



Butte-Glenn Community College District  
3536 Butte Campus Drive  
Oroville, CA 95965

BOARD OF TRUSTEES

## MINUTES OF REGULAR MEETING

March 13, 2024 | 1:00 P.M.

Butte College Glenn County Center, Room 125  
1366 Cortina Drive, Orland, CA

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The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, March 13, 2024, at 1:00 P.M., in room 125 of the Butte College Glenn County Center in Orland, Ca.

**Board Members Present** Mr. Eugene Massa, President  
Mr. William McGinnis, Vice President  
Mr. John Blacklock, Clerk  
Mr. Mike Boeger  
Mr. Rick Krepelka  
Mr. John Nock  
Ms. Liz Heaton, Student Trustee

**Board Members Absent** Mr. John Dahlmeier  
**Staff Members Present** Ms. Virginia L. Guleff, Superintendent/President  
Mr. Andy Suleski, Asst Superintendent/Vice President  
Mr. Erik Shearer, Vice President  
Dr. Jess Vickery, Academic Senate President  
Mr. Chris Westbay, Classified Senate President  
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

**Guests** None

### Pledge of Allegiance

Assistant Superintendent/Vice President Suleski led the Pledge of Allegiance.

### 1. Agenda Approval

It was moved by Trustee Krepelka, seconded by Trustee Nock, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

### 2. Communications from the Public – Consent Agenda

There were no public comments.

### 3. Approval of Consent Agenda, Items 3.1-3.9

It was moved by Board Clerk Blacklock, seconded by Trustee Nock, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

#### 4. **Reports**

##### Classified Senate President's Report – Chris Westbay

Classified Senate President Westbay reported that Classified Senate is currently gathering feedback on the 2025-26 academic calendar as well as organizing a resource drive to benefit the Basic Needs program. Classified Senate's board and senator elections are coming up. The Senate has also been engaged in fundraising; their Spring Gala silent auction item raised \$125 for the Butte College Foundation. A bunco fundraiser will be held next week as part of Classified Professionals Week. The Senate plans to send up to six employees to Classified Leadership Institute (CLI). Classified Senate President Westbay concluded by presenting Superintendent/President Guleff with the 2017 CLI spirit stick plaque.

##### Student Trustee Comment – Liz Heaton

Student Trustee Heaton reported that Student Senate is starting their leadership team elections and hopes to elect a new full board. The club summit and breakfast were a success, and another club breakfast is scheduled for tomorrow. Student Senate will attend General Assembly on April 4. Student Trustee Heaton reported that she will present a resolution requiring all community colleges to keep two emergency car seats on site. She concluded by noting that she's working with the Paradise Superintendent of Schools to bring back Paradise's College Connection program.

##### Vice President Report –

Assistant Superintendent/Vice President Suleski reported that Scotty Thomason will start as interim vice president next month until a permanent replacement starts in June or July. Mr. Thomason had a long career in the California community college system before retiring.

Assistant Superintendent/Vice President Suleski provided a brief update on each of the areas under his supervision. Human Resources is working with IT to implement Neo Ed evaluation software with plans for implementation for classified and MSC employees later this spring. IT recently completed the request for proposal process to redesign the college web site. The Tech Center has been reassigned to a new Executive Vice Chancellor of Technology, John Hetts, and is preparing work plans for 2024-25 for a number of projects. Facilities, Planning, and Maintenance staff recently completed a new monument sign at the Glenn County Center. Work on the science building is on schedule despite recent rain, and classes are expected to start in fall 2025. The Business Office is working to schedule the 2023-24 audit as well as meeting with software vendors about budget and position control software. Dining Services continues to outperform budgeted sales projections but will still fall short of breaking even. However, catering services have helped offset some losses. The bookstore is currently closed as management transitions to Follett, which has a long history of running college bookstores. The main campus store will reopen March 25.

Assistant Superintendent/Vice President Suleski reported that a 3.55% deficit is projected for this year's apportionment, which will cost the district approximately \$3.25 million. However, the net impact over the two-year period will be less than \$1.5 million.

Assistant Superintendent/Vice President Suleski concluded by thanking the board for the wisdom, support, and direction it provided throughout his career at Butte College.

### Academic Senate President's Report – Jess Vickery

Academic Senate President Vickery reported that Academic Senate continues to work on the Academic Hiring Guidelines and formed an ad hoc subcommittee to draft two new APs for full-time and associate faculty hiring. He reported that Academic Senate also formed a work group to develop guidance for the use of artificial intelligence (AI), including considering revisions to the Syllabus Guidelines. He added that they hope to provide some standardization for the use of AI so students have consistency between classes. Academic Senate President Vickery concluded that Senate has started to prepare for elections by putting out a call for nominations to fill openings on Senate and on Curriculum Committee.

### Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff started her reported by recognizing Assistant Superintendent/Vice President Suleski for his many years of service. She noted that his scope is tremendous, and his wisdom has positioned Butte College in an unprecedented way in the state. She thanked him for his support of her transition to the superintendent/president role.

Superintendent/President Guleff reported that she presented at Chico Noon Rotary in February. Topics included Butte College's strategic plan, the new science building, the new building at Chico Center, dual enrollment, and the Promise Scholarship. She noted that it was a great opportunity to connect with key community members in Chico.

Superintendent/President Guleff reported that she, Assistant Superintendent/Vice President Suleski, and Tech Center Director Jennifer Coleman met with Executive Vice-Chancellor John Hetts who was on campus to visit the Tech Center. She noted that she appreciates his leadership over the Tech Center.

Superintendent/President Guleff reported that the women's basketball team made the 3C2A Elite 8 tournament for the third consecutive year in a row. The tournament will be held this weekend.

Superintendent/President Guleff reported that she'll attend the Community College League of California's CEO Symposium this weekend, which will include a session with the Department of Finance to discuss the state budget.

Superintendent/President Guleff concluded by reporting on the success of the Butte College Foundation Spring Gala, which honored two alumni who give back to our community. The participation of student emcees and a student speaker added to the success of the event, which raised close to \$190,000. She finished her report by thanking staff for their tireless dedication to creating a wonderful event.

### Board Comments

Board Clerk Blacklock praised Assistant Superintendent/Vice President Suleski for his excellent reliability and analysis over the years. Board President Massa thanked Assistant Superintendent/Vice President Suleski for his years at Butte College. He reported on a court case related to public agency computers that were donated with financial data on them. He cautioned that if the college sends computers to be scrubbed and donated, it should consider a quality control check. Board President Massa thanked everyone who put together the gala. Board Vice President McGinnis noted that Assistant Superintendent/Vice President Suleski led the Association of Chief Business Officials (ACBO) for many years and supported the change to the funding formula, which ultimately benefited the college. He thanked Assistant Superintendent/Vice President Suleski for his statewide efforts. Trustee Boeger reported that reviewing the election results made him appreciative of how fortunate Butte College has been to have had the support of our communities, which is bolstered by the credibility of our staff, with bond measures. He thanked Assistant Superintendent/Vice President Suleski for his incredible judgment. Trustee Nock reported that he heard numerous positive responses about how the gala showcased the best of Butte College. He noted that the Foundation scholarship deadline was March 10; twice the number of students applied this year. Trustee Nock noted that anyone who wants to

volunteer to review applications should contact the Foundation office. Trustee Nock reported that the Butte Co. Farm Bureau had their March 7 meeting on Butte College campus and appreciated learning about the college's Industrial Technology program. Trustee Nock concluded by thanking Assistant Superintendent/Vice President Suleski for his work. Trustee Krepelka noted that he's interested in hearing the results of the case Board President Massa discussed. He added that Computers for Classrooms provide a certificate when they wipe a computer. He concluded that it's frequently overlooked that devices like copiers also need their hard drives cleared.

## 5. **Communications from the Public**

There were no public comments.

## 6. **Contracts**

### **Approval of Contracts, Item 6.1**

It was moved by Board Vice President McGinnis, seconded by Student Trustee Heaton, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

### **Approval of Contract to Purchase Information Technology Goods and Services from Dell Marketing L.P. utilizing California Participating Addendum No. 7-23-70-55-01, Item 6.2**

It was moved by Trustee Boeger, seconded by Trustee Krepelka to approve the contract to purchase information technology goods and services from Dell Marketing L.P. utilizing California Participating Addendum Number 7-23-70-55-01 in accordance with Board Policy 6340. Trustee Krepelka asked about the equipment being purchased. Chief Technology Officer Wayne Brandt clarified that the equipment is network switches to replace aged-out switches across campus.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

### **Approval of Contract to Purchase Information Technology Goods and Services from Palo Alto Networks, Inc. utilizing State of California Participating Addendum Number 7-20-70-47-06, Item 6.3**

It was moved by Board Clerk Blacklock, seconded by Board Vice President McGinnis, to approve the contract to purchase information technology goods and services from Palo Alto Networks, Inc. utilizing State of California Participating Addendum Number 7-20-70-47-06 in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

### **Approval of Contract Award for Request for Proposals (RFP) No. 2023-24-03 Website Redesign Services, Item 6.4**

It was moved by Board President Massa, seconded by Board Clerk Blacklock, to approve the contract award for request for proposals No. 2023-24-03 Website Redesign Services in accordance with Board Policy 6340. Trustee Krepelka commented that he feels like the award seems low to do everything the college may want to do with the web site. He added that how an organization looks on the web is an important investment. Board Clerk Blacklock expressed his agreement with Trustee Krepelka, adding that a web site provides important first impressions.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

## **7. Administration**

### **Adoption of Board Policies 7100, 7110, 7160, Item 7.1**

Board Vice President McGinnis indicated that he and Trustee Blacklock reviewed these policies with Superintendent/President Guleff and recommended board approval of them. It was moved by Trustee Nock, seconded by Board Vice President McGinnis, to adopt board policies 7100, 7110, and 7160 as presented.

Student Trustee Heaton pointed out that the DEIA<sup>2</sup> acronym isn't used in BP 7100, Commitment to Diversity. Superintendent/President Guleff responded that it could be added to the title and third sentence.

It was moved by Trustee Boeger, seconded by Board Vice President McGinnis, to amend the motion to adopt BPs 7110 and 7160 as presented and BP 7100 with the modifications recommended by Superintendent/President Guleff.

Board President Massa called the question on the proposed amendment.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

Board President Massa called the vote to adopt BPs 7110 and 7160 as presented and BP 7100 with the modifications recommended by Superintendent/President Guleff.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

### **California Community College Trustees (CCCT) Board Member Election, Item 7.2**

Board Vice President McGinnis recommended voting for Nan Gomez-Heitzeberg, Gregory Hanna, Dorothy Battenfield, Yvette Davis, and Deborah Ikeda. Superintendent/President Guleff noted that Nan Gomez-

Heitzeberg was recently elected to the Board of Governors and may no longer be a candidate for the CCCT Board.

It was moved by Board Vice President McGinnis, seconded by Trustee Boeger, to vote for Nan Gomez-Heitzeberg, Gregory Hanna, Dorothy Battenfield, Yvette Davis, and Deborah Ikeda for the CCCT Board, with Gomez-Heitzeberg rescinded from the list if she's no longer eligible.

Motion carried by the following roll call vote:

Ayes: Trustees Heaton (advisory vote), Massa, McGinnis, Blacklock, Boeger, Krepelka, and Nock

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

## 8. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District met in closes session under authority of Government Code Section 54954.5.

Board President Massa reported that the Board took no reportable action.

## 9. **Adjournment**

Board President Massa adjourned the meeting at 2:55 PM.