



## MINUTES OF REGULAR MEETING

April 12, 2023

---

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, April 12, 2023, at 1:00 PM, in the District Board Room at Butte College in Oroville, California.

**Board Members Present** Mr. Rick Krepelka, President  
Mr. Eugene Massa, Vice President  
Mr. Mike Boeger, Clerk  
Mr. John Blacklock  
Mr. John Dahlmeier  
Mr. William McGinnis  
Mr. John Nock  
Ms. Elie Wyllie, Student Trustee

**Board Member Absent** None

**Staff Members Present** Ms. Virginia L. Guleff, Superintendent/President  
Mr. Andy Suleski, Asst Superintendent/Vice President  
Mr. Erik Shearer, Vice President  
Mr. Brad Zuniga, Interim Vice President  
Ms. Shannon McCollum, Chief of Staff  
Dr. Jess Vickery, Academic Senate President  
Mr. Chris Westbay, Classified Senate President  
Various staff also in attendance

**Guests** None

### **Pledge of Allegiance to the Flag**

Trustee Nock led the Pledge of Allegiance to the Flag.

### 1. **Agenda Approval**

It was moved by Trustee Blacklock, seconded by Trustee Massa, to approve the agenda as presented.

Motion carried unanimously. Student Trustee – aye.

### 2. **Personnel**

#### Probationary Faculty Tenure Recommendations Effective Fall 2023, Item 23-8424

Ms. Guleff discussed how important the process of tenure is for our faculty. Ms. Guleff introduced Vice President Erik Shearer and Vice President Brad Zuniga who said a few words about the 14 probationary faculty members who are recommended for tenure.

It was moved by Trustee Nock, seconded by Trustee McGinnis, to grant tenure to the recommended fourth-year, third contract, probationary faculty members effective Fall 2023 as presented.

Motion carried unanimously. Student Trustee – aye.

Board President Krepelka recessed the meeting for 15 minutes to allow for celebration of the newly tenured faculty members.

### 3. **Communications from the Public – Consent Agenda Items**

There were no public comments.

#### 4. **Approval of Consent Agenda, Item 23-8425 to 23-8432**

It was moved by Trustee Boeger, seconded by Trustee Dahlmeier, to approve the consent agenda as presented.

Motion carried unanimously. Student Trustee – aye.

#### 5. **Information Reports**

##### Academic Senate President's Report – Jess Vickery

Dr. Vickery stated Academic Senate is revising the academic hiring guidelines. A taskforce has been created to work on office space for associate faculty. Senate is also reviewing the process of how students add courses.

##### Classified Senate President's Report – Chris Westbay

Mr. Westbay stated Classified Senate is finishing up their election cycle and will confirm positions in May. Classified Senate will continue the tradition of offering coffee and scantrons during finals week. Classified Professionals Day is May 31.

##### Student Trustee Comment – Elie Wyllie

Ms. Wyllie stated she's available to students once a week for students to ask questions. The Adventure Club has scheduled a whitewater rafting trip.

##### Vice President Report – Erik Shearer

Superintendent/President Guleff stated each month a Vice President will give an update on their area. She welcomed Erik Shearer, Vice President of Instruction. VP Shearer stated FTES projection is 7578, up 250 FTES from last year. He stated they have added new classes for the fall, on Fridays at the Chico Center. He's looking at how we use different locations to expand class offerings and looking at when, where, and how students want classes so we can meet their needs. We currently aren't offering enough classes in STEM to meet the demand. The new science building will help increase the number of classes. AB928 changed the general education requirement to create a single transfer path for community college students to transfer to CSU or UC. AB132 creates a guaranteed transfer admission to UC and CSUs. A taskforce is working on a plan to prepare for these changes. VP Shearer will complete the Enrollment Management Plan for Superintendent/President approval in May.

##### Superintendent/President's Report – Virginia L. Guleff

Superintendent/President Guleff highlighted events on campus which included the Native American Big Time event, the open house for the Roadrunner Hub Basic Needs Resource Center, and the annual Decolonize! Week. Ms. Guleff attended the United Way Toast to Equity event, Inspire Neverland Ball, and the Book in Common event with CSU, Chico President Hutchinson. She also attended the annual Oroville Chamber Dinner with Trustee Dahlmeier and his wife Linda where Congressman Doug LaMalfa presented a Congressional Recognition to Butte College for the new science building. She congratulated faculty member, Laura Rapozo-Davis who received the Educator of the Year award from Chico Rotary. She concluded her report with a summary on the strategic planning session. She asked if three Trustees would be willing to provide input on the process. Board President Krepelka stated Trustees Blacklock, Dahlmeier, and Nock will be on the committee.

##### Board Comments

Trustee Nock thanked the volunteers for their work at the Butte College Gala. Board President Rick Krepelka appointed Trustee Nock to the Foundation Board. Trustee McGinnis stated there is a presentation on Broadband on April 27 in Chico. He's also serving on the League Advisory Committee and working on multiple legislative bills. Trustee Dahlmeier congratulated the faculty receiving tenure and stated he is looking forward to the graduation celebrations. Trustee Massa stated the Glenn Center Discovery event is April 13 and he encouraged people to attend. Trustee Boeger stated we should be proud with our investment in people and the progress we've made. Trustee Blacklock thanked staff for the graduation schedule and encouraged fellow Trustees to attend these celebrations. Board President Krepelka stated the Foundation raised \$160,000 at the Gala, making it the most successful event ever. He encouraged staff to participate in the Superintendent/President evaluation process.

## 6. **Communications from the Public**

There were no public comments.

## 7. **Contracts**

### **Approval of Contracts, Item 23-8433**

It was moved by Trustee McGinnis, seconded by Trustee Massa, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried unanimously. Student Trustee – aye.

### **Approval of Contract to Purchase a Schedule Development Platform from Ad Astra Information Systems, LLC as a Sole Source Procurement, Item 23-8434**

It was moved by Trustee Dahlmeier, seconded by Trustee Massa to authorize the letting of a sole source contract to Ad Astra Information Systems, LLC, and authorize the District to enter into a contract with Ad Astra Information Systems, LLC to purchase a scheduling platform consisting of Align, Predict, Astra Schedule, Monitor, and Schedule Building products and services on a sole source basis for a three-year term in the amount not to exceed \$387,500.00 and authorize the District to execute necessary contract documents related to the purchase of required products and services from Ad Astra Information Systems, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously. Student Trustee – aye.

### **Approval of Contract to Purchase Software Development and Maintenance Services from XAP Corporation as a Sole Source Procurement, Item 23-8435**

It was moved by Trustee Boeger seconded by Trustee McGinnis to authorize the letting of a sole source contract to XAP Corporation and authorize the District to enter into a contract with XAP Corporation to purchase software development and maintenance services for eTranscript California on a sole source basis in the amount not to exceed \$784,900.00 for the term July 1, 2023 – June 30, 2024 and authorize the District to execute necessary contract documents related to the purchase of the required software development and maintenance services from XAP Corporation in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously. Student Trustee – aye.

### **Approval of Contract Award for Bid Mechanized Ag Instructional Portables Project, Item 23-8436**

It was moved by Trustee Blacklock, seconded by Trustee Massa, to approve the award of contract for the Mechanized Ag Instructional Portables Project to Schreder & Brandt Mfg. Inc., of Chico, CA, as the lowest responsive responsible bidder in the amount of \$864,000.00 which equals the Bid Proposal Amount and authorize District staff to execute necessary contract documents related to the award of contract for the Mechanized Ag Instructional Portables Project to Schreder & Brandt Mfg. Inc., prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

Motion carried unanimously. Student Trustee – aye.

## 8. **Human Resources**

### **Consider/Approve Employment Contract for Vice President of Instruction, Item 23-8437**

Board President Krepelka provided an oral summary of the contract terms and compensation items.

It was moved by Trustee Boeger, seconded by Trustee Blacklock, to approve the employment contract for the Vice President of Instruction.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boeger, Dahlmeier, Krepelka, Massa, McGinnis, and Nock

Nos – none

Absent – none

Student Trustee – aye

## 9. **Instruction**

### **Approval of Butte College Child Development Center to receive CCTR Expansion Funding, Item 23-8438**

It was moved by Trustee Nock, seconded by Trustee Dahlmeier, to approve that the Butte College Child Development Center can receive CCTR Expansion Funding upon notification of award.

Motion carried unanimously. Student Trustee – aye.

## 10. **Administration**

### **Proposed Revisions, Review, and Adoption of Board Policies, Item 23-8439**

Ms. Guleff stated the Board Policy Revision Review Committee, comprised of Trustees McGinnis and Blacklock, have done a comprehensive review of policies and are keeping to the policy review timeline. Trustee McGinnis stated these policies are submitted to the Board as informational and any suggestions for change should be submitted to the Chief of Staff and will be incorporated into the final version which will be presented to the Board for approval at the May Board meeting.

### **Approval of Administrative Procedure 2745: Board Self-Evaluation, Item 23-8440**

It was moved by Student Trustee Wyllie, seconded by Trustee McGinnis, to approve AP 2745: Board Self-Evaluation.

Motion carried unanimously. Student Trustee – aye.

### **California Community College Trustees (CCCT) Board Member Election, Item 23-8441**

Ms. Guleff stated a list of candidates for the 2023 election of the CCCT Board is presented to the Board for review.

It was moved by Trustee McGinnis, seconded by Trustee Blacklock, to cast the following ballot for candidates for election to the CCCT Board of Directors: Mary Strobridge, Loren Steck, Carmen Ramirez, Multon Richards, and Gregory Hanna.

Motion carried unanimously. Student Trustee – aye.

## 11. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President Krepelka reported there was no reportable action.

## 12. **Adjournment**

Board President Krepelka adjourned the meeting at 3:28 PM.