



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

November 13, 2024 | 1:00 P.M.

District Board Room
Student and Administrative Services Building

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, November 13, 2024, at 1:00 P.M., in the District Board Room at Butte College in Oroville, California.

Board Members Present Mr. Eugene Massa, President
Mr. William McGinnis, Vice President
Mr. John Blacklock, Clerk
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. Rick Krepelka
Mr. John Nock

Board Members Absent Mr. Liam Eller, Student Trustee
Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Erik Shearer, Vice President
Ms. Imelda Simos-Valdez, Vice President
Ms. Jessica Snelling, Vice President
Dr. Jess Vickery, Academic Senate President
Mr. Chris Westbay, Classified Senate President
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

Guests None

Pledge of Allegiance

Trustee Nock led the Pledge of Allegiance.

1. Agenda Approval

It was moved by Trustee Dahlmeier, seconded by Board Clerk Blacklock, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Trustee Eller (advisory vote)

2. Spotlight Presentation

Superintendent/President Guleff introduced Dr. Teresa Ward, Director of Special Programs, to talk about the Rising Scholars and Youth Justice Program. Dr. Ward reported that Butte College is part

of the Rising Scholars network along with more than 80 other colleges that serve incarcerated, formerly incarcerated, and system-impacted students. The grant-funded program provides advising, connection to resources, social support, and a student club for participating students. Dr. Ward noted that Butte College's close connections within the community support the Rising Scholars Program's success.

3. **Communications from the Public – Consent Agenda**

There were no public comments.

4. **Approval of Consent Agenda, Items 4.1-4.6**

It was moved by Board Clerk Blacklock, seconded by Board Vice President McGinnis, to approve the consent agenda. Motion carried unanimously.

5. **Reports**

Academic Senate President's Report – Jess Vickery

Academic Senate President Vickery reported that the Academic Senate approved a 2026-2027 academic calendar, which includes increased instructional days, starting instruction one week earlier in the fall semester and no instruction the week of Thanksgiving. The calendar has been forwarded to the President's Leadership Team and the BCEA union for consideration and will hopefully come to the Board of Trustees for approval in the spring. Academic Senate also approved the Program Research and Recommendation (PRR) Committee Charter and Bylaws, as well as proposing revisions to the Curriculum Committee Bylaws. Academic Senate President Vickery also reported that the Senate Executive Committee attended the Fall 2024 ASCCC Plenary last weekend where they voted on numerous statewide resolutions. Academic Senate President Vickery concluded that the Senate has approved a number of new and revised administrative procedures.

Classified Senate President's Report – Chris Westbay

Classified Senate President Westbay reported that the Classified Senate has been reviewing and approving administrative procedures. He reported that Senate did their first snack distribution last week with another scheduled for this week; the goal is to foster connection between senators and employees. The Friendsgiving potluck is scheduled for November 21, and will include a donation drive for the Senate's coffee and Scantron giveaway which will be held four days during finals week. Classified Senate President Westbay concluded that Classified Senate will support an athletics fundraiser next week.

Vice President's Report – Erik Shearer

Vice President Shearer reported that the college submitted its 2023-2024 recalculation with 8,556 full-time equivalent students (FTES), which represents a 16.5% increase since 2021-2022. The Strategic Enrollment Management (SEM) Plan's goal is a 6% increase per year to reach 10,500 FTES in 2027-2028. He noted that the college has the potential to reach 9,400 FTES this year. Vice President Shearer also reported on the new attendance accounting method, which Butte College will adopt in fall 2025. It awards the same FTES regardless of how a class is scheduled, which will allow for more creative scheduling to meet students' needs.

Vice President Shearer also reported on the status of the common course numbering project. The first six classes are on today's consent agenda. The goal is to convert all courses in the coming years, so the Board will see a lot of curriculum revisions on the Board agenda every month. Common course numbering will make it easier for students to transfer credit among colleges. Vice President Shearer concluded by reporting that there have been changes to Butte College's

associate degree standards and general education philosophy, which may prompt updates to relevant Board Policies.

Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff reported on several events that she attended since the last Board meeting including a Wheelhouse convening at UC Davis, the Northern California Partnership Resource Community of Practice hosted at Butte College, a Chico Chamber of Commerce board meeting, a tour of the Table Mountain School provided by the Rising Scholars Program, Butte College's Veterans Day event, and the Glenn County Farm Bureau meeting. She also reported on events held on campus including the Day of the Dead Remembrance hosted by several groups on campus.

Superintendent/President Guleff reported that Butte College's Cross Country Teams earned first place in the Golden Valley Conference Championship. The men's team went on to win first place in the Northern California Championship while the women went on to place ninth. The men's team will move on to the 3C2A State Championship on November 23.

Superintendent/President Guleff concluded her report by noting that a team from Butte College will attend the North Far North Regional Convening and Collaboration with the Chancellor's Office in Sacramento later this week to work on aligning college and state plans. The work aligns with the Trustee's strategic focus to prioritize Strategic Plan objectives.

Board Comments

Trustee Boeger expressed concern about the state budget and future prospects for federal funding. He also expressed interest in the construction timeline for the new cosmetology building. Board Vice President McGinnis commended the Butte College Foundation on their new endowment reports. Board Clerk Blacklock reported that he obtained toothpaste and toothbrushes from his dentist for today's food and supply drive for the Roadrunner Hub. Trustee Nock reported that the Foundation board and gala committee are working on the Butte College Foundation Gala, scheduled for March 8. He commended Margaret Hughes and Stan Thompson for all of the work they do for the Foundation. Board President Massa thanked Superintendent/President Guleff for attending the Glenn County Farm Bureau dinner. He noted that he received the music department's schedule of performances and encouraged people to attend.

6. Communications from the Public

There were no public comments.

7. Contracts

Approval of Contracts, Item 7.1

It was moved by Board Vice President McGinnis, seconded by Trustee Nock, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors. Motion carried unanimously.

Approval of Resolution No. 825 for Approval of Contract with the California Department of Social Services for General Child Care and Development Program Fiscal Year 2025-2026, Item 7.2

It was moved by Board Clerk Blacklock, seconded by Trustee Krepelka, to approve Resolution No. 825, to approve the contract with the California Department of Social Services for General Child

Care and Development Program Fiscal Year 2025-2026, in accordance with Board Policy 6340. Motion carried unanimously.

Approval of Purchase Furniture from Krueger International, Inc., utilizing the Foundation for California Community Colleges Contract Number 00007792, Item 7.3

It was moved by Board Vice President McGinnis, seconded by Board President Massa, to approve the purchase of furniture from Krueger International, Inc., utilizing the Foundation for California Community Colleges Contract Number 00007792, in accordance with Board Policy 6340. Motion carried unanimously.

Approval of Contract to Purchase Splunk Enterprise from SHI International Corporation utilizing Foundation for California Community Colleges Agreement No. 00006779, Item 7.4

It was moved by Trustee Krepelka, seconded by Board Clerk Blacklock, to approve the contract to purchase Splunk Enterprise from SHI International Corporation utilizing Foundation for California Community Colleges Agreement No. 00006779, in accordance with Board Policy 6340. Motion carried unanimously.

8. Finance

Board Criteria for 2025-2026 Budget Development Item 8.1

Board President Massa introduced the Board Criteria for 2025-2026 Budget Development. The Trustees expressed concern about raising the limit for salaries and benefits to 90% from the current level of 87%, and about the document's format. They requested that the criteria be presented in a way that shows changes from year to year. Superintendent/President Guleff noted that this document has been approved by the Planning & Budget Committee and asked Vice President Snelling to address the Board's input. Vice President Snelling explained that the 90% came from general guidelines but can be returned to 87%. The change in document was meant to provide consistency to revenue guidelines. She noted that all of the assumptions from the previous version are included in this document but in a more compact form. Trustee Krepelka responded that he didn't find the prior budget criteria useful because it provided too much detail. He indicated that he welcomes a less detailed version with broader areas of focus for the board to approve. Trustee Krepelka recommended using the Board Finance Committee to work on the criteria. The Board of Trustees directed Superintendent/President Guleff to work with the Board Finance Committee to revise the Board Criteria for 2025-2026 Budget Development before bringing it back to the Board for approval.

9. Administration

Review of the Board Meeting Schedule for 2025-2026, Item 9.1

Board President Massa introduced the board meeting schedule for 2025-2026. The Trustees expressed a preference for holding at least one board meeting per year in Glenn County. Superintendent/President Guleff noted that the proposed 2026-2027 Academic Calendar will require revision to the board meeting schedule which will be presented for approval at the December board meeting.

10. Closed Session

The Board of Trustees of the Butte-Glenn Community College District did not meet in closed session.

11. Adjournment

Board President Massa adjourned the meeting at 2:25 P.M.