



MINUTES OF REGULAR MEETING

September 14, 2022

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, September 14, 2022 at 1:00 PM, in the District Board Room at Butte College in Oroville, California

Board Members Present Ms. Julie Boss, President
Mr. Rick Krepelka, Vice President
Mr. Gene Massa, Clerk
Mr. John Blacklock
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. William McGinnis
Ms. Elie Wyllie, Student Trustee

Board Member Absent None

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Andy Suleski, Asst Superintendent/Vice President
Dr. Peter Gitau, Vice President
Mr. Erik Shearer, Interim Vice President
Ms. Shannon McCollum, Chief of Staff
Mr. Jess Vickery, Academic Senate President
Mr. Chris Westbay, Classified Senate President
Various staff also in attendance

Guests None

Pledge of Allegiance to the Flag

Trustee Dahlmeier led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Blacklock, seconded by Trustee Dahlmeier, to approve the agenda as presented.

Motion carried unanimously. Student Trustee – aye.

2. **Communications from the Public – Consent Agenda Items**

There were no public comments.

3. **Approval of Consent Agenda, Item 22-8330 to 22-8336**

It was moved by Trustee McGinnis, seconded by Trustee Dahlmeier, to approve the consent agenda as presented.

Motion carried unanimously. Student Trustee – aye.

4. **Information Reports**

Academic Senate President's Report – Jess Vickery

Mr. Vickery stated the Academic Senate has a full slate of officers to begin the new academic year. He stated they are reviewing the Student Equity Plan as well as working on AB 925.

Classified Senate President's Report – Chris Westbay

Mr. Westbay stated Classified Senate finished up elections and they now have a full slate of officers. He mentioned the Friends Giving Cookbook and asked Trustees if they'd be willing to submit recipes. The Butte Strong Remembrance is November 8.

Student Trustee Comment – Elie Wyllie

Ms. Wyllie gave a brief introduction about herself.

Superintendent/President's Report – Virginia L. Guleff

Ms. Guleff welcomed Elie Wyllie as our new Student Trustee. Ms. Guleff gave an update on enrollment which included an estimate of 3750 FTES, which is slightly up from last year, and an overview of the re-registration campaign. She also brought to the Board's attention the contract for the new marketing firm on the agenda. Ms. Guleff addressed College Council and stated the mission statement and updates to Administrative Procedures would be handled by this council. She also stated 52% of evaluations are past due. The plan is to bring all evaluations current by the end of the academic year. Ms. Guleff updated the Trustees on events she attended which included multiple student welcomes and the Athletics Hall of Fame dinner.

Board Comments

Trustee McGinnis stated he was appointed to the Legislative committee for the League. He's also on two other committees across the state. Trustee McGinnis is also serving on the accreditation team for LA City College. Trustee Krepelka noted the retirement of Boyd Trolinger and stated he had a great influence on his son's life. Trustee Boeger visited the Glenn Center last week and was happy to know there are more than 350 students taking classes at the center. He'd like staff to continue to work with Chico State on housing. Trustee Blacklock brought to the Board's attention an NPR article on free community college. We need to increase communication about college. Board President Boss stated the Scholarship Reception presented 300 scholarships totaling \$255,000 to students. Sha also asked the Trustees to mark their calendars for the Spring Gala on March 11, 2023.

5. **Communications from the Public**

There were no public comments.

6. **Contracts**

Approval of Contracts, Item 22-8337

It was moved by Trustee Blacklock, seconded by Trustee Massa, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried unanimously. Student Trustee – aye.

Approval of Contract to Purchase Adobe Sign and Adobe Creative Cloud Suite Products from Adobe Inc. utilizing Foundation for California Community Colleges Adobe Contract Number 00901776, Item 22-8338

It was moved by Trustee Krepelka, seconded by Trustee McGinnis, to approve the purchase of the required Adobe Sign and Adobe Creative Cloud Suite products from Adobe Inc., utilizing Foundation for California Community Colleges Adobe Contract Number 00901776, per the terms of the FCCC contract, for the term of July 30, 2022 through July 29, 2025, in the amount not to exceed \$121,326.00 and authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Abode Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously. Student Trustee – aye.

Approval of Contract Award for Request for Proposals No. 2022-01 Advertising, Marketing & Graphic Design Services, Item 22-8339

It was moved by Trustee McGinnis, seconded by Trustee Boeger, to approve the award of the contract for the Request for Proposals (RFP) No. 2022-01 Advertising, Marketing & Graphic Design Services to

25th Hour Communications in the amount not to exceed \$500,000.00 and for the term of September 15, 2022 through September 15, 2023 and authorize District staff to execute necessary contract documents related to the award of the contract for the Request for Proposals (RFP) No. 2022-01 Advertising, Marketing & Graphic Design Services to 25th Hour Communications prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

Trustee Krepelka stated that although no firms from our communities applied, he would like to see money spent within our community whenever possible.

Motion carried unanimously. Student Trustee – aye.

7. **Finance**

Resolution 813: Establishing the Fiscal Year 2022-2023 Appropriations Limit (GANN Limit), Item 22- 8340

It was moved by Trustee McGinnis, seconded by Trustee Krepelka, to adopt Resolution 813: Establishing the Fiscal Year 2022-2023 Appropriations Limit (GANN Limit) of \$80,928,968.

Motion carried by the following roll call vote:

Ayes – Trustees McGinnis, Blacklock, Boeger, Boss, Dahlmeier, Krepelka, and Massa

Nos – none

Absent – none

Student Trustee – Aye

Public Hearing and Adoption of 2022-2023 Final Budget, Item 22-8341

Board President Boss opened the public hearing on the 2022-2023 Final Budget. Hearing no public comments, the hearing was closed at 1:47 pm.

Trustee Boeger stated it is a complete and wonderful budget. He congratulated the hard work of staff. He asked if we are putting resources in the proper places and asked staff to look at what departments are growing and make sure they are appropriately staffed. He also requested the Board be updated on the building of new facilities. He asked how the new planetarium would bring in students. President Guleff stated astronomy is a key general educational course. The planetarium will bring in community members as well as K-12 students.

Trustee Boeger made a motion to pay for the planetarium with District funding, not bond funding. Trustee Krepelka seconded the motion. VP Suleski stated interest revenue is being used to fund the planetarium and the building of the planetarium has been a part of bond planning since 2010. Motion to make the change to remove the reference to bond funding from the planetarium on page 16 of the 2022-2023 Final Budget did not pass with a majority vote.

It was moved by Trustee McGinnis, seconded by Trustee Massa, to adopt the 2022-2023 Final Budget as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boeger, Boss, Dahlmeier, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

8. **Student Services**

Open for Public Comment and Approval: REVISED College and Career Access Pathways (CCAP) Appendix which identify dual enrollment course details for the 2022/2023 school year at Biggs, Chico, Durham, Las Plumas, Orland, Oroville, Paradise, and Willows High Schools, Item 22-8342

Board President Boss opened the meeting for public comment on the College and Career Access Pathway Appendices. Hearing no public comments, the session was closed at 2:17 pm.

It was moved by Trustee Blacklock, seconded by Trustee Dahlmeier, to approve the proposed Revised CCAP Appendix which identify dual enrollment course details for the 2022/23 school year at Biggs, Chico, Durham, Las Plumas, Orland, Oroville, Paradise, and Willows High Schools.

Motion carried unanimously. Student Trustee – aye.

9. **Closed Session**

There was no closed session.

10. **Adjournment**

Board President Boss adjourned the meeting at 2:18 PM.