



MINUTES OF SPECIAL RETREAT MEETING

January 25, 2023

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, January 25, 2023 at 9:30 AM, in the District Board Room at Butte College in Oroville, California.

Board Members Present Mr. Rick Krepelka, President
Mr. Eugene Massa, Vice President
Mr. Mike Boeger, Clerk
Mr. John Blacklock
Mr. William McGinnis
Mr. John Nock

Board Member Absent Mr. John Dahlmeier

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Andy Suleski, Asst Superintendent/Vice President
Mr. Erik Shearer, Interim Vice President
Mr. Brad Zuniga, Interim Vice President
Ms. Shannon McCollum, Chief of Staff
Ms. Tristan Bosch, Program Administrator, Foundation
Ms. Lisa DeLaby, Ext Director, Foundation
Ms. Desiree Gonzalez, Foundation Development Officer
Ms. Kim Jones, Director, Facilities Planning & Management
Ms. Melissa Maxey, Business Account Clerk
Mr. Jim Nicholas, Director Business Services
Ms. Anna Fairbanks, Business Account Clerk; Foundation Member
Mr. Steve DeMaggio, Director, Auxiliary Services; Foundation Member
Mr. Tray Robinson, Diversity Officer; Foundation Member

Guests Mr. Farshad Azad, Foundation Member
Mr. Brian Curtis, Foundation Member
Mr. Tadd Brothers, Foundation Member
Ms. Julie Boss, Foundation Member
Mr. Stan Thompson, Foundation Member

Pledge of Allegiance to the Flag

Trustee Massa led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Blacklock, seconded by Trustee Boeger, to approve the agenda as presented.

Motion carried unanimously. Trustee Dahlmeier was not present for the vote.

2. **Communications from the Public**

There were no public comments.

3. **Presentation from the Butte College Foundation**

Board President Krepelka provided welcome remarks and requested the Foundation Board members introduced themselves. Superintendent/President Guleff brought to the Board's attention the

Foundation's Fact Sheet about finances from 2021-2022 and she introduced Lisa DeLaby, Executive Director of Foundation. DeLaby presented on the endowment, scholarships, and grants. She stated there has been a significant reduction in the Foundation's assets growth due to the decline in market investments. Development officer Desiree Gonzalez gave an update on development plans, Giving Tuesday funds raised, and foundation events. Ms. DeLaby discussed the Foundation's goals and stated the financial benefits of the Foundation. Ms. Guleff stated the College's Strategic Plan, which is currently being developed, will include the direction of the foundation.

Board President Krepelka recessed the meeting for a 10-minute break. The meeting reconvened at 10:16 AM.

4. **Updates from the President's Leadership Team**

Superintendent/President Guleff stated that this is an opportunity to provide an update on a couple of items to the Board and allow for a discussion.

Interim Vice President Shearer provided an update on Enrollment Management, discussed enrollment trends and how it looks like enrollments are gradually growing this year. He discussed what areas of study/departments are growing and which are declining. He also reviewed the development of an enrollment management plan which will guide the college for the next few years.

Assistant Superintendent/Vice President Andy Suleski provided an update on the Governor's 2023-2024 January budget proposal and how these changes will affect Butte College. He stated state revenue and capital gains have declined. The state still plans to fund Cost of Living as well as some one-time funding to support retention and enrollments. There was a discussion on pension liability and hold-harmless protection. VP Suleski discussed the student funding formula and how Butte College can earn funding by helping students complete their programs. He also discussed auxiliary programs which include: Student Health Center, Child Development center, Dining Services, Bookstore, and Student Transportation. These auxiliary programs operate on fee or sales revenues and are significantly impacted by the drop in enrollments. These programs draw on our reserves and do not currently generate funds to be self-sufficient. The largest shortfall is transportation which costs the district over \$1million in reserves each year. There was a discussion about contracting or working with local transportation providers as Butte College is the only community college to have their own transportation service. Our buses are also very old and need to be replaced soon. Each bus costs over \$350,000. Trustees asked for the cost per ridership and to create a committee to discuss the transportation issue.

Board President Krepelka recessed the meeting for lunch. The meeting reconvened at 1:10 PM.

5. **Review of Board Code of Ethics**

The Board reviewed Board Policy 2715 – Board Code of Ethics and Administrative Procedure 2715 – Board Code of Ethics Violations.

The Trustees discussed the Code of Ethics. No changes were recommended.

6. **Adjournment**

Board President Krepelka adjourned the meeting at 1:37 PM.