



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

August 14, 2024 | 1:00 P.M.

District Board Room
Student and Administrative Services Building

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, August 14, 2024, at 1:00 P.M., in the District Board Room at Butte College in Oroville, California.

Board Members Present Mr. Eugene Massa, President
Mr. William McGinnis, Vice President
Mr. John Blacklock, Clerk
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. Rick Krepelka
Mr. John Nock
Mr. Liam Eller, Student Trustee

Board Members Absent None

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Ms. Jessica Snelling, Vice President
Mr. Erik Shearer, Vice President
Mr. Brad Zuñiga, Interim Vice President
Dr. Jess Vickery, Academic Senate President
Mr. Chris Westbay, Classified Senate President
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

Guests None

Pledge of Allegiance

Trustee Krepelka led the Pledge of Allegiance.

1. Agenda Approval

It was moved by Board Clerk Blacklock, seconded by Trustee Krepelka, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

2. Spotlight Presentation

Superintendent/President Guleff introduced Jennifer Coleman, Executive Director of the California Community Colleges Technology Center, to provide an update on CCC Tech Center activities and

CCCApply. Executive Director Coleman provided information about the mission of the Tech Center, its history, and its funding. The center manages more than 15 million student accounts and processed more than 3.6 million applications in the 2023-2024 year. Ms. Coleman reported on the systemwide software solutions and support the Tech Center provides, as well as on CCCApply which has undergone significant continual improvement since 2018. She concluded by reporting on the fraud mitigation measures the Tech Center has implemented to combat application fraud.

3. **Communications from the Public – Consent Agenda**

There were no public comments.

4. **Approval of Consent Agenda, Items 4.1-4.7**

It was moved by Board Vice President McGinnis, seconded by Trustee Dahlmeier, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

5. **Reports**

Academic Senate President's Report – Jess Vickery

Academic Senate President Vickery reported that the Academic Senate has not met since the last Board of Trustees meeting. However, it has begun its annual professional development activities including participation in the newly revised onboarding process for new faculty through the Great Teachers Seminar, upcoming Senate Faculty Assembly, New Senator Orientation, Academic Senate Summit, and the CTE Faculty Caucus. The Senate also hopes to participate in the New Faculty Orientation Program being organized by Vice President Shearer. Academic Senate Vickery concluded by noting that in collaboration with IDEA Officer Tray Robinson and under the guidance of President Guleff, the Senate will hold a third in a series of workshops for committee chairs with a focus on their roles in shared governance, as outlined by the college's Institutional Effectiveness Manual.

Classified Senate President's Report – Chris Westbay

Classified Senate President Westbay reported that the Senate recently held elections; he was re-elected president. Summer events included several employees attending the Classified Leadership Institute and a Caring Campus event. Classified Senate also recently held a retreat for new senators. Classified Senate President Westbay noted that the Senate will review their charter and bylaws this semester. The Senate will also support Ask Me booths the first week of school, as well as presenting two scholarships at this year's Scholarship Awards Ceremony. Classified Senate President Westbay concluded that the Classified Senate continues to look at fundraising opportunities.

Student Trustee Comments – Liam Eller

Student Trustee Eller reported that he recently attended the Community College League of California's (CCLC) Student Trustee Workshop where he learned about the role of the student trustee and the state budget.

Vice President's Report – Erik Shearer

Vice President Shearer provided an update on enrollment. In July, Butte College reported 8,562 full-time equivalent students (FTES) on its annual report to the Chancellor's Office, which far exceeded the goal for last year and reflects a 10% increase over the previous year. Fall 2024 FTES are currently up 15% compared to last fall and headcount shows a 13% increase. He noted that sections are being added to accommodate the increase, but the college is reaching limitations on faculty and space,

particularly for high demand courses in STEM, heavy equipment operation, welding, nursing and ethnic studies. Vice President Shearer reported that enrollment at the Glenn County Center is doing well with many classes full. Additionally, there are approximately 200 sections of dual enrollment offered at 19 schools this year. He concluded that enrollment projections indicate more than 9,000 FTES for the year.

Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff thanked the teams from Instruction and Student Services that are putting the Strategic Enrollment Management (SEM) Plan into action leading to enrollment increases. She welcomed the new student trustee and noted that she looks forward to working with him this year. She also noted that the new executive director of the Foundation, Suzanne Watroba, was approved on the consent agenda; Ms. Watroba comes to Butte College with more than 20 years of experience in philanthropy.

Superintendent/President Guleff reported that she attended the Wheelhouse Institute, a program through UC Davis, at UCLA in July, along with 19 other CEOs and chancellors from the California Community College system. She noted the program's excellent instructors and said she learned a great deal.

Superintendent/President Guleff also reported on several recent Butte College successes. The Butte College SoftDocs team received the Excellence in Integration Award from SoftDocs in recognition of the team's work on efficiencies and improvements to Support Program Progress Reports. Butte College's REACH Team was highlighted by the Foundation for California Community Colleges (FCCC) for its work on designing inclusive pathways for adult learners. Additionally, the National Science Foundation awarded Butte College a \$350,000 grant to develop an engineering certificate program to meet local industry needs. Finally, Superintendent/President Guleff reported that Butte College was featured in the Chancellor's Office announcement of a new initiative to increase the number of nurses in California.

Board Comments

Board Clerk Blacklock reported that he recently attended the Fish & Wildlife Academy graduation celebration for the academy's largest class yet, and noted that Butte College is the only community college in California that offers the Fish & Wildlife Academy. He concluded by reflecting on the Park Fire and the number of programs at Butte College whose graduates deal with disasters and their aftermath. Board Vice President McGinnis reported that four Butte College trustees have filed for re-election without any challengers. He added that he's been appointed to an Accrediting Commission for Community and Junior Colleges (ACCJC) work group as well as the CCLC's Advisory Committee on Legislation. He concluded by encouraging trustee comments related to the board's goals at future meetings. Trustee Dahlmeier expressed concern for people in our community battling smoke damage and stress related to recent fires. Trustee Boeger reported that he recently read about the increase in transfer students accepted by the University of California system. Trustee Nock reported that the Butte College Foundation Spring Gala is March 8, 2025, and sponsorship packets are available in the Foundation office. He indicated that the annual Scholarship Awards Ceremony is scheduled for August 17. He concluded by thanking the college for giving the Foundation Executive Board the opportunity to meet with the finalists for the executive director position and thanking Linda Zorn for her leadership of the Foundation. Board President Massa reported that he's seen several pieces of heavy equipment tending to the Park Fire with Butte College stickers; he spoke to one of the operators who graduated from Butte's heavy equipment program.

6. Communications from the Public

There were no public comments.

7. Contracts

Approval of Contracts, Item 7.1

It was moved by Trustee Dahlmeier, seconded by Trustee Boeger, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

Approval of Contract to Purchase Information Technology Goods and Services from Kaltura, Inc., utilizing the Trustees of the California State University Agreement Number "Kaltura," Item 7.2

It was moved by Board Clerk Blacklock, seconded by Trustee Krepelka, to approve the contract to purchase information technology goods and services from Kaltura, Inc., utilizing the Trustees of the California State University Agreement Number "Kaltura" in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

Approval of Contract to Purchase Information Technology Goods and Services from Pope Tech LLC as a Sole Source Procurement, Item 7.3

It was moved by Trustee Krepelka, seconded by Board Vice President McGinnis, to approve the contract to purchase information technology goods and services from Pope Tech LLC as a sole source procurement in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

8. Instruction

Approval of Faculty Using Accumulated Load Bank, Item 8.1

It was moved by Board Vice President McGinnis, seconded by Board Clerk Blacklock, to approve faculty use of accumulated load bank as requested.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

Public Hearing and Approval: College and Career Access Pathways (CCAP) Partnership Agreement and Appendices with Butte County Office of Education (Butte County ROP, Hearthstone, Table Mountain School), Biggs Unified School District, CORE Butte Charter School, Chico Unified School District (Chico & PV High), Durham Unified School District,

Glenn County Office of Education (William Finch Charter), Gridley Unified School District, Hamilton Unified School District, Inspire School of Arts & Sciences, Long Valley Charter, Oroville Union High School District (Las Plumas & Oroville High), Orland Unified School District, Paradise Unified School District, Stony Creek Joint Unified School District (Elk Creek High), and Willows Unified School District beginning July 1, 2024 and ending on June 30, 2027, Item 8.2

Board President Massa opened the public hearing on College and Career Access Pathways (CCAP) partnership agreements and appendices with Butte County Office of Education (Butte County ROP, Hearthstone, Table Mountain School), Biggs Unified School District, CORE Butte Charter School, Chico Unified School District (Chico & PV High), Durham Unified School District, Glenn County Office of Education (William Finch Charter), Gridley Unified School District, Hamilton Unified School District, Inspire School of Arts & Sciences, Long Valley Charter, Oroville Union High School District (Las Plumas & Oroville High), Orland Unified School District, Paradise Unified School District, Stony Creek Joint Unified School District (Elk Creek High), and Willows Unified School District beginning July 1, 2024 and ending on June 30, 2027. Hearing no public comment, Board President Massa closed the public hearing.

It was moved by Board Vice President McGinnis, seconded by Trustee Dahlmeier, to approve the College and Career Access Pathways (CCAP) Partnership agreements and appendices with Butte County Office of Education (Butte County ROP, Hearthstone, Table Mountain School), Biggs Unified School District, CORE Butte Charter School, Chico Unified School District (Chico & PV High), Durham Unified School District, Glenn County Office of Education (William Finch Charter), Gridley Unified School District, Hamilton Unified School District, Inspire School of Arts & Sciences, Long Valley Charter, Oroville Union High School District (Las Plumas & Oroville High), Orland Unified School District, Paradise Unified School District, Stony Creek Joint Unified School District (Elk Creek High), and Willows Unified School District beginning July 1, 2024 and ending on June 30, 2027.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: None

9. Administration

Proposed Revision and Review of Board Policies Item 9.1

Board Vice President McGinnis reported that the Board Policy Review Committee met to review the board policies presented on the board agenda and made recommendations for revision; these policies are presented to the Board for review before adoption at the September 2024 meeting.

10. Closed Session

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President Massa reported that the Board took no reportable action.

11. Adjournment

Board President Massa adjourned the meeting at 3:19 P.M.