



MINUTES OF SPECIAL RETREAT MEETING

June 24, 2020

The Board of Trustees of the Butte-Glenn Community College District met in special session on Wednesday, June 24, 2020 at 9:00 AM, in the Black Box Theater, Butte College Arts Building in Oroville, California.

Board Members Present Mr. John Blacklock, President
Mr. John Dahlmeier, Vice President
Ms. Julie Boss, Clerk
Mr. Michael Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis

Board Member Absent None

Staff Members Present Dr. Samia Yaqub, Superintendent/President
Ms. Virginia Guleff, Vice President
Mr. Allen Renville, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Ms. Denise Adams, Dean of Instruction
Mr. Don Beasley, Director, Public Safety Education & Training
Mr. Jordan Frazer, Director Student Health Clinic
Ms. Kim Jones, Director Facilities Planning & Management
Mr. Dominic Sanfilippo, Fire Academy Instructor

Guests None

Trustee Boeger led the pledge of allegiance.

1. **Agenda Approval**

It was moved by Trustee Boeger, seconded by Trustee Dahlmeier, to approve the agenda as presented.

Motion carried unanimously.

2. **Communications from the Public**

There were no public comments.

3. **Discussion Items**

Dr. Yaqub welcomed the Board members to the special meeting and provided an overview of the topics that will be discussed during this meeting.

Instructional Plan for Fall 2020 – Dr. Yaqub introduced Jordan Frazer, Director of Student Health Clinic, to talk about the Butte County health update related to COVID-19. There was a general discussion of infection rates and testing for Butte College employees and students.

Dr. Yaqub welcomed Vice President Guleff to discuss the instructional course plan for fall including what classes need to be taught face to face and the precautions put into place to create a safe environment. She also discussed class capacities, messaging to student, staff workspace recommendations and restrictions, and how to get students the materials they need.

Dr. Yaqub welcomed Kim Jones, Director of Facilities Planning & Management, to discuss what facilities personnel is working on to allow more staff and students on campus. She discussed what was in place to keep construction on plan, the cleaning process that is continuing campus, and protocols to allow people on campus. Jones also detailed the plan to resume bus service in the fall and the buildings that are currently open.

Public Safety Training Grounds – Dr. Yaqub led the trustees to the Public Safety Training Grounds where Denise Adams, Dean of Instruction; Don Beasley, Director of Public Safety Education & Training; and Dominic Sanfilippo, Fire Academy Instructor, presented the training grounds as well as explaining the training and testing procedures the various academies go through.

Student Performance Indicators – Vice President Stoup presented the Balance Scorecard, information about past performance, and the five Vision for Success goals. The Balanced Scorecard consolidates District standards and goals that are reported to the Accrediting Commission for Community and Junior Colleges (ACCJC), how Butte is achieving the Vision for Success goals, Student Success Metrics that are tied to the Funding Formula, and locally developed key performance indicators.

2020-2021 Budget – Vice President Suleski discussed the Governor’s May revise, the District’s Tentative Budget, and the five-year plan. This included an unclear May revise where budget details won’t be known until the fall as cuts have been deferred until later due to the COVID-19 pandemic pushing the state into a recession. Butte’s plan is based on projected revenue reductions and expenditure increases. The use of reserves will buy time to recover but need to minimize ongoing budget augmentations and need to freeze or slow hiring. There was a general discussion on how the budget projection will look over the next few years and options on how to proceed.

Board President Blacklock recessed the meeting for a lunch break.

Title V Changes to Auxiliary Organizations – Dr. Yaqub addressed the changes to Title V. There was a brief discussion. This discussion will be rescheduled for a study session in August or September.

4. **Board Self-Evaluation**

The Board discussed the results of the self-evaluation survey. Overall it was a positive evaluation. No concerns were discussed.

The trustees agreed the Board Self-Evaluation needs to be revised. President Blacklock assigned the Policy Committee to make revisions and present to the Board by December 2020.

5. **Board Annual Goals**

The Board reviewed the draft goals from the self-evaluation survey. The Board recommended changes be made to the goals prior to approval at the August 2020 meeting.

6. **Superintendent/President Annual Goals**

Dr. Yaqub presented her goals with the Board and asked for input and recommendations. The Board will provide feedback and Dr. Yaqub will present her updated goals to the Board for approval at the August 2020 meeting.

7. **Adjournment**

Board President Blacklock adjourned the meeting at 2:38 PM.