



Butte-Glenn Community College District  
3536 Butte Campus Drive  
Oroville, CA 95965

BOARD OF TRUSTEES

## MINUTES OF REGULAR MEETING

November 15, 2023 | 1:00 p.m.

District Board Room  
Student and Administrative Services Building

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The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, November 15, 2023, at 1:00 PM, in the District Board Room at Butte College in Oroville, California.

**Board Members Present** Mr. Rick Krepelka, President  
Mr. Mike Boeger, Clerk  
Mr. John Blacklock  
Mr. John Dahlmeier  
Mr. William McGinnis  
Mr. John Nock  
Ms. Liz Heaton, Student Trustee

**Board Members Absent** Mr. Eugene Massa, Vice President

**Staff Members Present** Ms. Virginia L. Guleff, Superintendent/President  
Mr. Andy Suleski, Asst Superintendent/Vice President  
Mr. Erik Shearer, Vice President  
Mr. Brad Zuniga, Interim Vice President  
Dr. Jess Vickery, Academic Senate President  
Mr. Chris Westbay, Classified Senate President  
Ms. Melissa Cafferata-Ainsworth, Interim Executive Assistant to the President & Board of Trustees  
Various staff also in attendance

**Guests** None

### Pledge of Allegiance

Trustee Dahlmeier led the Pledge of Allegiance.

### Land Acknowledgement

Board President Krepelka read Butte College's Land Acknowledgement.

### 1. Agenda Approval

It was moved by Trustee McGinnis, seconded by Trustee Blacklock, to approve the agenda as presented.

Motion carried unanimously. Student Trustee – aye.

### 2. Sabbatical Leave Report to the Board of Trustees – Michael Matiasek

Vice President Shearer introduced Biology faculty member Michael Matiasek, whose sabbatical was in spring 2020. Dr. Matiasek explained that he had two major objectives for his sabbatical – to adapt BIO 15 into a 4-unit course and to enhance his video production techniques. Adapting the course required

a new schedule, updated lab manual, new lab and lecture learning videos, and new in-person activities. He reported that the 4-unit class has been live since 2022, which allows the department to offer two more sections of BIO 15 each year. For the video production component, Dr. Matiasek learned light, sound, multi-camera use, screen captures, animated illustrations, and advanced video production software. He showed a video to demonstrate the evolution of his video production skills. Dr. Matiasek concluded by thanking the college for the time and space to do this work to improve instruction and noted that FAIR Classrooms data has shown recent improvements in previous equity gaps in success.

### 3. **Communications from the Public – Consent Agenda**

There were no public comments.

### 4. **Approval of Consent Agenda, Items 4.1-4.6**

It was moved by Trustee Nock, seconded by Trustee Dahlmeier, to approve the consent agenda.

Motion carried unanimously. Student Trustee – aye.

### 5. **Reports**

#### Academic Senate President's Report – Jess Vickery

Academic Senate President Vickery reported that Academic Senate has continued to collaborate with the Offices of Instruction and Student Services to update several administrative procedures. The Senate is currently reviewing a draft of AP 5521, Academic Integrity, and has approved updates to AP 4027, Catalog Rights, and AP 7120.2, Employment of Vice Presidents. The Senate expects to review updates to AP 4250, Academic Notice, and AP 5011, Admission and Concurrent Enrollment of High School and Other Young Students, in the future. Additionally, the Senate is working with the Office of Instruction to establish a taskforce to author draft versions of AP 5070, Attendance, and AP 5075, Course Adds, Drops, and Withdrawals. As part of College Council's review of the Institutional Effectiveness Manual, the Senate collaborated with College Council to author templates for charters and bylaws that can be used to codify the purpose, authority, and responsibilities for shared governance committees, as well as establish their membership structure and the rules under which they operate in a standardized format. A Flex Week training session will be held in January to assist committee chairs in writing draft documents for consideration by their constituent groups. Finally, the Senate has been reviewing proposed resolutions for the upcoming ASCCC Plenary conference and will be providing feedback to the Executive Committee as guidance for voting. Academic Senate Vickery concluded that the Senate will hold a forum on Wednesday, November 29, focused on the opportunities, best practices, and challenges posed by AI in our courses and programs.

#### Classified Senate President's Report – Chris Westbay

Classified Senate President Westbay reported that the Senate recently reviewed AP 4027, Catalog Rights. He noted that College Council's AP review process works well because APs arrive at the constituent groups after having been thoroughly vetted. Classified Senate held the Butte Strong event last week. This year's focus was on where the community is now. The Senate is considering changing the event narrative to focus less on remembrance and more on recovery. Classified Senate President Westbay reported on a new snack cart initiative that facilitates interaction with classified employees. Finally, the Classified Senate is collecting gift cards for the Roadrunner Hub to for holiday meals for students.

#### Student Trustee Comment – Liz Heaton

Student Trustee Heaton reported that the CTE student senator is hosting a car seat drive on December 7. The Associated Students will attend an advocacy academy in December. More than 20 departments participated in Student Life's Halloween celebration. Student Trustee Heaton reported that the student survey is now closed and she's working with Institutional Research on the results. Finally, the grand opening of the student lounge at the Chico Center is scheduled for December 4.

### Vice President Report – Erik Shearer

Vice President Shearer reported that he submitted the 18-month ACCJC follow-up report documenting that the college has come into compliance on the standard related to employee evaluations. He expects to hear back from the ACCJC early in the spring semester. He noted that a lot of work was done not only to catch up on evaluations but to prepare the college to remain compliant going forward. Vice President Shearer also reported that the college is on a trajectory for increased spring enrollment, adding that he'll speak to the board at a subsequent meeting about the projects that have been rolled out for the Strategic Enrollment Management plan. His office is currently working on the 2024-2025 schedule, which has more flexible options including more Friday, evening, and hybrid sections.

Vice President Shearer indicated that recent regulatory changes to associate degree requirements in Title 5 include the addition of three units of ethnic studies. Colleges have 180 days to come into compliance, so the fall 2024 catalog will reflect the new requirement. He noted that the board will see some degree and curricular changes in the future due to other regulatory changes. Additionally, the math department is working on building supports for STEM students who will have to be placed in calculus, the gateway math course for their degrees, as the final component of AB 1705 implementation. Finally, new Title 5 language about DEIA<sup>2</sup> will impact the development and approval of courses.

### Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff reported that Butte College won a platinum award for its Annual Report at this year's MarCom awards, which honor excellence in marketing and communication. She congratulated Christian Gutierrez for his work on the report. She also reported that Joe Schohr, a dual enrollment student and sophomore at Gridley High School, came in 1<sup>st</sup> place in a national FFA speaking contest.

Work has started on Giving Tuesday, which is November 28. Superintendent/President Guleff thanked Chris Westbay for producing the videos and Linda Zorn and Tristan Bosch for reshaping Giving Tuesday.

Superintendent/President Guleff reported that Butte College will hold a multi-casualty event simulating a vehicle vs. bus accident and multi-level apartment complex fire on November 16, involving fire, police, nursing, and EMT students.

Superintendent/President Guleff reported on her community interaction last month. She attended the Hmong New Year Festival in Oroville. She also attended the Bountiful Butte Harvest festival, and thanked Jennifer Charles-Tollerup, Dining Services, and all the departments that participated. She also attended the NAACP's Black & White Gala where former Vice President Renville was honored. She attended the Farm to Fork Dinner and made a quick trip to Los Angeles for a Deep Springs accreditation team meeting. Finally, she and Vice President Shearer met with Oroville Union High School Superintendent William Brown and Oroville City Councilwoman Janet Goodson.

Superintendent/President Guleff reported that she attended the Foundation planning retreat with facilitator George Boodrookas; the retreat resulted in action items that dovetail nicely with the strategic plan. The Board of Trustees also had a retreat last month where they developed the strategic theory of First Contact. First Choice. Best Choice. Superintendent/President Guleff expressed appreciation for Student Trustee Heaton's contribution to the theory.

Superintendent/President Guleff concluded that Butte College was ranked #25 in the nation in Intelligent.com's list of US community colleges.

## Board Comments

Trustee Blacklock thanked everyone who participated in the food drive and noted that the Trustees had a tour of the food pantry this morning and learned how important it is to our students. Board Clerk Boeger noted that it's always a pleasure to see the audience and his fellow board members because they feel like an island of sanity in an insane world. He added that he's glad to see Butte College taking care of campus maintenance. Trustee Dahlmeier expressed appreciation for the food donations, noting that it was eye opening to learn about what the hub does. He added that he also appreciated learning about corporate giving to the hub. Trustee Dahlmeier congratulated the college on the Annual Report and encouraged everyone to practice care and compassion during the holiday season. Trustee McGinnis read a statement about ties between Choctaw tribes in the U.S. and Irish famine victims, adding that he started a scholarship through the Butte College Foundation to benefit Native American students. Trustee Nock reported that it was great to see participation from across campus at the Bountiful Butte Harvest Festival. He noted that he also participated in the Foundation retreat, adding that it will take leadership to push the plans to fruition. He concluded that he's excited to see the energy going into Giving Tuesday and looks forward to seeing what comes of it. Board President Krepelka thanked Trustee McGinnis for his statement. He reported that he read an article about community action agencies in Glenn, Tehama, and Trinity Counties receiving a grant to train paramedics, of which there is a shortage. It's a great job for community members. He noted that at the Board Retreat, Trustees got to see things that they've been hearing about, like artificial intelligence and virtual reality technology. He concluded that the Foundation Retreat was awesome.

## 6. **Communications from the Public**

There were no public comments.

## 7. **Contracts**

### **Approval of Contracts, Item 7.1**

It was moved by Trustee Dahlmeier, seconded by Trustee Blacklock, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors. Student Trustee Heaton commented that in the student survey many students requested Red Bull on campus and asked if the Pepsi contract can cover that. Vice President Suleski responded that Red Bull can be provided only if it's a Pepsi product.

Motion carried unanimously. Student trustee – aye.

### **Approval of Resolution #818 for Approval of Contract with California Department of Education for the California State Preschool Program 2024-25, Item 7.2**

It was moved by Trustee Blacklock, seconded by Trustee Dahlmeier, to approve resolution #818 for Approval of Contract with California Department of Education for the California State Preschool Program 2024-2025.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Boeger, Dahlmeier, Krepelka, McGinnis, and Nock

Nos: None

Absent: Trustee Massa

### **Approval of Resolution No. 819 Authorization to Utilize Design-Build Process for the Butte College Cosmetology & Barbering Building Project, Item 7.3**

It was moved by Trustee McGinnis, seconded by Trustee Blacklock, to approve resolution No. 819 for Authorization to Utilize Design-Build Process for the Butte College Cosmetology & Barbering Project.

Trustee Boeger commented that he supports the cosmetology portion but has concerns about the community room and its return on investment. He indicated that the college needs to find a use for it that justifies the cost. Superintendent/President Guleff responded that the college needs a large meeting space for a number of events that can't be held in classrooms due to scheduling. Leadership created a long list of such events including CTE advisory committees, staff meetings, hub distribution, tutoring, orientation events, community outreach, multi-cultural program events, small graduation celebrations, and a place to host the community in Chico. Assistant Superintendent/Vice President Suleski noted that the board item is for the design-build process, so there's still time to work on this space.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Dahlmeier, Krepelka, McGinnis, and Nock

Nos: None

Abstentions: Trustee Boeger

Absent: Trustee Massa

## 8. **Finance**

### **Adoption of Board Budget Criteria 2024-2025, Item 8.1**

It was moved by Trustee Nock, seconded by Trustee McGinnis, to adopt the board budget criteria for 2024-2025.

Motional passed unanimously. Student trustee – aye.

## 9. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President Krepelka reported the Board took no reportable action.

## 10. **Adjournment**

Board President Krepelka adjourned the meeting at 3:05 PM.