



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

December 16, 2020

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, December 16, 2020, at 1:00 PM, via teleconference.

Board Members Present Mr. John Blacklock, President (via teleconference)
Mr. John Dahlmeier, Vice President (via teleconference)
Ms. Julie Boss, Clerk (via teleconference)
Mr. Michael Boeger (via teleconference, absent from 2:05-2:15)
Mr. Rick Krepelka (via teleconference)
Mr. Eugene Massa (via teleconference)
Mr. William McGinnis (via teleconference)

Board Member Absent None

Staff Members Present (All attended via teleconference)
Dr. Samia Yaqub, Superintendent/President
Ms. Shannon McCollum, Executive Asst to the President and Board
Ms. Virginia Guleff, Vice President
Mr. Allen Renville, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Dr. Kenneth Bearden, Academic Senate President
Mr. Peter Dahl, Classified Senate President
Mr. Casey Carlson, Chief of Police
Ms. Denise Adams, Dean of Instruction
Ms. Christmas Aumua, Student Orientation & Events Asst.
Dr. Jo Anna Birdsall, Dean of Student Services
Ms. Melissa Cafferate-Ainsworth, Admin Secretary
Ms. Liz Connors, Manager Information Technology
Ms. Lisa DeLaby, Director Institutional Advancement
Ms. Connie Dickens, Admin Secretary
Ms. Heather Dwyer, Human Resources Benefits Analyst
Ms. Kim Jones, Director, Facilities Planning & Management
Mr. Chris Little, Executive Director of Human Resources
Ms. Kim McCall, Admin Assistant to VP
Dr. Carrie Monlux, Dean of Instruction
Mr. Jim Nicholas, Director Business Services
Ms. Annie Rafferty, Director Contract Education
Mr. Clinton Slaughter, Dean of Student Services
Mr. David Shippen, Director CCC Technology Center
Ms. Rachel Wood, Program Coordinator International Students
Ms. Mai Xiong, Student Orientation & Events
Mr. Brad Zuniga, Dean of Student Services
Ms. Yvette Zuniga, Program Coordinator Student Equity

Guests

Dejoun Mustard, Butte College Student

President Blacklock announced this meeting is being conducted pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings. Trustees Blacklock, Boss, Boeger, Dahlmeier, Krepelka, Massa, and McGinnis participated in this meeting by speaker phone. Trustees Blacklock, Boss, Boeger, Dahlmeier, Krepelka, Massa, and McGinnis could hear the proceedings and the Trustees teleconferencing in.

Pledge of Allegiance to the Flag

Vice President Al Renville led the Pledge of Allegiance to the Flag

1. Agenda Approval

It was moved by Trustee Boeger, seconded by Trustee McGinnis, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

2. Spotlight Presentation: Crisis Management

Dr. Yaqub introduced Casey Carlson, Chief of Police. Mr. Carlson discussed the Emergency Operations Plan, and went over Facilities and Hazard Analysis, Organization and Assignment of Responsibilities, as well as Direction, Control and Coordination. He also discussed the Emergency Notification System.

3. Appointment and Oath of Office of Nominees in Lieu of Election, November 3, 2020, General Election

Superintendent/President Samia Yaqub administered the Oath of Office to Trustees Dahlmeier, Krepelka, Massa, and McGinnis, who were appointed in lieu of election to the Governing Board.

4. Annual Reorganization of Governing Board, Item 20-8062

4.1 Election of President – a unanimous ballot was cast for Mr. Dahlmeier

4.2 Election of Vice President – a unanimous ballot was cast for Ms. Boss

4.3 Election of Clerk – a unanimous ballot was cast for Mr. Krepelka

4.4 Appointment of Trustee to Foundation – Ms. Boss

5. Board Committee Appointments

Board President Dahlmeier made the following Board Committee appointments:

5.1 Board Self-Evaluation Revision – Trustees McGinnis (Chair) and Krepelka

5.2 Evaluation of the Superintendent/President – Trustees Dahlmeier (Chair), Blacklock, and Boss

5.3 Board Policy Review – Trustees Blacklock (Chair) and McGinnis

5.4 Audit Committee – Trustees Boeger (Chair), Massa, and Krepelka

6. Communications from the Public – Consent Agenda Items

There were no public comments.

7. Approval of Consent Agenda, Item 20-8063 to 20-8067

It was moved by Trustee Blacklock, seconded by Trustee Boeger, to approve the consent agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Dahlmeier, Boss, Krepelka, Blacklock, Boeger, Massa, and McGinnis

Nos – none

Absent – none

8. Information Reports

Academic Senate President's Report – Kenneth Bearden, President

Mr. Bearden stated Academic Senate received training on the new Self-Service program in Colleague. They have also updated a procedure and state they are preparing for Institute Week.

Classified Senate President's Report – Peter Dahl, President

Mr. Dahl stated Classified Senate also had training on Self-Service. He's impressed with the new, user friendly system. They are putting together the Classified Professionals Day Committee to determine how this event will happen during the pandemic.

Superintendent/President's Report – Dr. Samia Yaqub

Dr. Yaqub thanked Trustee Blacklock for leading the Board through this difficult year. She introduced the new Vice President of Student Services, Dr. Peter Gitau. She thanked VP Renville for his 44 years of service to Butte College. Dr. Yaqub notified the Board Zoey Jimenez will be the Student Trustee for Spring 2021. The Chancellor's Office extended our hold harmless emergency conditions through the 2024-2025 academic year with an option for partial relief for 2025-2026 to help build enrollments. Dr. Yaqub gave an updated on declining enrollments and what is being done to bring them up. She also addressed students' needs as well as highlighted Roadrunner Tracks. Dr. Yaqub concluded her report with an updated on grants, fire marshal inspection, and the self-evaluation for ACCJC.

Board Comments

Trustee Dahlmeier thanked the Board for the nomination and appointment of President. Trustee Blacklock stated the virtual retirement event for VP Renville was wonder. He also thanked Dr. Yaqub, Ms. McCollum, and Ms. Holmstrom for making the past year as President of the Board, easy. Trustee Boss stated \$214,000 was raised on Giving Tuesday. Trustee Boeger thanked VP Renville for his many years of service. Trustee Krepelka thanked VP Renville and welcomed the new VP of Student Services, Peter Gitau to the team. Krepelka gave an update on the Foundation Visioning Taskforce as well as a draft Vision Statement to the Board and stated a more in-depth discussion would follow at a separate meeting. Trustee Massa let the Board know Glenn County was having their Avenue of Lights this year. Trustee McGinnis stated Chico State's science building is complete. He would like to have a discussion on Trustees' districts at the January Retreat.

9. **Communications from the Public – Items Not on the Agenda**

There were no public comments.

10. **Contracts**

Approval of Contracts, Item 20-8068

It was moved by Trustee Boss, seconded by Trustee McGinnis, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried by the following roll call vote:

Ayes – Trustees Dahlmeier, Boss, Krepelka, Blacklock, Massa, and McGinnis

Nos – none

Absent – Boeger

11. **Human Resources**

Consider/Approve Employment Contract for Vice President for Student Services, Item 20-8069

Superintendent/President Yaqub provided an oral summary of the contract term and compensation items.

It was moved by Trustee McGinnis, seconded by Trustee Massa, to approve the employment contract for Vice President for Student Services.

Motion carried by the following roll call vote:

Ayes – Trustees Dahlmeier, Boss, Krepelka, Blacklock, Boeger, Massa, and McGinnis

Nos – none

Absent – none

12. **Facilities Planning and Management**

Approval of Categorical Exemption for Butte College Underground Storage Tank Removal Project, Item 20-8070

It was moved by Trustee McGinnis, seconded by Trustee Boss, to approve the determination that the Butte College Underground Storage Tank Removal Project Categorical Exemption is the appropriate CEQA compliance document for the project. The proposed project is consistent with Class 1, Existing Facilities (CEQA Guidelines Section 15301) and Class 2, Replacement and Reconstruction (CEQA Guidelines Section 15302).

Motion carried by the following roll call vote:

Ayes – Trustees Dahlmeier, Boss, Krepelka, Blacklock, Boeger, Massa, and McGinnis

Nos – none

Absent – none

13. **Labor Relations**

Public Hearing regarding the District and the Butte College Part-Time Faculty Association/Communication Workers of America Initial Proposals for the Collective Bargaining Agreement 2021-2024, Item 20-8071

Board President Dahlmeier opened the public hearing on the initial proposals from the Butte-Glenn Community College District to the Butte College Part-Time Faculty Association/Communication Workers of America (PFA/CWA) for the Collective Bargaining Agreement 2021-2024 at 2:16pm. Hearing no public comments, the hearing was closed at 2:17pm.

It was moved by Trustee Blacklock, seconded by Trustee Krepelka, to accept the Initial Proposals between PFA/CWA and the District for the 2021-2024 Collective Bargaining Agreement.

Motion carried by the following roll call vote:

Ayes – Trustees Dahlmeier, Boss, Krepelka, Blacklock, Boeger, Massa, and McGinnis

Nos – none

Absent – none

14. **Administration**

Approval of the Board Meeting Schedule for 2021 and 2022, Item 20-8072

It was moved by Trustee McGinnis, seconded by Trustee Boss, to approve the Board Meeting Schedule for 2021 and 2022.

Motion carried by the following roll call vote:

Ayes – Trustees Dahlmeier, Boss, Krepelka, Blacklock, Boeger, Massa, and McGinnis

Nos – none

Absent – none

2021		
Date	Location	Time
January 27, 2021	Teleconference	3pm (Retreat 9am)
February 17, 2021	Teleconference	1pm
March 10, 2021	Teleconference	1pm
April 14, 2021	Teleconference	1pm
May 19, 2021	Teleconference	1pm
June 30, 2021	Teleconference or 3536 Butte Campus Drive	3pm (Retreat 9am)
August 11, 2021	3536 Butte Campus Drive, Oroville, CA 95965	1pm
September 15, 2021	604 East Walker Street, Orland, CA 95963	1pm
October 13, 2021	3536 Butte Campus Drive, Oroville, CA 95965	1pm
November 17, 2021	3536 Butte Campus Drive, Oroville, CA 95965	1pm
December 15, 2021	3536 Butte Campus Drive, Oroville, CA 95965	1pm

2022		
Date	Location	Time
January 26, 2022	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
February 16, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm
March 9, 2022	604 East Walker Street, Orland, CA 95963	1pm
April 13, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm
May 18, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm
June 29, 2022	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
August 10, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm
September 14, 2022	604 East Walker Street, Orland, CA 95963	1pm
October 12, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm
November 16, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm
December 14, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm

15. Closed Session

Board President Blacklock reported the following action was taken during Closed Session, in accordance with Government Code section 54957:

During closed session, the Board by majority with the abstention of Trustee Boeger, voted to authorize the Superintendent/President to notify a classified employee of their release.

16. Adjournment

Board President Dahlmeier adjourned the meeting at 2:27 PM.