday

After 5:15 or so choirs out at 5:15 lost out on friends dropping due to no transportation and no carpool available anymore to her

Fridays. I'm not taking any Friday classes because the bus doesn't run

If the last class on campus ends at 5:00pm then the bus should leave at 5:15

22. Which specific routes or locations would you like to see added to the bus schedule?

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Please add paradise back to a location at the very least but a Magalia location would be very ideal, if I want to take the bus from my home from Magalia i have to wake up at 5:30, the commute home also takes about two hours, I leave campus at 4:00, b-line arrives at 5:30, i get home at 6:30.

Paradise and Chico

Orland

Olive Highway and Foothill

All of them

Route 1 (Oroville) and Route 2.(Palermo)

Western part of Nord Avenue; near the Oak Way Park

Durham, and more resident areas in Chico

Paradise, just by ace hardware would be enough to make transportation easier

TO: Audit & Finance Committee  
Butte Community College District

FROM: Bill McGinnis

SUBJECT: Comments Concerning 2025/26 Board Budget Policies

During our recent Board discussion of the proposed Board budget policy, I did not remember quickly enough to provide what I consider sufficient background information. Therefore, I am offering the following as a more complete comment on the proposed budget guidelines.

Firstly, concerning the 90% versus 87% limit on salaries and benefits versus the General Fund budget. In the early 2000's I was asked to develop a training session for the League of Community Colleges on college finances. As part of that work, I visited the State Chancellor's office and recorded the budgets for the 73 community college districts focusing on salaries, benefits, and the total unrestricted general fund budget. I used this data to develop a spreadsheet and compute a systemwide average and a ranking of all the districts by the percentage spent on salaries and benefits. Then I compared the ranking against ACCJC findings of colleges found to be in financial difficulty or close to receiving a show cause finding for poor financial management. I also compared the data with the State Chancellor's Office watch list of Districts in financial trouble. My findings indicated that Districts which had salaries and benefits costs exceeding 90% were on either one or both of the above-mentioned lists.

After discussing this situation with both our Administrative V.P. and League officials we agreed on using the recommended number of 85% for both our Board budget guidelines and for the financial publication for new trustees published by the League. This number was also used in our training programs for new trustees. Subsequent to that time, our Board, at the request of the then administration, agreed to raise the number to 87%.

I have always felt that our administration could make use of this guideline in their negotiations with the unions to limit the proposed increased costs in salaries and benefits. Also allowing salaries and benefits costs to creep up over 90% puts a sever limit on the college's ability to have sufficient funds for operational costs and maintenance. We all have read stories of Districts in our state with inadequate and/or unsafe facilities.

My second issue concerns the language in Revenue Standard paragraph 4: "The District will limit non-trust transfer-in allocations to the unrestricted general fund of 2% per year of the total unrestricted expenditure budget from non-general fund sources." I failed to point out to Mike's question on this paragraph that any transfers from trust funds (i.e. our OPED account) is not limited by this language as trust allocations are specially excluded. This section came about again in the early 2000's as a result of some District's balancing their budgets by transferring into the operating budget funds specifically designated for other purposes and thus placing the General Fund in a long term adverse position of relying on funds that either must be paid back or will run out causing a significant negative impact on the General Fund. We borrowed this language from the state's FCMAT guidelines for prudent financial management of school and community college districts. I recommend we continue this language as presently written.