



MINUTES OF SPECIAL MEETING

January 26, 2022

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, January 26, 2022 at 9:30 AM, in the Black Box Theater at Butte College in Oroville, California.

Board Members Present Ms. Julie Boss, President
Mr. Rick Krepelka, Vice President
Mr. Eugene Massa, Clerk
Mr. John Blacklock
Mr. Mike Boeger
Mr. William McGinnis

Board Member Absent Mr. John Dahlmeier

Foundation Board Present Mr. Dan Alexander, Vice President
Mr. Stan Thompson, Secretary/Treasurer & Past President
Mr. Steve DeMaggio, MSC Representative
Ms. Ruth Ann McKalip, Classified Senate Representative

Staff Members Present Dr. Samia Yaqub, Superintendent/President
Ms. Shannon McCollum, Executive Assistant to the President and the Board of Trustees
Ms. Virginia Guleff, Vice President
Dr. Peter Gitau, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Ms. Tristan Bosch, Program Administrator, Foundation
Ms. Lisa DeLaby, Director, Institutional Advancement
Ms. Desiree Gonzalez, Institutional Advancement Development Officer
Ms. Melissa Maxey, Business Account Clerk
Ms. Jeannie Lybbert, Asst Director Financial Aid & Vet Services
Ms. Tammera Shinar, Dean Student Services
Mr. Casey Carlson, Chief of Police
Mr. Doug Sloan, Sergeant

Guests Mr. Doug Yoakam, National Demographics Corporation

Pledge of Allegiance to the Flag

Trustee Krepelka led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Boeger, seconded by Trustee Blacklock, to approve the agenda as presented. Motion carried unanimously. Trustee Dahlmeier was not present for the vote.

2. **Communications from the Public**

There were no public comments.

3. **Butte-Glenn Community College District Board of Trustees and Butte College Foundation Board Joint Discussion**

Board President Boss provided welcome remarks and introduced the Foundation Board and Board of Trustees. Dr. Samia Yaqub brought to the Board's attention the Foundation's Fact Sheet about finances from 2020-2021 and she introduced Lisa DeLaby, Director of Institutional Advancement. DeLaby presented on the endowment, scholarships, and grants. Development officer Desiree Gonzalez gave an update on development plans and Giving Tuesday funds raised. There was a general discussion on the Foundation goals and direction for the future.

Board President Boss recessed the meeting for a 10-minute break. The meeting reconvened at 10:30 AM.

4. **Updates from the President's Leadership Team**

Dr. Yaqub stated that this is an opportunity to provide an update on a couple of items to the Board and allow for a discussion.

Vice President Stoup provided an update on the preliminary data on Latin(x) transfer study, as well as the USC Student Climate Survey results and concluded with the college's equity outcome data.

Vice President Peter Gitau provided an update on Enrollment Management. He discussed a roadmap to restore, rebuild, and grow enrollment. He discussed recruitment initiatives which included removing barriers to enrollment, identifying untapped students, and community outreach. He also discussed ways to eliminate equity gaps and help student goal completion.

Vice President Virginia Guleff provided an update on Accreditation. The virtual site visit will be Feb 28 to March 3, 2022, and she discussed the schedule and who is on the Accreditation Visit Team. She also discussed the role of the Trustees during the visit.

Vice President Andy Suleski provided an update on the Governor's 2022-2023 January budget proposal and how these changes will affect Butte College. Changes include cost of living increase, student completion grants, tech modernization, and enrollment growth. Mr. Suleski stated revenue decline can't be fixed with only budget reductions and needs to be handled through enrollment restoration. We have over four years to restore enrollment while also reducing expenses. Mr. Suleski also addressed options to contract out for certain services and gave an update on the POEB Trust fund. There was a general discussion on the budget. The Trustees instructed Mr. Suleski to change the OPEB Trust investment strategy to level 2 and to temporarily cease making further contributions. These changes will be brought back to the board for approval.

Board of Trustee President Boss recessed the meeting for lunch. The meeting reconvened at 12:50 PM.

President Yaqub introduced Mr. Doug Yoakam, National Demographics Corporation, who gave a general update on redistricting map options. There was a general discussion on how the maps were created and population size within certain areas.

5. **Review of Board Code of Ethics**

The Board reviewed Board Policy 2715 – Board Code of Ethics and Administrative Procedure 2715 – Board Code of Ethics Violations.

Trustee Blacklock requested a change to BP 2715, bullet point five: change "appropriate" to "legal." The Trustees agreed to that change. The change and any other recommendations will be submitted to staff to include as part of a future Board agenda.

6. **Update on 2021-2022 Board Goals**

Dr. Yaqub provided an update on the Board's progress toward completion of goals for 2021-2022.

7. **Update on 2021-2022 Superintendent/President Goals**

Dr. Yaqub provided an update on her goals for 2021-2022. Dr. Yaqub discussed how each goal has either been completed or in the progress of completion.

8. **Adjournment**

Board President Boss adjourned the meeting at 2:40 PM.