



## MINUTES OF SPECIAL RETREAT MEETING

June 30, 2021

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The Board of Trustees of the Butte-Glenn Community College District met in special session on Wednesday, June 30, 2021 at 9:00 AM, in the Board Room at Butte College in Oroville, California.

**Board Members Present** Mr. John Dahlmeier, President  
Ms. Julie Boss, Vice President  
Mr. Rick Krepelka, Clerk  
Mr. John Blacklock  
Mr. Michael Boeger  
Mr. Eugene Massa  
Mr. William McGinnis

**Board Member Absent** None

**Staff Members Present** Dr. Samia Yaqub, Superintendent/President  
Ms. Virginia Guleff, Vice President  
Dr. Peter Gitau, Vice President  
Mr. Greg Stoup, Vice President  
Mr. Andy Suleski, Vice President  
Ms. Shannon McCollum, Executive Asst to the President and Board  
Mr. Chris Little, Ex Director Human Resources (via teleconference)  
Ms. Eileen Ross, Manager Cosmetology & Barbering (via teleconference)  
Ms. Rachel Wood, International Student Recruitment (via teleconference)

**Guests** None

Trustee Massa led the pledge of allegiance.

1. **Agenda Approval**

It was moved by Trustee Massa, seconded by Trustee Boss, to approve the agenda as presented.

Motion carried unanimously.

2. **Communications from the Public**

There were no public comments.

3. **Discussion Items**

Dr. Yaqub welcomed the Board members to the special meeting and provided an overview of the topics that will be discussed during this meeting.

*Student Performance Indicators* – Vice President Stoup presented on student performance indicators. He showed the enrollment trend for Butte from 1995 to present and how that compared to the state average. He discussed metrics in our Educational Master Plan, the updated Balanced Scorecard, and introduced supplemental rate metrics. He also discussed the Completion by Design starting from connecting with students, when students enter Butte, tracing their progress as well as their completion.

Campus Improvements – Kim Jones, Director of Facilities Planning & Management, led a tour of current and recently completed projects on campus which included the remodeling of the Technology building.

2021-2022 Budget – Vice President Suleski discussed the Governor’s May revise budget proposal, the changes from January to May proposals, CA Community College Apportionment deferrals, as well as Federal Stimulus Funds. He stated due to enrollment decline, Butte is looking at a large deficit but over the next few years we can reduce this deficit by restoring enrollments and making budget reductions. VP Suleski detailed the fixed costs for Butte, what was saved by the 4% reduction to department’s budgets, one-time budget augmentations, as well as the OPEB Trust fund. There was a general discussion on how the budget projection will look over the next few years and options on how to proceed.

Accreditation: ISER – Vice President Virginia Guleff gave an update on where Butte College was in the Accreditation process as well as our status on completing the Institutional Self Evaluation Report (ISER) by Accreditation Standards. The timeline includes ASC approval in August, campus review in September, campus approval in October, Board review in November, and Board approval in December.

Reopening Plans – Dr. Yaqub introduced each Vice President to give an updated on what their departments have been working on to prepare for reopening the campus. VP Guleff stated the class capacities have been increased to pre-COVID numbers, she’s working on guidance for faculty, and will have a forum for faculty to answer questions before face-to-face instructions begins. VP Gitau stated they are working on new ideas to capture and retain students. They are marketing on-ground classes, having local events to increase enrollments, and improving and simplifying the registration process. VP Suleski stated facilities personnel have been on campus the whole time as their jobs don’t allow them to work from home. Human Resource is collecting requests for unique accommodations for those that can’t return to the office.

4. **Board Self-Evaluation**

The Board discussed the results of the self-evaluation survey. There was a general discussion on how the revision of this document went. There was an agreement to continue using this document for next year. Overall, it was a positive evaluation. No concerns were discussed.

5. **Board Annual Goals**

The Board reviewed the draft goals from the self-evaluation survey. The Board recommended changes be made to the goals prior to approval at the August 2021 meeting.

6. **Superintendent/President Annual Goals**

Dr. Yaqub presented her goals with the Board and asked for input and recommendations. The Board will provide feedback and Dr. Yaqub will present her updated goals to the Board for approval at the August 2021 meeting.

7. **Adjournment**

Board President Dahlmeier adjourned the meeting at 2:41 PM.