



Butte-Glenn Community College District  
3536 Butte Campus Drive  
Oroville, CA 95965

BOARD OF TRUSTEES

## MINUTES OF REGULAR MEETING

June 26, 2024 | 3:00 P.M.

District Board Room  
Student and Administrative Services Building

---

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, June 26, 2024, at 3:00 P.M., in the District Board Room at Butte College in Oroville, California.

**Board Members Present** Mr. Eugene Massa, President  
Mr. William McGinnis, Vice President  
Mr. John Blacklock, Clerk  
Mr. Mike Boeger  
Mr. John Dahlmeier  
Mr. Rick Krepelka  
Mr. John Nock

**Board Members Absent** Mr. Liam Eller, Student Trustee  
**Staff Members Present** Ms. Virginia L. Guleff, Superintendent/President  
Ms. Jessica Snelling, Vice President  
Mr. Erik Shearer, Vice President  
Mr. Brad Zuñiga, Interim Vice President  
Dr. Jess Vickery, Academic Senate President  
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

**Guests** None

### Pledge of Allegiance

Board Clerk Blacklock led the Pledge of Allegiance.

### 1. Agenda Approval

It was moved by Trustee Nock, seconded by Trustee Dahlmeier, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Student Trustee Eller

### 2. Measure J

Superintendent/President Guleff introduced Vice President Snelling to report on Butte College's Measure J projects. Vice President Snelling reported that all Measure J work is on time and within budget. Facilities Planning and Management Director Kim Jones explained that the majority of Measure J series B and C was designated to construction of the science building, for which there have been no major unforeseen conditions or change orders. The building is expected to open in August 2025.

Measure J Citizens Bond Oversight Committee Chair Stan Thompson presented the committee's annual report. The audit was returned with no issues and found the district to be compliant in its oversight of the bond. Mr. Thompson thanked the members of the committee for donating their time and effort.

### 3. **Communications from the Public – Consent Agenda**

There were no public comments.

### 4. **Approval of Consent Agenda, Items 4.1-4.7**

It was moved by Board Clerk Blacklock, seconded by Trustee Krepelka, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes: Trustees Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Student Trustee Eller

### 5. **Reports**

#### Academic Senate President's Report – Jess Vickery

Academic Senate President Vickery reported that at their final meeting of the year the Academic Senate discussed changes to test proctoring policies proposed by the Disabled Student Programs and Services Office. The new procedures center around how exams are submitted to the office, securely stored, and returned to faculty for grading. At that meeting the Senate also received reports from several of its standing subcommittees and updates from the Add Authorization Taskforce and Curriculum Committee. The Senate also discussed updates from the Professional Development Steering Committee and BCEA union. Academic Senate President Vickery concluded that in collaboration with Superintendent/President Guleff and IDEA Officer Robinson, he's working on the third in a series of workshops for college committee chairs that focuses on their role in shared governance. The upcoming workshop will be held August 23, as part of Butte College's FLEX Program.

#### Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff reported that more than 350 students participated in Commencement, which was also attended by Chico State President Steve Perez. The livestream of the ceremony received 734 views from 10 countries outside the U.S. and 19 states outside California.

Superintendent/President Guleff reported that summer enrollment is up 200 FTES, which is double last year, and noted that she's cautiously optimistic that total enrollment may be more than 8,500 FTES for 2023-2024. Fall enrollment also continues to be up, currently 20% more than last year.

Finally, Superintendent/President Guleff reported on several recent events. Board of Governors member Harry LeGrande made an informal visit to the college in June. He visited the Student Belonging and Empowerment Centers and joined Superintendent/President Guleff for lunch. Also in June, Chico State President Steve Perez hosted Butte College's Leadership Team for a joint cabinet meeting at the Chico State University Farm. After a tour of the facility the group discussed enrollment, co-marketing potentials, and honoring Butte College's Chico State transfer students at a graduation celebration next spring. In October, Butte College will host the North/Far North CEOs for the Institutional Effectiveness Partnership Initiative's (IEPI) Partner Resource Community of Practice. Finally, Superintendent/President Guleff will attend the Wheelhouse Institute at UCLA in July.

#### Board Comments

Trustee Nock reported that the Butte College Foundation's Scholarship Awards Ceremony will be held at 10am on August 17, under the solar panels on main campus. The organizing committee changed the event to a brunch to encourage more participation. He noted that he attended graduations at two

institutions this year and appreciated Butte College's faculty participation at Commencement. Trustee Boeger noted that he enjoyed Commencement as well as other graduation celebrations. He thanked everyone who helped reach the new agreement with BCEA. Trustee Dahlmeier reported that the Apache Fire is currently burning outside of Oroville and encouraged support and compassion for those impacted. Board Vice President McGinnis reported that he attended several graduations this spring and really enjoyed Butte College's Commencement. Board Clerk Blacklock thanked his fellow trustees for making board retreats valuable and a safe place for open discussion. He expressed appreciation for Vice President Snelling's budget presentation after one month on the job. Board Clerk Blacklock concluded by congratulating Superintendent/President Guleff for forging a great relationship with Chico State and its president. Board President Massa reported that he attended the Glenn County Educators Hall of Fame event and appreciated seeing educators recognized. He noted that he attended Butte College's Commencement and saw a great deal of colorful regalia. He concluded by reported that the Sites Fire is still burning, and residents have been evacuated.

## 6. **Communications from the Public**

There were no public comments.

## 7. **Contracts**

### **Approval of Contracts, Item 7.1**

It was moved by Board Vice President McGinnis, seconded by Trustee Dahlmeier, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Student Trustee Eller

### **Approval to Award Design-Build Pre-Construction Services Contract for the Butte College Cosmetology and Barbering Building Project to DH Slater & Son**

It was moved by Trustee Boeger, seconded by Board Vice President McGinnis, to approve the contract to award design-build pre-construction services for the Butte College Cosmetology and Barbering Building Project to DH Slater & Son in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Student Trustee Eller

## 8. **Finance**

### **Adoption of the 2024-25 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report and Notice of Public Hearing on the 2024-25 Budget, Item 8.1**

It was moved by Board Clerk Blacklock, seconded by Trustee Krepelka, to approve the adoption of the 2024-25 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report.

Motion carried by the following roll call vote:

Ayes: Trustees Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None  
Absent: Student Trustee Eller

Board President Massa announced that the proposed 2024-2025 Final Budget will be available for public inspection beginning September 6, 2024, at the Office of the Vice President for Administrative Services. A public hearing will be held at 1:00 P.M. at the Board meeting on September 11, 2024, to be followed by the adoption of the 2024-2025 Final Budget.

## 9. Human Resources

### **Approval of Amended Employment Contract for Superintendent/President, Item 9.1**

Board Vice President Massa provided an oral summary of the contract terms and compensation.

It was moved by Trustee Dahlmeier, seconded by Board Vice President McGinnis, to approve the amended employment contract for the Superintendent/President.

Motion carried by the following roll call vote:

Ayes: Trustees Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Student Trustee Eller

### **Approval of Equal Employment Opportunity Plan 2024-2027, Item 9.2**

It was moved by Board Vice President McGinnis, seconded by Trustee Blacklock, to approve the Equal Employment Opportunity Plan 2024-2027.

Board Clerk Blacklock asked for clarification of the process used to onboard outside subject matter experts sitting on Butte College hiring committees. Superintendent/President Guleff asked Human Resources Executive Director Chris Little to respond. Mr. Little explained that in very limited cases the college may have an outside subject matter expert participate on a hiring committee. The EEO Plan ensures such people will have the same level of training as employees who serve on the committee.

Motion carried by the following roll call vote:

Ayes: Trustees Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Student Trustee Eller

## 10. Labor Relations

### **Approval of the 2024-27 BCEA Collective Bargaining Agreement, Item 10.1**

It was moved by Board Clerk Blacklock, seconded by Board Vice President McGinnis, to approve the 2024-27 BCEA Collective Bargaining Agreement.

Motion carried by the following roll call vote:

Ayes: Trustees Massa, McGinnis, Blacklock, Boeger, Dahlmeier, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Student Trustee Eller

## 11. Closed Session

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President Massa reported that the Board took no reportable action.

## 12. **Adjournment**

Board President Massa adjourned the meeting at 4:15 P.M.